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HOPKINTON ANNUAL TOWN REPORT 1997



About the Cover:

Hopkinton Village's Main Street about 1900.

At this time, Kimball & Co. Dry Goods & Groceries occupied the building that is now the Cracker Barrel. Around the turn of the century, stores were operated by various owners both at this location and in the building where Second Chance is today. The stores also operated weekly delivery routes to serve their customers who lived outside the village.

The original home of the Hopkinton Library was on the second floor of the Cracker Barrel building.

— *Courtesy of the NH Antiquarian Society*

Dedication

The 1997 Town Report is dedicated
to the memory of
JAMES P. HARGROVE
1946 - 1997

“Jim” was not born in Hopkinton but moved here at a young age, attended Hopkinton schools and graduated from Hopkinton High School in 1964. This was the year that Hopkinton had it’s first full-time police department with one man. His interest was taken with police work and we find his name as a part-time officer in 1966. In the spring of 1967 the Town voted for a second full-time police officer and “Jimmy” was recommended and appointed. With his continuing education and with experience he became recognized as a fine officer and one that was always willing to listen to the kids of our community.



In January of 1969 he was appointed Acting Chief and in June of that year he was appointed Chief, a position he held until May of 1976. At this time he continued his career in law enforcement with the New Hampshire Department of Safety where he rose to a position of Assistant Director. During his tenure as Chief of our Police Department he instituted many outstanding and innovative programs including the Police Cadet Program, School Safety Patrol, Police Explorer Post, the “Officer Bill” program, Operation Identification, continuing education for all full and part-time officers, Burglary Prevention program for residents and businesses, advanced First Aid Training for all officers, advanced telephone and communication systems and many others. His commitment to youth and fight against juvenile delinquency was ever present in his programs.

When he left our department his interest in public service did not end. He served as a Cemetery Trustee, a member of the Hopkinton Budget Committee, one term as Selectman, and was appointed to the Hopkinton Zoning Board of Adjustment in 1979. Almost immediately he was appointed Chairman of the Zoning Board and he served as such until January of 1986 when he moved from town.

“Jim” was a man who had immense pride in his community which was reflected in his many years of public service. His love of people, especially our youth endeared him to all. His life and work in Hopkinton made it a better place in which to live.

HOPKINTON

**Annual Town
and
School Report**

1997

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Hours of Town Offices

The Selectmen's Office, Town Hall,
330 Main Street, is open the following days
and hours unless posted otherwise:

Monday - Wednesday and Friday

8:30 AM - 4:30 PM

Thursday

8:30 AM - 12:30 PM

Telephone Number 746-3170

The Planning Board and Zoning
Board of Adjustment Coordinator
will be in the office Monday through
Friday to assist with questions or concerns
relevant to planning and zoning.

The Town Clerk's Office
44 Cedar Street, (Contoocook Grange Hall)
is open the following days and
hours unless posted otherwise:
Monday - Friday 8:00 AM - 5:00 PM
Telephone Number 746-3180

The Tax Collector's Office
44 Cedar Street
(Contoocook Grange Hall)
is open the following days and hours
unless posted otherwise:
Monday - Friday 8:00 AM - 5:00 PM
Telephone Number 746-3179

Hopkinton Highway Department
300 Maple Street
746-5118

Hopkinton / Webster Landfill
491 East Penacook Road
746-3810

Dump Hours
Monday 8:00 AM - 5:00 PM
Wednesday 8:00 AM - 5:00 PM
Friday 1:00 PM - 5:00 PM
Saturday 8:00 AM - 5:00 PM

Library Hours
Bates Library, 846 Main Street
746-3663
Tuesday 10:00 AM - 8:00 PM
Wednesday 12:00 - 8:00 PM
Thursday 10:00 AM - 8:00 PM
Friday 10:00 AM - 5:00 PM
Saturday 10:00 AM - 3:00 PM (September - May)

Police Department
154 Pine Street
Non-Emergency 746-5151
24-Hour Number 746-4141
Emergency 911

Fire Department
9 Pine Street; 110 Main Street
Non-Emergency 746-3181
Emergency 911

Parks & Recreation Department
330 Main Street
746-2915

Town Committee Hours

The Board of Selectmen

Meets every other Wednesday evening beginning at 5:00 PM at the Town Hall unless otherwise posted.

Hopkinton Cemetery Board

Meets on the first Tuesday of each month at 2:00 PM at the Town Hall.

Planning Board

Meets on the third Tuesday of each month at 7:00 PM at the Town Hall.

Zoning Board of Adjustment

Meets on the first Tuesday of each month at 7:00 PM at the Town Hall.

Road Committee

Meets as needed; the date and time is posted a week ahead of time.

Sewer Committee

Meets as needed; the date and time is posted a week ahead of time.

Conservation Committee

Meets on the first Tuesday of each month at 7:30 PM at the Kimball Lake Cabins.

Landfill Committee

Meets as needed; the date and time is posted a week ahead of time.

Recreation Committee

Meets quarterly or as needed; the date and time will be posted a week ahead of time.

Recycling Committee

Meets as needed; the date and time is posted a week ahead of time.

Joint Loss Management Committee

Meets quarterly; the date and time will be posted a week ahead of time.

Hopkinton Town Report

1997 Town Officers

***MODERATOR**

Gary RichardsonTerm Expires 1998

***SELECTMEN:**

David Jensen, ChairmanTerm Expires 1998

Barbara UngerTerm Expires 1999

John PrewittTerm Expires 2000

***TOWN CLERK:**

Thomas JohnsonTerm Expires 1998

DEPUTY TOWN CLERK:

Sue StrickfordTerm Expires 1998

***TAX COLLECTOR:**

Sue StrickfordTerm Expires 1998

DEPUTY TAX COLLECTOR:

Thomas JohnsonTerm Expires 1998

***TREASURER:**

Owen FrenchTerm Expires 1998

DEPUTY TREASURER:

Jeanne PrewittTerm Expires 1998

CHIEF OF POLICEIra Migdal

FIRE CHIEFPeter Russell

DEPUTY FIRE CHIEFRichard Schaefer

DEPUTY FIRE CHIEFThomas Krzyzaniak

FOREST FIRE WARDENLeslie Townes

SUPERINTENDENT OF PUBLIC WORKSDavid Story

TOWN ADMINISTRATORAlice Monchamp

BUILDING INSPECTORJane Margerum

EMERGENCY MANAGEMENT DIRECTORPeter Russell

WELFARE OFFICERMarilyn Bresaw

BOARD OF HEALTH:

David Jensen	Term Expires 1998
Barbara Unger	Term Expires 1999
John Prewitt	Term Expires 2000
Alice Monchamp, Health Officer	Term Expires 2000

*BUDGET COMMITTEE

Luciele Gaskill, Chairperson	Term Expires 1998
Jeff Taylor	Term Expires 1998
Robert Wells	Term Expires 1999
Jane Bradstreet	Term Expires 1999
Erick Leadbeater	Term Expires 2000
Richard Drescher	Term Expires 2000
David Jensen	Selectmen's Rep.
Thomas O'Donnell	Hopkinton Precinct Rep.
Jon Richardson	Contoocook Precinct Rep.
John Madden	School Board Rep.

*SUPERVISORS OF THE CHECKLIST:

Carol McCann	Term Expires 1998
Mary Ella Cluff	Term Expires 2000
Edith Allison	Term Expires 2002

*TRUSTEES OF TRUST FUNDS:

Edward Horstmann	Term Expires 1998
Hays Junkin	Term Expires 1999
Bonita Cressy, Chairperson	Term Expires 2000

*LIBRARY TRUSTEES:

Katrina Richardson, Chairperson	Term Expires 1998
George Chase	Term Expires 1998
Christine Hamm	Term Expires 1999
Jane Swett, Treasurer	Term Expires 1999
Peter Mosseau	Term Expires 2000

FIREWARDS:

- Leonard George
- Tom Krzyzaniak
- Robert White

FENCE VIEWERS:

- Alfred Chandler

Richard Symonds
Richard Strickford

SURVEYORS OF WOOD AND TIMBER:

Stan White
Charles Sawyer
John Herrick

TREE WARDENDavid Story

WEIGHERRoger Andrus

TOWN ROAD COMMITTEE:

Mark BatesTerm Expires 1998
Craig GreenTerm Expires 1999
Shad WilsonTerm Expires 2000
Donald HoustonTerm Expires 2000

CONSERVATION COMMISSION:

Todd AubertinTerm Expires 1998
Ronald KlemarczykTerm Expires 1998
Derek Owen, ChairpersonTerm Expires 1999
Melinda PaysonTerm Expires 1999
Erick LeadbeaterTerm Expires 2000
Robert FrenchTerm Expires 2000
Leland WilderTerm Expires 2000

PLANNING BOARD:

Timothy BritainTerm Expires 1998
Richard FlynnTerm Expires 1998
Barbara Unger (Selectmen's Rep.)Term Expires 1998
Wanda DrudingTerm Expires 1999
Timothy FortierTerm Expires 2000
Jane BradstreetTerm Expires 2000
Bruce Ellsworth, ChairpersonTerm Expires 2000

ALTERNATES

Clarke KidderTerm Expires 1998
Kenneth TraumTerm Expires 1999
Richard SchochTerm Expires 2000

*CEMETERY TRUSTEES:

William RogersTerm Expires 1998

Susan Adams	Term Expires 1999
Barbara Brown, Treasurer	Term Expires 2000

ZONING BOARD OF ADJUSTMENT:

George Langwasser	Term Expires 1998
Charles Koontz	Term Expires 1999
Toni Gray	Term Expires 1999
Janet Krzyzaniak, Chairperson	Term Expires 2000
Patricia Ayers	Term Expires 2000

ALTERNATES

Vacancy	Term Expires 1998
Tony Lamarine	Term Expires 1999
Richard Flynn	Term Expires 2000

HOPKINTON-WEBSTER LANDFILL COMMITTEE:

HOPKINTON REPRESENTATIVES

James Damman	Term Expires 1998
Roger Bloomfield	Term Expires 1999
David Price	Term Expires 2000

RECYCLING COMMITTEE:

Binney Wells	Term Expires 1998
Sue Pisinski, Chairperson	Term Expires 1999
Betsy Stefany	Term Expires 1999
David Price (Landfill Liaison)	Term Expires 2000
John Porter	Term Expires 2000

RECREATION COMMITTEE:

Barbara Boatwright, Chairperson	Term Expires 1998
Mark Bates	Term Expires 1998
Derek Owen	Term Expires 1998
Doug Brown	Term Expires 1999
John Madden (School Board Rep.)	Term Expires 1999
William Bean	Term Expires 2000
Richard Boss	Term Expires 2000

SEWER COMMITTEE:

John Prewitt (Selectmen's Rep.)	Term Expires 1998
Richard Strickford	Term Expires 1998
Stuart Nelson	Term Expires 1999
Paul Smith	Term Expires 1999

William ChapinTerm Expires 2000

ECONOMIC DEVELOPMENT COMMITTEE

John MoffatTerm Expires 1999
John MaddenTerm Expires 1999
David FellerTerm Expires 1999
John PrewittTerm Expires 2000
Stephen Adams Jr.Term Expires 2000
Bruce EllsworthTerm Expires 2000
Susan LeadbeaterTerm Expires 2001
Arnold Coda, Co-ChairmanTerm Expires 2001
Jeffrey Taylor, Co-ChairmanTerm Expires 2001

*PRECINCT COMMISSIONERS:

HOPKINTON

Celeste HemingsonTerm Expires 1998
Craig DunningTerm Expires 1999
David Simmering, ChairpersonTerm Expires 2000

CONTOOCOOK

Richard StrickfordTerm Expires 1998
Mark ConnellyTerm Expires 1999
Jon RichardsonTerm Expires 2000

*REPRESENTATIVES TO THE GENERAL COURT:

Derek Owen, Hopkinton
Stephen DeStefano, Bow
Patricia Krueger, Dunbarton
Eric Anderson, Bow

*STATE SENATOR:

Sylvia Larsen, Concord

*ELECTED OFFICIALS

Hopkinton Town Employees

Department

Position

Selectmen's Office

Margaret Astles	Bookkeeper
Jane Margerum	Assessing Assistant
Carol McCann	Secretary (Part-time)
Alice Monchamp	Town Administrator

Town Clerk/Tax Collector's Office

Barbara Boatwright	Secretary/Assistant Tax Coll. (Part-time)
Thomas Johnson	Town Clerk
Nancy Remick	Secretary/Assistant Town Clerk (Part-Time)
Sue Strickford	Tax Collector

Planning and Zoning

Karen Mayo	Planning/Zoning Coordinator
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Police Department

Robert Arseneault	Patrolman II
Nathan Berry	Patrolman I (Part-time)
Robert Carruthers	Police Sergeant
Brian Corson	Rabies (Animal) Control Officer (Part-time)
Walter Dwinells	Patrolman I (Part-time)
John Eichhorn	Patrolman I (Part-time)
Lawrence Hilton	Patrolman I (Part-time)
Thelma McManus	Clerk/Dispatcher (Part-time)
Christopher Metalious	Patrolman II
Ira Migdal	Police Chief
Michael Morrison	Patrolman I (Part-time)
Abbott Presby	Patrolman I (Part-time)
Kathleen Schoch	Clerk/Dispatcher (Administrative Secretary to Chief)
William Simpson	Patrolman II
Rodney Watson	Patrolman I (Part-time)

Fire Department

Raymond EatonFirefighter/EMT
John PiankaCaptain

Public Works

Kent BartonEquipment Operator II
Daniel BlanchetteEquipment Operator I (Solid Waste
Facility Attend.)
Harold BlanchetteAsst. Supt. Public Works-Highways
Brian CayerEquipment Operator I
Bruce CayerEquipment Operator I
(Part-time)
Stephen CloughAssistant Supt. of Public Works-Waste
Louis CorsonEquipment Operator I (Part-time)
Robert DavisEquipment Operator II (Solid Waste
Facility Operator)
Fred DonovanEquipment Operator I (Solid Waste
Facility Attend.)
Henry GagneEquipment Operator I (Part-time)
Nathan HolmesEquipment Operator I (Part-time)
Peter HolmesEquipment Operator II (Part-time)
Robert McCabeEquipment Operator I
Ken MillerEquipment Operator I
Allison MockEquipment Operator I (Part-time)
Ken MurphyEquipment Operator I (Part-time)
David PriceEquipment Operator I (Part-time)
David StorySuperintendent of Public Works
Jeff YaleEquipment Operator I (Part-time)

Library

Martha DonovanLibrary Technician (Part-time)
Mary Piper Miller-SudweeksLibrary Technician (Part-time)
June MortensonLibrary Aide (Part-time)
Lorraine MyersLibrary Aide (Part-time)
Becky SchulzLibrary Director
Barbara SempleLibrary Technician (Children's
Librarian (Part-time)

Parks & Recreation

Vint ChoiniereRecreation Director
Bradford GoodineLaborer (Maintenance Supervisor)
(Part-time)

Welfare

Marilyn BresawWelfare Officer (Part-time)

Warrant for the 1998 Annual Town Meeting

Warrant for the 1998 Annual Town Meeting The State of New Hampshire

THE POLLS WILL BE OPEN FROM 7:30 A.M. TO 7:00 P.M.

To the inhabitants of the Town of Hopkinton, in the County of MERRIMACK, in the said State, qualified to vote in town affairs:

You are hereby notified to meet at the Town Hall in said HOPKINTON on Tuesday, the 10th of March, 1998, next at 7:30 o'clock in the forenoon to act upon the following subjects:

ARTICLE 1: To choose all necessary Town Officers for the year ensuing.

ARTICLE 2: To see what action the Town will take with respect to the following amendments to the Zoning Ordinance by voting by ballot upon the following questions:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board (by vote 5-2) for the Town Zoning Ordinance as follows:

To amend Section II, Paragraph 2.1.B.2.a by deleting the existing definition of ``Bed and Breakfast Home`` and substituting the following new definition of ``Bed and Breakfast Home``:

``Bed and Breakfast Home`` Any Dwelling Unit located on one (1) Lot of Record, containing no more than three (3) Lodging Units offered to the public for compensation for transient or semi-transient accommodations, provided that such Dwelling Unit is owned and operated by an individual person or persons, and that all such owner(s) shall occupy the Dwelling Unit. A Bed and Breakfast Home shall be subject to the provisions of Section III, Paragraphs 3.7.2 and 3.7.4 of this Ordinance.

To Add new Paragraph 2.1.B.2.b entitled ``Bed and Breakfast Inn`` to Section II as follows:

``Bed and Breakfast Inn`` Any Dwelling Unit, together with any accessory buildings thereto, located on one (1) Lot of Record, containing more than three (3) Lodging Units offered to the public for compensation for transient or semi-transient accommodations, provided that such Dwelling Unit and accessory building are owned and operated by an individual person or persons, and that all such owner(s) shall occupy the Dwelling Unit. A Bed and Breakfast Inn shall be subject to the provisions of Section III, Paragraph 3.7.2 and 3.7.6 of this Ordinance.

Re-number existing Paragraph 2.1.B.2.b as Paragraph 2.1.B.2.c.

To amend Section II, Paragraph 2.1.D.6 by deleting the existing definition of ``Dwelling Unit'' and substituting the following new definition of ``Dwelling Unit'':

``Dwelling Unit'' One or more rooms, arranged for the use of one or more individuals, which serves as a permanent housekeeping unit for a Family, with cooking, living, sanitary and sleeping facilities.

To amend Section II, Paragraph 2.1.H.4 by deleting the existing definition of ``Hotel'' and substituting the following new definition of ``Hotel'':

``Hotel'' Any building, or any part thereof, which contains one or more Lodging Units devoted to transient or semi-transient rental occupancy and which has a common entrance or entrances, including an inn, motel, motor inn, tourist court, boarding house, lodging house or rooming house, but specifically excepting a Bed and Breakfast Home and Bed and Breakfast Inn.

To amend Section II, Paragraph 2.1.L.2 by deleting the existing definition of ``Lodging Unit'' and substituting the following new definition of ``Lodging Unit'':

``Lodging Unit'' One or more rooms, arranged for the use of no more than two (2) individuals, which does not serve as a permanent housekeeping unit and does not having cooking facilities.

To amend Section III, Table 3.6, Section B regarding ``Temporary Residential Uses'' as follows:

- a. Add as Item 3 ``Bed and Breakfast Inn in accordance with Section III, Paragraphs 3.7.2 and 3.7.6'' as a permitted use in the Commercial District (B-1), as a use permitted by special exception in all residential districts (R-1, R-2, R-3 and R-4), and as a prohibited use in the industrial district (M-1).
- b. Re-number existing Item 3 of Table 3.6, Section B as Item 4.

To amend Section III, Paragraph 3.7.4 as follows:

- a. Strike the existing text serving as the preamble to the conditions to be met with the following new text:

``In addition to meeting the requirements of Section XV, Paragraph 15.8.2 of this Ordinance, if applicable, the applicant must agree to and demonstrate compliance with the following conditions to the Zoning Board of Adjustment or Board of Selectmen, as applicable, in order to operate a Bed and Breakfast Home:''
- b. Amend Item a to read as follows:

``a. The number of proposed Lodging Units (i) shall be compatible with the surrounding area, and (ii) shall be reasonable, taking into consideration the floor size and configuration of the Dwelling Unit and the size of the Lot on which such Dwelling Unit is located; provided, however, that in no event shall a Bed and Breakfast Home contain more than three (3) Lodging Units.

c. Add the following new requirement as Item b:

``b. There shall be adequate off-street parking for the owner(s) and guests of the Bed and Breakfast Home in accordance with Article VI of this Ordinance. The physical and aesthetic impact of off-street parking shall not be detrimental to the existing character of the Lot and the surrounding neighborhood."

d. Re-number existing Items b through g as Items c through h.

e. Amend new Item c to read as follows:

``c. Breakfast shall be the only meal served to guests of a Bed and Breakfast Home and such meal may only be served to overnight guests of the Bed and Breakfast Home."

f. Amend new Item f to read as follows:

``f. The maximum length of stay for guests of the Bed and Breakfast Home shall not exceed five (5) days in any thirty (30) day period."

To add new Paragraph 3.7.6 to Section III as follows:

3.7.6 Bed and Breakfast Inn: In addition to meeting the requirements of Section XV, Paragraph 15.8.2 of this Ordinance, if applicable, the applicant must agree to and demonstrate compliance with the following conditions to the Zoning Board of Adjustment or Board of Selectmen, as applicable, in order to operate a Bed and Breakfast Inn:

- a. The minimum lot size shall be that applicable to the zoning district for which the use is sought, with the exception that an existing Dwelling Unit which is non-conforming by reason of lot size restrictions may be converted to a Bed and Breakfast Inn, provided that there shall be no substantial modifications to the exterior of the buildings then existing on the Lot.
- b. Existing Single Family Dwelling Units, Duplexes and Multi-Family Dwelling Units may be converted to a Bed and Breakfast Inn provided that such a Dwelling Unit, or such a Dwelling Unit combined with any existing accessory buildings thereto,

have a minimum heated floor area of 3,500 square feet and a maximum heated floor area of 5,000 square feet. Bed and Breakfast Inns built as new construction must likewise have a minimum heated floor area of 3,500 square feet and a maximum heated floor area of 5,000 square feet.

- c. The number of Lodging Units proposed for a Bed and Breakfast Inn (i) shall be compatible with the surrounding area, and (ii) shall be reasonable, taking into consideration the floor size and configuration of the Dwelling Unit (and any existing accessory structures) and the size of the Lot on which such Dwelling Unit (and any accessory structures) are located; provided, however, that in no event shall a Bed and Breakfast Inn contain more than seven (7) Lodging Units.
- d. The Dwelling Unit for the owner(s) of the Bed and Breakfast Inn shall be adequate for the number of owner(s) and his, her or their family(ies).
- e. There shall be adequate off-street parking for the owner(s) and guests of the Bed and Breakfast Inn in accordance with Article VI of this Ordinance. The physical and aesthetic impact of off-street parking shall not be detrimental to the existing character of the Lot and the surrounding neighborhood.
- f. Breakfast shall be the only meal served to guests of a Bed and Breakfast Inn and such meal may only be served to overnight guests of the Bed and Breakfast Inn.
- g. The applicant shall provide evidence that there are adequate sanitary facilities to accommodate the proposed number of Lodging Units and that the septic system complies with all applicable State statutes and regulations for the total number of proposed Lodging Units and the Dwelling Unit for the owner(s).
- h. The applicant shall comply with all applicable State statutes and regulations.
- i. The maximum length of stay for guests of the Bed and Breakfast Inn shall not exceed fourteen (14) days in any thirty (30) day period.
- j. Adequate guest records shall be maintained in accordance with the requirements of State regulations.
- k. Site plan review by the Planning Board shall be required.

To Amend Section VI, Paragraph 6.3 as follows:

- a. Amend Item (c) thereof by striking the existing text and replacing it with the following text:

<u>Type of Use</u>	<u>Minimum Number of Required Spaces</u>
(c) Bed and Breakfast Home and Bed and Breakfast Inn	Two spaces for the owner plus one space for each Lodging Unit

- b. Amend Item (g) by striking the existing text and replacing it with the following text:

<u>Type of Use</u>	<u>Minimum Number of Required Spaces</u>
(g) Hotel	Two spaces for the owner (if owner occupied) plus one space for each Lodging Unit plus one space for each 200 square feet of public meeting room and restaurant space

Yes____

No____

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board (by vote 7-0) for the Town Zoning Ordinance as follows:

To amend and update the statistical information in the Growth Management and Innovative Land Use Control Ordinance as follows:

13.3 FINDINGS

The Town hereby finds that:

- a. Between 1950 and 1990, the Town's population increased between 21.5 and 35 percent a decade, a rate significantly higher than Merrimack County.
- b. Hopkinton's share of Merrimack County's population increased from 2.9 percent in 1950 to 4.0 percent in 1990.
- c. From 1980 to 1990, Hopkinton's population increased by 24.5 percent. In the same period, Hopkinton and its seven abutting towns increased their population by 26.7 percent, Merrimack County grew by 22.1 percent and the State grew by 20.5 percent.
- d. From 1980 to 1990, the seven abutting towns grew by 26.9 percent and Hopkinton grew by 24.5 percent.

- e. The 1990 US Census reported 1,759 year-round housing units, an increase of 26 percent from 1980.
- f. From 1980 to 1990, Hopkinton and its seven abutting towns added 32.7 percent more housing units. Merrimack County and the State experienced a slightly lower percentage increase in housing units.
- g. In 1980, Hopkinton's population per housing unit was 2.61 percent. In 1990, it was 2.5 percent. In Merrimack County, in 1980 the population per housing unit was 2.48 percent; it was 2.36 percent in 1990.
- h. Based on building permits, the total housing units in Hopkinton in 1995 was 2,036, an increase of 5.8 percent since 1990. During the same time, Merrimack County experienced a 10.5 percent growth.
- i. From 1978 through the writing of the 1987 Master Plan, the Town had a series of growth management ordinances which limited the amount of residential permits in order to plan and provide for the increased municipal services to accommodate the growth which occurred. In 1988, Hopkinton adopted a Growth Management and Innovative Land Use Control Ordinance.
- j. The Office of State Planning projected Hopkinton's population for 1990 is projected to be 4,806 and Hopkinton's population for 2000 is projected to be 5,073. For the year 2010, it is projected to be 5,545.
- k. The projected population increase between 1990 and 2000 is 6 percent and between 2000 and 2010 an increase of 8.6 percent.
- l. The Office of State Planning estimated Hopkinton's population in 1996 was 4,935 a 2.68 percent increase from 1990. From 1990 to 1996, Hopkinton and the seven abutting towns were estimated to have grown by 5.5 percent, the County by 4.9 percent and the State by 4.76 percent.
- m. Hopkinton's school enrollment for the 1989/90 school year was 851. For the 1997/98 school year, it was 1,006. The total increase was gradual and continuous 2.3% or 155 students over eight years.
- n. In 1989/90 the Harold Martin Elementary School had an enrollment of 309 students in grades K-3. In 1997/98 the enrollment was 314. The enrollment dropped to 263 in 1992/93. The total increase of 86 students represents a 2.7 percent increase in student population. In 1988 the Harold Martin School had an addition to accommodate any previous class size or space concerns for the primary grade students.

- o. In 1989/90 the Maple Street Elementary School had an enrollment of 206 students in grades 4-6. In 1997/98 the enrollment was 261. The enrollment has fluctuated over the eight years, the largest increase in 1991/92 of 29 students for a total of 261, and the largest decrease in 1992/93 of 17 students for a total of 245. The total increase of 2.6 percent has been variable.
- p. In 1989/90 the Hopkinton Middle/High School had an enrollment of 336 in grades 7-12. In 1997/98 the enrollment was 417. The enrollment dropped to 326 in 1991/92. Each of the other eight years was continuous growth. The total increase of 81 students represents a 2.4 percent increase in population.
- q. The Maple Street Elementary School and the Hopkinton Middle/High School each experienced space constraints, especially in the student services programs. The enrollment projections done by various consultants did not reach the actual student growth in attendance numbers.
- r. The Maple Street School had needs for better library space, a music classroom, cafeteria, two additional classrooms, a computer lab, an art classroom and administrative space, as many of the student services for guidance, health and special education had consumed all available space. The entire facility also needed its heating and venting upgraded as well as a sprinkler system installed.
- s. The Hopkinton Middle/High School also needed a complete upgrade of its heating and ventilation system and a sprinkler system installed. There was also need for a new gymnasium, as the current space was no longer adequate, a new kitchen and cafeteria, a better entrance to the site and the facility, the library/media center needed to be expanded to accommodate emerging technologies, better administrative areas, additional classrooms and an upgrade of public access to meeting space.
- t. In 1997 the Town approved a school construction bond for these renovations and additions to the Maple Street Elementary and Hopkinton Middle/High Schools. The 7-8 grades have been separated from the 9-12 grades through redesign of the facility, and several of the Middle School classrooms have been enlarged.
- u. Between 1986 and 1996, the school share of the property tax ranged between 75 and 82 percent.
- v. Between 1986 and 1996, Hopkinton's full value tax rate ranged between \$16.52 and \$32.13 according to the Department of Revenue Administration. In 1995 and 1996, the full value tax rate was higher than Merrimack County's or the State. In general, for the

past 10 years, the full value tax rate for Hopkinton and Merrimack County was higher than the State.

- w. The full value tax rate of Hopkinton was 6 percent higher than the County and 26 percent higher than the State in 1996. In 1995, it was 5 percent higher than the County and 23 percent higher than the State.
- x. The Contoocook Village Precinct is currently making annual payments on a \$1.1 million bond for the construction of a water filtration plant/pipeline replacement. The last payment is to occur in 2003.
- y. The Town is currently making annual payments on an \$800,000 bond for the construction of the transfer station. The last payment is to occur in 2009.
- z. In 1996, the Town authorized a \$1,980,000 bond for the closure of the landfill. Payment of the bond is expected to begin in 1998.
- aa. In 1997, the Town authorized a bond of \$388,000 for the construction of an access road and site preparation for playing fields on Town-owned land (former Houston property). Payment of the bond is expected to begin in 1998.
- ab. In 1997, the Town appropriated \$1.6 million for the construction of the library, and authorized a \$850,000 bond to be paid beginning in 1998.
- ac. Future anticipated expenses for the Town include the construction of a new police station.

To readopt the Growth Management and Innovative Land Use Control Ordinance as follows:

~~13.9 Sunset This Ordinance shall expire at the Annual Town Meeting in 2001 unless re-adopted at that meeting. The Planning Board shall make recommendations as to the necessity and desirability of re-adopting this Ordinance prior to said Annual Town Meeting."

Yes____

No____

3. Are you in favor of the adoption of Amendment No. 3 as petitioned by the voters for the Town Zoning Ordinance as follows (Not Recommended by Planning Board by vote of 7-0):

To change the title of paragraph 2.1.B.2.a. - entitled BED & BREAKFAST HOME to become 2.1.B.2.a. - BED & BREAKFAST HOME/INN and to change 3.7.4 entitled BED & BREAKFAST HOME to become 3.7.4 BED & BREAKFAST HOME/INN.

To change 3.6 - (Table of Uses), letter B (Temporary Residential Uses), #2 - entitled BED & BREAKFAST HOME IN ACCORDANCE WITH SECTION III, PARAGRAPH 3.7.2 AND 3.7.4 by adding the word INN so it now reads as follows: BED & BREAKFAST HOME/INN IN ACCORDANCE WITH SECTION III, PARAGRAPH 3.7.3 AND 3.7.4.

To amend paragraph 3.7.4, now entitled BED & BREAKFAST HOME/INN by increasing the allowable bedrooms from ``no more than 3'' to ``no more than 12''.

To amend paragraph 3.7.4, now entitled BED & BREAKFAST HOME/INN by increasing the allowable nights at the home/inn from ``no more than 5 nights per calendar month'' to ``no more than 14 nights per calendar month''.

Yes____

No____

To the inhabitants of the Town of Hopkinton, in the County of MERRIMACK, in the State of NEW HAMPSHIRE, qualified to vote in town affairs:

You are hereby notified to meet at the Hopkinton High School Gymnasium on Wednesday, the 11th of March, 1998, next at 7:00 P.M. to act upon the following subjects:

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of \$3,005,093 for General Operations as follows:

	<u>Amount</u>
General Government	
Executive	68,901
Election, Registration	
and Vital Statistics	93,029
Financial Administration	193,033
Legal Expense	27,000
Planning and Zoning	47,698
General Government Buildings	50,930
Cemeteries	13,000
Insurance	3,020
Budget Committee	1,847
Road Committee	200
Public Safety	
Police	450,886
Fire	268,485
Special Detail	5,574
Hopkinton Fair	41,379
Highways and Streets	
Highway Department	531,119
Street Lighting	1,800

Sanitation	
Landfill	397,619
Water Distribution and Treatment	
Sewer	77,643
Welfare	
Administration & Direct Assistance	93,663
Culture and Recreation	
Parks and Recreation	133,266
Library	107,312
Patriotic Purposes	800
Conservation	
Conservation Commission	1,550
Economic Development	
Community Action Program	3,669
Debt Service	
Principal - Long Term Debt	279,055
Interest - Long Term Debt	107,615
Interest - TANS	5,000

TOTAL OPERATING EXPENSES 3,005,093

(recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of \$10,000 as a Contingency Fund. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of \$8,775 for the Hopkinton Rescue Squad. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of \$127,834 for New Construction of Highways. The State of New Hampshire will contribute the entire amount of \$127,834. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of \$2,000 in the interest of public health and safety to provide winter plowing and sanding on the following roads, during the winter of 1998: South Shore Drive - 1,500 feet; Ridge Lane - 900 feet; Rolfe Pond Drive - 2,000 feet; Salachar Road - 500 feet; and Perch Lane - 700 feet. This action shall in no way be interpreted as changing the status of these roads from private to public roads. It is the general policy of the Town that no work will be done on any other private or Class VI highway. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of \$75,000 for the paving of Town roads. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of \$37,000 to be placed in the existing capital reserve fund for the revaluation of the municipality. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of \$15,000 for the Hopkinton Community Center. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of \$30,217 to cover nine months salary and expenses for a full-time Fire Department employee (new position). (recommended by the Board of Selectmen) (not recommended by the Budget Committee)

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of \$25,000 to renovate the Bates Library building, after it is vacated, and to study the appropriate usage of the Bates Library building and Hopkinton Town Hall. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of \$70,000 for a dump truck for the Highway Department. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of \$17,235 for a pickup truck for the Parks and Recreation Department. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of \$4,935 to pay for certain studies of electric load profiles within the Town and other related research in furtherance of the possible aggregation of the Town's and/or its residents' and businesses' electric loads in the NHMA Pooled Energy Plan in preparation for deregulation of the electric industry in New Hampshire. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of \$4,000 for the July 4th fireworks. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

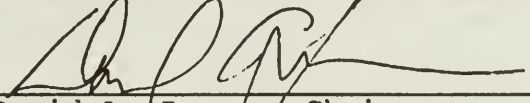
ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of \$75,000 to be added to the Police Station Capital Reserve Fund previously established. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 18: To act on reports of Town officers, Trustees and Committees for the year 1997.

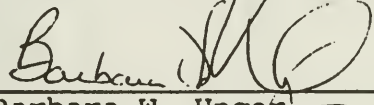
ARTICLE 19: To hear and transact any other business that may come legally before said meeting.

Given under our hands and seal this 17th day of February, 1998.

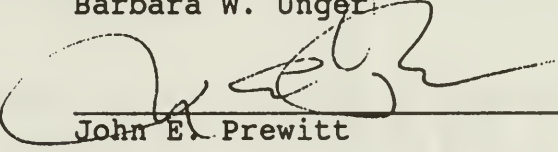
HOPKINTON BOARD OF SELECTMEN



David A. Jensen, Chairman

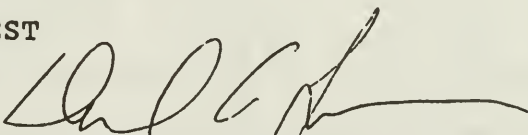


Barbara W. Unger

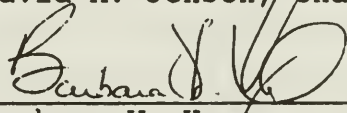


John E. Prewitt

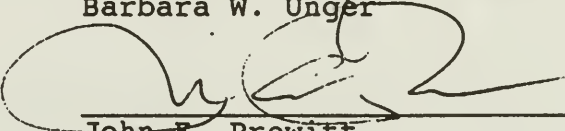
A TRUE COPY OF WARRANT - ATTEST



David A. Jensen, Chairman



Barbara W. Unger



John E. Prewitt

Budget of the Town of Hopkinton

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
61 So. Spring St., P.O. Box 1122
Concord, NH 03302-1122
(603) 271-3397

MS-7



BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 24

BUDGET OF THE TOWN

OF _____ Hopkinton _____ N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1998 to December 31, 1998 or
for Fiscal Year From _____ to _____

IMPORTANT: Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

Budget Committee: (Please sign in ink.):

Date 2-10-1998

Lucy L. Lippell
[Signature]

[Signature]
Thomas M. O'Donnell

James E. Richardson

Eric Leadbeater

[Signature]

[Signature]

(Revised 1/87)

Acct. #	PURPOSE OF APPROPRIATIONS (MAA 3213.V)	Warr Art#	Appropriations Prior Year As Approved By DBA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive	3	66,049	63,799	68,901		68,901	
4140-4149	Election, Reg. & Vital Statistics	3	86,894	88,365	93,029		93,029	
4150-4151	Financial Administration	3	195,133	180,494	193,033		193,033	
4152	Revaluation of Property							
4153	Legal Expense	3	42,000	14,601	27,000		27,000	
4155-4159	Personnel Administration							
4191-4193	Planning & Zoning	3	46,245	45,218	47,698		47,698	
4194	General Government Buildings	3	96,000	65,013	50,930		50,930	
4195	Cemeteries	3	13,000	9,499	13,000		13,000	
4196	Insurance	3	3,620	3,240	3,020		3,020	
4197	Advertising & Regional Assoc.							
4199	Other General Government	3	1,744	1,488	2,047		2,047	
PUBLIC SAFETY								
4210-4214	Police	3	444,250	462,026	450,886		450,886	
4215-4219	Ambulance							
4220-4229	Fire	3	258,947	252,630	268,485		268,485	
4240-4249	Building Inspector, Det.	3	4,984	1,328	5,574		5,574	
4290-4298	Emergency Management/Fair	3	48,655	40,309	41,379		41,379	
4299	Other Public Safety (Including Communications)							
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							

Year 1998

Budget - Town of Hopkinton

MS-7

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 3213,V)	Wart Art#	Appropriations Prior Year As Approved By DBA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
HIGHWAYS & STREETS								
4311-4312	Admin., Highways & Streets	3	505,165	502,562	531,119		531,119	
4313	Bridges							
4316	Street Lighting	3	1,800	1,379	1,800		1,800	
4319	Other							
SANITATION								
4321-4323	Admin. & solid Waste Collection Landfill	3	381,557	378,707	397,619		397,619	
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Collection & Disposal & Other	3	76,463	59,939	77,643		77,643	
WATER DISTRIBUTION & TREATMENT								
4331-4332	Admin. & Water Services							
4335-4339	Water Treatment, Conservation & Other							
ELECTRIC								
4351-4352	Admin. & Generation							
4353	Purchase Costs							
4354	Electric Equipment Maint.							
4359	Other Electric Costs							
HEALTH AND WELFARE								
4411-4414	Admin. & Pest Control							
4415-4419	Health Agencies & CAP Hospitals & Other	3	3,517	3,517	3,669		3,669	
4441-4442	Admin. & Direct Assistance	3	62,210	70,854	93,663		93,663	

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	War Act#	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTED'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4444	Intergovernmental Welfare Payments							
4445-4449	Vendor Payments & Other							
	CULTURE & RECREATION							
4520-4529	Parks & Recreation	3	122,778	111,556	133,266		133,266	
4550-4559	Library	3	92,723	93,840	107,312		107,312	
4583	Patriotic Purposes	3	800	800	800		800	
4589	Other Culture & Recreation							
	CONSERVATION							
4611-4612	Administration & Purchases of Natural Resources	3	1,550	1,550	1,550		1,550	
4619	Other Conservation							
4631-4632	REDEVELOPMENT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
	DEBT SERVICE							
4711	Princ.- Long Term Bonds & Notes	3	40,000	40,000	279,055		279,055	
4721	Interest-Long Term Bonds & Notes	3	35,360	35,360	107,615		107,615	
4723	Interest on TANS	3	5,000		5,000		5,000	
4790-4799	Other Debt Service							
	CAPITAL OUTLAY							
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr Art.#	Appropriations Prior Year As Approved By DAA	Actual Expenditures Prior Year	SELECTED'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4909	Improvements Other Than Buildings							
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							
	Electric-							
	Airport-							
4915	To Capital Reserve Fund							
4916	To Expendable Trust Funds (except Health Maintenance Trust Fund)							
4917	To Health Maintenance Trust Fund							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
SUBTOTAL 1				2,636,444	3,005,093		3,005,093	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct.#	Warr. Art.#	Amount	Acct.#	Warr. Art.#	Amount

..SPECIAL WARRANT ARTICLES**

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriating to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warrant Art#	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENDURING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDURING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
42	Revaluation Cap.Res.	9	63,000	63,000	37,000		37,000	
78	P D Station Cap.Res.	17	75,000	75,000	75,000		75,000	
36	Library Cap.Res.		100,000	100,000				
76	Bell Tower		5,000	5,000				
SUBTOTAL 2 Recommended					112,000		112,000	

..INDIVIDUAL WARRANT ARTICLES**

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3, VI)	Warrant Art #	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENDURING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDURING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
10	Contingency	4	10,000		10,000		10,000	
17	Rescue Squad	5	6,432	6,425	8,775		8,775	
26	New Construction	6	125,387	124,893	127,834		127,834	
28	Private Roads	7	2,000	2,000	2,000		2,000	
29	Shim & Paving	8	75,000	75,000	75,000		75,000	
54	Community Center	10	15,000	15,000	15,000		15,000	
65	Fire Dept-New Emp.	11			30,217		25,000	30,217
66	Renovate Bates	12			25,000		70,000	
67	Dump Truck Replac	13			70,000		17,235	
68	Park&Reg M.Pickup	14			17,235		4,935	
69	Electric Aggregat	15			4,935		4,000	
70	Fireworks	16	4,000	4,000				
63	Sidewalk Plow		18,000	17,229				
64	Landfill Loader		72,134	65,042				
SUBTOTAL 3 Recommended					389,996		359,779	

Year 1998Budget - Town of Hopkinton

MS-

Acct. #	SOURCE OF REVENUE	Warr. Art. #	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE Ending Year
TAXES					
3120	Land Use Change Taxes		10,000	24,369	12,000
3180	Resident Taxes				
3185	Yield Taxes		10,000	18,809	10,000
3186	Payment in Lieu of Taxes		161,000	178,153	170,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		60,000	57,966	50,000
	Inventory Penalties				
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fee		550,000	609,988	600,000
3230	Building Permits				
3290	Other Licenses, Permits & Fees		31,000	37,479	31,900
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues Block Grant		97,144	97,144	97,144
3352	Meals & Rooms Tax Distribution				
3353	Highway Block Grant		131,411	131,411	127,834
3354	Water Pollution Grant/NET Landfill Grant		9,311	9,311	27,206
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		795	795	795
3357	Flood Control Reimbursement		101,648	110,434	110,434
3359	Other (Including Railroad Tax)		203,536	203,816	218,186
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401-3406	Income from Departments		4,000	6,736	4,000
3409	Other Charges Landfill		100,000	111,227	100,000
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property				
3502	Interest on Investments		123,671	181,608	140,665
3503-3509	Other Fair/Sp.Detail		53,639	45,021	46,953
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds Parks & Rec		20,000	11,820	16,000

Year 1998Budget - Town of Hopkinton

MS-

Acct. #	SOURCE OF REVENUE	Warr. Art. #	Estimated Revenue Prior Year	Actual Revenue Prior Year	Estimated Revenue ensuing Year
3913	From Capital Projects Funds				
3914	From Enterprise Funds Sewer Fund		76,463	59,939	77,643
	Sewer - (Offset) Capital Recovery		1,000	4,800	1,000
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
Amounts VOTED From Fund Balance ("Surplus")					
Fund Balance ("Surplus") to Reduce Taxes					
TOTAL REVENUES & CREDITS			1,744,618	1,900,826	1,841,760

BUDGET SUMMARY

	SELECTMEN	BUDGET COMMITTEE
SUBTOTAL 1 Recommended (from page 4)	3,005,093	3,005,093
SUBTOTAL 2 Special warrant articles Recommended (page 5))	112,000	112,000
SUBTOTAL 3 "Individual" warrant articles Recommended (page 5)	389,996	359,779
TOTAL Appropriations Recommended	3,507,089	3,476,872
Less: Amount of Estimated Revenues & Credits (from above)	1,841,760	1,841,760
Estimated Amount of Taxes To Be Raised	1,665,329	1,635,112

(REV.1997)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Local Govt. Unit: Hopkinton Town Fiscal Year Ending: 1998

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee	3,476,872
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	279,055
3. Interest: Long-Term Bonds & Notes	107,615
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	386,670
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	3,090,202
8. Line 7 times 10%	309,020

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba

Board of Selectmen 1997 Annual Report

For all departments of the town and for many interested citizens, 1997 was a very active year. The lead-up to Town Meeting involved careful planning and discussions aimed at developing the Houston Farm property both as a site for a new library and for playing fields and park land. In addition, plans were presented for the location of a Police station on the Mento site. The vetting of these projects led to the new Police department not making the cut. Nevertheless, Town meeting did approve bonding for the library and the road and playing fields at the Houston Farm. These projects are well underway and a terrific new library should be ready by June overlooking a set of three beautiful new playing fields (which should be ready for use by September). The Houston Farm development is a great addition to the Town's recreational, sports and intellectual capacity. It is also a great legacy for generations to come.

The Selectmen would like to thank everyone in town who gave so generously of their time, effort and financial support to see these projects through.

During 1997, the Selectmen convened an Economic Development Committee under the able co-chairmanship of Jeff Taylor and Arnold Coda. While the committee work is not yet complete, we believe the effort will help to assure a viable economic base for Hopkinton's future.

As always, the various town departments have done their jobs with alacrity, efficiency and good humor. We are all fortunate to live in a town with such excellent municipal staff.

The Selectmen would like to once again thank all the citizens of the town for their civic-mindedness and dedication to Hopkinton.

Respectfully submitted,

Hopkinton Board of Selectmen

David A. Jensen, Chairman

Barbara W. Unger

John E. Prewitt

Schedule of Town/School/ Precinct Property

Town

Location	Map/Lot	Acreage	Value
Community Center	101/007	.10	\$278,300
Contoocook Fire Station	101/020	1.10	496,850
Bates Library	101/085	2.04	191,250
Town Garage & Sewage Treatment Plant	102/009	49.32	4,097,300
Kimball Lake & Cabins	106/003	52.50	398,700
Town Hall	106/023	.47	420,950
Hopkinton Fire Station	106/049	1.20	141,700
N/S Pine Street	221/083&87	68.38	358,000
Landfill & Buildings	244/006&011	133.00	668,550
W/S Cedar Street	101/017	.56	80,500
S/S Pine Street (Inc Dam)	101/021	.55	648,900
W/S Park Ave & E/S Kearsarge Ave	101/052	.05	3,350
Off N/S Carriage Lane	102/022.01	1.42	4,950
Jct Maple Street & Cedar Street	102/038	.03	200
Off E/S Maple Street	102/085	.67	36,550
E/S Penacook Rd & S/S Gould Hill Rd	103/017&022	.62	14,700
W/S Woodland Drive	104/027	.80	4,350
N/S Old Putney Hill Road	105/022	15.00	65,050
N/S Old Putney Hill Road	105/024.01	.06	1,550
Jct Old Henniker Rd & Hopkinton Rd	105/031	.33	15,750
N/S Bound Tree & W/S Clement Hill Rd	207/016	4.30	24,450
N/S Bound Tree & E/S Clement Hill Rd	207/017	43.00	70,900
N/S Tamarack Road	211/014	.60	9,550
W/S Hatfield Road	214/001	41.50	84,800
Off E/S Galloping Hill Road	217/041	24.00	28,450
Off S/S Pine Street	220/035	12.00	16,800
N/S Pine Street	221/044	45.50	97,600
S/S Spring Street	221/104	.18	3,650
Off N/S Spring Street	222/021	7.08	11,150
N/S Gage Hill Road	229/001	.20	3,500
S/S Little Frost Road	230/003	.05	1,550
W/S Bassett Mill Road	231/008	9.70	23,600

Location	Map/Lot	Acreage	Value
N/S Eugene Foote Road	233/002	31.00	54,300
Off W/S Irish Hill Road	237/038	1.30	2,300
Off E/S Sugar Hill Road	237/039	5.80	9,150
Jct Old Irish Hill Road & South Road	238/070	.02	550
N/S Old Putney Hill Road	239/056	33.50	140,100
Off E/S East Penacook Road	246/006	97.00	60,450
N/S Patch Road	249/013	33.46	104,350
Jct Patch Road & Briar Hill Road	249/021	.05	450
S/S Rollins Road	250/061	18.50	141,200
S/S Rollins Road (Kimball Pond)	250/065	2.80	13,850
E/S New Road	251/001	3.90	13,650
N/S Hawthorne Hill Road	251/010.01	92.54	180,500
Jct Hopkinton Road & Garrison Lane	251/056	.40	8,850
W/S Jewett Road	256/005	16.40	58,900
Jct Currier Road & Beech Hill Road	259/020&024	.35	1,250
N/S Farrington Corner Road	265/002	1.80	15,600
E/S Upper Straw Road	265/027	.06	550
N/S Farrington Corner Road	266/044.01	96.20	48,400

School

Hopkinton School District	102/003	.48	137,100
Maple Street School	102/004	5.80	1,155,500
Harold Martin School	106/007	8.00	2,090,900
Hopkinton High School	222/067	24.00	3,382,550

Contoocook Village Precinct

Off E/S Hopkinton Road	104/095.01	.12	148,500
N/S Bound Tree Road	204/013.01	3.00	203,250
N/S Pleasant Pond Road	204/021	14.90	46,250
N/S Bound Tree Road	204/024	.07	3,350
N/S Bound Tree Road	204/025	4.10	10,700
E/S Kearsarge Avenue	222/067.01	.00	6,850

Hopkinton Village Precinct

Old Fire Station, Main Street	105/049	.11	54,750
S/S Old Putney Hill Road	239/059	.75	28,850
W/S Briar Hill Road	250/006	14.74	27,800

Summary of Inventory Valuations

	Town	Contoocook Precinct	Hopkinton Precinct
Value of Land			
Current Use	2,250,000	125,950	30,800
Residential	113,192,600	24,503,600	8,283,200
Commercial/Industrial	12,124,500	4,648,700	513,850
Total Taxable Land	127,567,100	29,278,250	8,827,850
Value of Buildings			
Residential	173,529,350	38,728,100	13,849,600
Manufactured Housing	6,083,550	14,000	0
Commercial/Industrial	23,705,250	8,463,550	651,550
Total Taxable Buildings	203,318,150	47,205,650	14,501,150
Total Public Utilities	15,242,573		
Total Valuation Before Exemptions	346,127,823	76,483,900	23,329,000
Less Exemptions			
Blind	60,000	0	30,000
Elderly	890,000	140,000	60,000
Solar/Windpower	73,900	4,050	3,000
Water/Air Pollution Control	950,050	0	0
Total Exemptions	1,973,950	144,050	93,000
Net Valuation on Which Tax Rate is Based	344,153,873	76,339,850	23,236,000

Current Use Report

Current Use Classification	Total Acres From Prev. Year	Acres Added This Yr.	Acres Taken Out This Yr.	Total Acres Yr. End
Farm Land	2,076.68	5.00	4.00	2,101.20
Forest Land	12,105.54	69.47	36.72	12,150.86
Unproductive/Wet Land	1,567.09	18.25	0	1,549.25
TOTAL NUMBER OF ACRES IN CURRENT USE				15,801.31
Discretionary Easements	38.78	0	0	38.78

UTILITY SUMMARY

NAME OF COMPANY	
Concord Electric Company	\$126,489
New England Hydro-Transmission Corp.	\$6,959,271
New England Power Company	\$2,943,874
Public Service Company of NH	\$5,212,939
TOTAL	\$15,242,573

**HOW YOUR TAX DOLLAR IS SPENT
TAX RATE INFORMATION**

MUNICIPAL	4.35
COUNTY	1.82
SCHOOL	21.10
COMBINED RATE	27.27
CONTOOCOOK VILLAGE PRECINCT	1.87
HOPKINTON VILLAGE PRECINCT	.41

Tax Collector's Report

Year Ending 12/31/97

DEBITS	Levy for Year of This Report	Prior Levies (Please specify years)		
		1996	1995	1994
UNCOLLECTED TAXES				
BEG. OF YEAR:				
Property Taxes		614,903.26		
Resident Taxes				
Land Use Change				
Yield Taxes		298.67		
Utilities		9,951.00		
TAXES COMMITTED				
THIS YEAR:				
Property Taxes	9,504,008.00			
Resident Taxes				
Land Use Change	28,237.12			
Yield Taxes	19,857.70			
Utilities	71,735.87			
PrePayment	860.75			
OVERPAYMENT:				
Property Taxes	18,539.00			
Resident Taxes				
Land Use Change				
Yield Taxes				
Interest Collected on Delinquent Tax	4,096.36	32,831.52		
Collected Resident Tax Penalties				
TOTAL DEBITS	\$9,647,334.80	\$657,984.55		

--- **Tax Collector's Report** **Year Ending 12/31/97** ---

CREDITS	of This Report	Levy for Year (Please specify years)		Prior Levies
		1996	1995	1994
REMITTED TO				
TREASURER:				
Property Taxes	8,914,617.14	614,526.66		
Resident Taxes				
Land Use Change	24,368.48			
Yield Taxes	18,809.87	298.67		
Utilities	64,152.54	9,951.10		
Interest	4,096.36	32,831.52		
Penalties				
Conversion to Lien				
Prepayment	860.75			
DISCOUNTS ALLOWED:				
ABATEMENTS MADE:				
Property Taxes	26,540.00	376.60		
Resident Taxes				
Land Use Change				
Yield Taxes	196.05			
Utilities	399.96			
Current Levy Deeded				
UNCOLLECTED TAXES				
END OF YEAR:				
Property Taxes	581,389.86			
Resident Taxes				
Land Use Change	3,868.64			
Yield Taxes	851.78			
Utilities	7,183.37			
TOTAL CREDITS	\$9,647,334.80	\$657,984.55		

Tax Collector's Report

Year Ending 12/31/97

DEBITS

Prior Levies

Last Year's Levy

(Please specify years)

1996

1995

1994

1993

Unredeemed Liens Balance at Beg. of Fiscal Yr.		216,797.99	83,279.85	1,074.54
Liens Executed During Fiscal Yr.	364,374.73			
Interest & Costs Collected (After Lien Execution)	11,290.18	19,870.45	16,247.67	
 TOTAL DEBITS	 \$375,664.91	 \$236,668.44	 \$99,527.52	 \$1,074.54
REMITTED TO TREASURER:	Levy for Year of this Report			
Redemptions	152,300.08	112,458.95	62,598.68	
Interest & Costs Collected (After Lien Execution)	11,290.18	19,870.45	16,247.67	
Abatements of Unredeemed Taxes	1,882.56	529.64		
Liens <i>Deeded</i> to Municipality		1,456.93	1,414.66	1,074.54
Unredeemed Liens Bal. End of Yr.	210,192.09	102,352.47	19,266.51	
 TOTAL CREDITS	 \$375,664.91	 \$236,668.44	 \$99,527.52	 \$1,074.54

Town Clerk's Report Year Ending 12/31/97

RECEIPTS

Auto:

Permits	\$610,271.00
Town Clerk Fees	6,348.00
Titles	2,066.00
Decal Fees	13,187.50

Dog Licenses:

Town	2,356.50
Town Clerk Fees	332.00
Penalties	511.00

Boats:

Town Tax	1,237.92
Town Clerk Fees	216.00

UCC's	2,746.00
Certified Copies	420.00
Filing Fees	13.00
Miscellaneous	332.20

Landfill:

Stickers Town	90.50
Stickers Town Clerk Fees	90.50

Marriages:

Town Clerk Fees	252.00
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State of New Hampshire:

Motor Vehicle Registrations	159,487.20
Boats	2,955.00
Certified Copies	498.00
Dog Licenses	332.00
Additional State Dog Fees	1,128.00
Marriages	1,368.00

Cemeteries	4,000.00
	<hr/>
TOTAL	\$810,238.32
 PAID OUT:	
Town Treasurer	\$646,751.12
State of New Hampshire:	
Motor Vehicle Registrations	159,487.20
Cemeteries:	
Hopkinton Cemetery Trustees	1,500.00
Bonita Cressy, Trustee of Trust Funds	2,500.00
	<hr/>
TOTAL	\$810,238.32

Treasurer's Report

Owen L. French, Treasurer, in Account with the Town of Hopkinton

RECEIPTS:

Balance at time of settlement-December 31, 1996	3,569,950.50
U.S. Government:	
Payment on Federally-owned lands	1,928.00

NEW HAMPSHIRE TREASURER:

EPA Revolving Fund—Landfill	373,943.28
Highway Block Grant	131,410.70
Flood Control	110,433.86
Shared Revenue—Block Grant	236,465.23
Reimbursement—Forest Fires	182.99
Reimbursement—State & Federal Forest Lands	794.60
Emergency Management Grant—Fire Dept.	6,166.09
Landfill Closure Grant	11,639.24

SELECTMEN:

Reimbursement—Hopkinton Fair	43,511.32
Reimbursement—Sewer Department	59,938.75
Reimbursement—George's Park	15,038.96
Reimbursement—Police Department	6,237.03
Reimbursement—Highway	6,845.75
Reimbursement—Fire Department	453.25
Reimbursement—Town Officers Expense	3,512.56
Refunds—Library	693.41
Refunds—Police Dept.	227.51
Refunds—Highway Department	133.50
Refunds—New Construction	1,440.00
Income From Departments	6,693.17
License, Permits and Fees	9,142.50
Ella Tarr Trust	8,591.85
Ambulance Fees—Concord Hospital	114,533.21
Ambulance Fees—Warner	8,760.97
Ambulance Fees—Webster	3,017.55
Insurance Dividend—Workers Compensation	34,492.16
Insurance Dividend—Property/Liability Trust	11,084.15
Landfill—Town of Webster	72,221.53
Landfill—All Other	46,730.60

Transfer Station Income	66,061.86
Payment in Lieu of Taxes—Digital	155,284.00
Payment in Lieu of Taxes—HDI	1,343.70
Payment in Lieu of Taxes—CHI	21,525.57
Capital Recovery—Sewer	4,800.00
Welfare Liens Collected	100.00
Parks & Recreation Department Receipts	11,423.00
INTEREST ON DEPOSITS	
Concord Savings Bank—Deposits & Repos	131,652.69
Bank of New Hampshire—Now Account	556.44
NHPDIP—Investment Pool	3,821.42
TRUSTEES OF TRUST FUNDS:	
Reserve Fund—Library	398,504.61
THOMAS H. JOHNSON, JR.—Town Clerk	
Town Clerk—Auto Fees	6,348.00
Town Clerk—Title Fees	2,066.00
Town Clerk—Dog Fees	332.00
Town Clerk—Boat Fees	216.00
Town Clerk—UCC Fees	2,565.00
Town Clerk—UCC Search	65.00
Town Clerk—UCC Copies	52.00
Town Clerk—UCC Attach	64.00
Town Clerk—Certifications	420.00
Town Clerk—Marriage Fees	252.00
Town Clerk—Decals	13,187.50
Town Clerk—Dredge and Fill	20.00
Town Clerk—Dump Stickers	90.50
Town Clerk—Miscellaneous	12.20
Motor Vehicle Permits	610,271.00
Dog Licenses	2,356.50
Dog License Penalties	511.00
Boat Licenses	1,237.92
Filing Fees	13.00
Returned Checks	300.00
Dump Stickers	90.50
State—Boat Licenses	2,955.00
State—Dog Licenses	332.00

State—Marriage Licenses	1,368.00
State—Certification Copies	498.00
State—Dog Fees—Additional	1,128.00
TOTAL—Town Clerk	646,751.12
SUE B. STRICKFORD—Tax Collector	
1998 Property Taxes	860.75
1997 Property Taxes	8,914,617.14
1997 Property Tax Interest	3,946.27
1997 Land Use Change Taxes	24,368.48
1997 Land Use Change Tax Interest	61.60
1997 Yield Taxes	18,809.87
1997 Yield Taxes Interest	38.27
1996 Property Taxes	283,484.51
1996 Property Tax Interest	6,513.09
1996 Tax Sale and Interest and Costs	357,127.46
1996 Taxes Redeemed	152,300.08
1996 Taxes Redeemed Interest and Cost	11,290.18
1995 Taxes Redeemed	112,458.95
1995 Taxes Redeemed Interest and Costs	19,870.45
1994 Taxes Redeemed	62,598.68
1994 Taxes Redeemed Interest and Cost	16,247.67
TOTAL—Tax Collector	<u>9,984,593.45</u>
TOTAL RECEIPTS	12,752,681.58
PAID ORDERS OF SELECTMEN	<u>12,065,940.30</u>
BALANCE—DECEMBER 31, 1997	4,256,691.78
Respectfully submitted,	
Owen L. French, Treasurer	
CASH BALANCE 12/31/97	
Bank of New Hampshire—NOW Account	20,036.33
NHPDIP Pool—Investment Pool	50,984.18
Concord Savings Bank—Checking Account	60,000.00
Concord Savings Bank—Checking Account	85,000.00
Concord Savings Bank—Repurchase Account	<u>4,040,671.27</u>
TOTAL	4,256,691.78

Treasurer's Report

Owen L. French, Treasurer, in Account with the Town of Hopkinton

Sewer Fund

Balance at Statement—December 31, 1996	\$49,249.07
Sue Strickford 1997—Sewer Fees	\$65,146.87
Sue Strickford 1997—Sewer Fees Interest	50.22
Sue Strickford 1996—Sewer Fees	8,956.77
Sue Strickford 1996—Sewer Fees Interest	531.79
Selectmen 1996—Interfund Receivable	7,411.95
Bank of New Hampshire—Interest on NOW Account	562.88
Total	\$82,660.48
Total Receipts	\$131,909.55

Town of Hopkinton—Reimbursement

January	5,052.28
February	4,560.62
March	3,573.09
April	5,806.97
May	4,961.03
June	4,484.88
July	6,988.07
August	4,234.05
September	2,819.09
October	5,190.72
November	6,408.41
December	5,859.54
Total	\$59,938.75

Sewer Fund Balance as of December 31, 1997	\$71,970.80
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Police Drug Forfeiture Fund

Received from Chief Ira Midgal	\$1,278.00
NHPDIP—Interest on Deposits	35.86

Total Receipts	\$1,313.86
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Less—Selectmen's Orders Paid	\$1,096.95
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Balance as of December 31, 1997	\$216.91
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Hopkinton Town Forest Fund	
Balance as of Dec. 31, 1996—NHPDIP Pool	7,698.61
Interest Income—Investment Pool	409.65
	<hr/>
Balance as of Dec. 31, 1997—NHPDIP Pool	8,108.26
Hopkinton Conservation Commission	
Balance as of December 31, 1996	28,511.19
Interest Income—Investment Pool	1,980.18
Interest Income—Checking Account	10.22
Appropriations—Town of Hopkinton	1,550.00
1996 Land Use Change Tax—Town of Hopkinton	10,934.44
	<hr/>
Totals	42,986.03
Distributions—Dues	200.00
Distributions—Land Excavation	1,265.00
	<hr/>
Totals	1,465.00
Balance as of December 31, 1997—Fleet Checking	898.92
Balance as of December 31, 1997—Investment Pool	48,730.37
	<hr/>
Total	49,629.29
Library Building Fund	
April–December 1997—Receipts from Donors	276,070.92
April–December 1997—NHPDIP—Interest on Deposits	7,363.80
	<hr/>
Balance NHPDIP Pool—December 31, 1997	283,434.72

Respectfully submitted,
Owen L. French,
Treasurer

Statement of Appropriations and Taxes Assessed for The Tax Year 1997

APPROPRIATIONS

Executive	66,049
Financial Administration	195,133
Elections, Registration & Vital Statistics	86,894
Cemeteries	13,000
General Government Buildings	96,000
Planning and Zoning	46,245
Legal Services	42,000
Contingency Fund	10,000
Budget Committee	1,544
Road Committee	200
Police Department	444,250
Fire Department	258,947
Rescue Squad	6,432
Hopkinton Fair	48,655
Highway Department	505,165
Street Lighting	1,800
New Construction	125,387
Special Detail	4,984
Private Roads	2,000
Shim & Paving	75,000
Landfill	381,557
Welfare	62,210
Community Action program	3,517
Library	92,723
Parks and Recreation	122,778
Patriotic Purposes	800
Conservation Commission	1,550
Community Center	15,000
Principal-Long Term Debt	40,000
Interest-Long Term Debt	35,360
Interest-Tax Anticipation Notes	5,000
Fireworks	4,000
Sewer	76,463
Insurance	3,620
Revaluation Capital Reserve	63,000

Police Station Capital Reserve	75,000
Library Capital Reserve	100,000
Sidewalk Plow	18,000
Landfill Loader	72,134
Bell Tower Restoration	5,000
Houston Road & Fields (bond)	388,000
New Library (bond \$850,000)	1,600,000
Total Appropriations	5,195,397

ESTIMATED REVENUES

Yield Taxes	10,000
Interest and Penalties on Taxes	60,000
Land use Change Tax	10,000
Payments in Lieu of Taxes	161,000
Shared Revenue - Block Grant	97,144
Highway Block Grant	131,411
<u>Net</u> Grant - Landfill Closure	9,311
Reim. a/c State-Federal Forest Land	795
State Aid Flood Control	101,648
Payment of Federally Owned Lands	2,726
Hopkinton Fair Association	48,655
Motor Vehicle Permit Fees	550,000
Dog Licenses	3,000
Licenses, Permits and Filing Fees	6,000
Town Clerk Fees	22,000
Income from Departments	4,000
Sanitary Landfill Income	100,000
Webster Portion of Landfill	85,810
Ambulance Income	100,000
School Contribution-George Park Maintenance	15,000
Parks & Recreation Program Revenues	20,000
Interest on Deposits	90,000
Insurance Dividends	33,671
Reimbursement Sewer Department	76,463
Capital Recovery Cost - Sewer	1,000
Special Detail	4,984
Proceeds from Long Term Notes & Bonds	1,238,000

Library Capital Reserve	380,000
Private Funding for Library	370,000
Fund Balance	95,981
Total Revenues & Credits	3,828,599

Total Town Appropriations	5,195,397
DEDUCT Total Revenues and Credits	3,828,599
EQUALS Net Town Appropriations	1,366,798
ADD School Tax Assessment	7,374,879
ADD County Tax Assessment	632,132
Total of Town, School and County	9,373,809
DEDUCT Total Business Profits Tax	
Reimbursement	139,201
ADD War Service Credits	40,900
ADD Overlay	109,568
Property Taxes To Be Raised	9,385,076
Gross Precinct and/or Service Areas Taxes	152,283
Total	9,537,359
Less War Service Credits	40,900

TOTAL TAX COMMITMENT

FOR TAX YEAR 1997	9,496,459
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Hopkinton Cemetery Board of Trustees

Financial Report 1997

Cash on hand January 1, 1997

\$3,944.80

RECEIPTS

Town Cemetery Appropriation	\$7,227.00	
Perpetual Care Fund Supplement	14,000.00	
Sale of Cemetery Lots	1,500.00	
Knaption & Sterling Co.—CVC Fence Repair	602.95	
Bank Interest	102.18	
	<hr/>	\$23,432.13

DISBURSEMENTS

Maintenance Contract (Soucy)	\$14,640.01	
Contoocook Village Memorial Garden		
Millican Nurseries—Hedge & Shrubs	614.84	
Green Horizon Landscape—Stone Walks	1,785.00	
Jeffrey Jones—Electrical—Fountain pump, parts & wiring	843.71	
Town Cemeteries—Supplies, Backhoe work & equipment repair	1,001.36	
Contoocook Village Front Gate & Fence repair	427.46	
Water Supply for Cemeteries	656.48	
Public Service—Electricity—fountain, Flag	78.58	
Repurchase Two Cemetery Lots	180.00	
Office Expenses	158.28	
Bank of N.H. Service Charges	74.30	
	<hr/>	\$20,460.02

Cash on Hand December 31, 1997

\$6,916.91

The Hopkinton Cemetery Board of Trustees meets at 2:00 p.m. at the Town Hall the first Tuesday of each month except during the winter, when the cemeteries are closed.

Respectfully Submitted,

Town of Hopkinton
Cemetery Board of Trustees

Susan Adams
Barbara L. Brown
William Rogers

Capital Reserves Report for the Town of Hopkinton
January 1, 1997 to December 31, 1997

PURPOSE	BEGIN. BALANCE	ADDED	PAID	INCOME	ENDING BALANCE
Contoocook Village Precinct CR	\$193,492.56	\$5,815.38	\$45,000.00	\$9,054.01	\$163,361.95
Police Station CR	109,816.04	75,000.00	.00	7,514.92	192,330.96
Hopkinton SD Main & Reno CR	117,472.61	62,073.87	.00	6,632.67	186,179.15
Library CR	281,423.70	100,000.00	398,504.61	17,080.91	.00
Revaluation CR	.00	63,000.00	.00	1,403.87	64,403.87
TOTALS	\$702,204.91	\$305,889.25	\$443,504.61	\$41,686.38	\$606,275.93

Report of The Trustees of the Town Of Hopkinton for 1997

DATE	TRUST NAME	PURPOSE	PRINCIPAL			INCOME			TOTAL
			BEGINNING BALANCE	NEW FUNDS	PAID OUT	GAIN/LOSS	ENDING BALANCE	ENDING BALANCE	
									PRINCIPAL & INCOME
	Hopkinton Cemetery	Lot Care	63,756.24	910.00		9,203.50	73,869.74	5,517.87	56,974.28
	Contoocook Cemetery	Lot Care	91,814.37	1,705.00		13,216.69	106,736.06	45,164.56	44,342.42
	Stumpfield Cemetery	Lot Care	2,754.35			395.47	2,754.82	324.16	151,078.48
	Blackwater Cemetery	Lot Care	5,469.61			785.33	6,254.94	3,698.72	4,769.65
	Misc Cemeteries	Lot Care	2,180.14			313.03	2,493.17	412.79	4,111.51
1994	Contoocook Cemetery	Con. Cem. Assoc.	4,220.88			606.04	4,826.92	302.06	10,366.45
1994	Contoocook Cemetery	Con. Cem. Assoc.	4,384.98			629.60	5,014.58	217.32	7,324.09
1994	Contoocook Cemetery	Flowers	160.20			23.00	183.20	197.95	5,650.20
1994	Contoocook Cemetery	Flowers	641.69			92.13	733.82	16.13	5,843.58
1994	Contoocook Cemetery	Flowers	5,735.58			823.52	6,559.10	280.69	397.28
1994	Contoocook Cemetery	Flowers	1,858.81			266.89	2,125.70	1,152.65	5,873.30
1994	Contoocook Cemetery	Flowers	41.08			5.90	46.98	73.69	21,018.43
1994	Contoocook Cemetery	Flowers	6.19			0.89	7.08	15.27	17,342.75
1994	Contoocook Cemetery	Flowers	554.22			79.58	633.80	59.32	317.65
1994	Contoocook Cemetery	Flowers	1,226.06			176.04	1,402.10	111.61	62.27
1994	Contoocook Cemetery	Flowers	10,689.71			1,534.83	12,224.54	1,104.30	2,036.31
1994	Contoocook Cemetery	Flowers	545.93			78.38	624.31	87.73	11,689.70
1994	Contoocook Cemetery	Flowers	534.19			76.70	610.89	73.45	27,166.49
1994	Contoocook Cemetery	Flowers	1,111.61			159.61	1,271.22	231.48	1,490.43
1994	Contoocook Cemetery	Flowers	1,109.69			159.33	1,269.02	226.03	728.19
1994	Contoocook Cemetery	Flowers	8,368.44			1,201.55	9,569.99	6,054.28	1,339.08
1994	Contoocook Cemetery	Flowers	50,060.81			7,187.76	57,248.57	5,394.97	4,261.19
1994	Contoocook Cemetery	Flowers	1,878.53			289.72	2,168.25	203.33	4,136.74
1994	Contoocook Cemetery	Flowers	928.28			133.28	1,061.56	140.27	5,405.76
1994	Contoocook Cemetery	Flowers	2,997.60			430.40	3,428.00	222.92	16,273.63
1994	Contoocook Cemetery	Flowers	23.39			3.36	26.75	39.72	63,573.54
1994	Contoocook Cemetery	Flowers	2,161.40			310.33	2,471.73	126.25	120,822.11
1994	Contoocook Cemetery	Flowers	1,524.72			138.89	1,663.61	54.24	2,840.94
1994	Contoocook Cemetery	Flowers	4,067.90			584.07	4,651.97	331.78	1,076.66
1994	Contoocook Cemetery	Flowers	10,964.16			1,574.24	12,538.40	716.96	42.56
1994	Contoocook Cemetery	Flowers	10,602.76			1,522.35	12,125.11	525.92	569.03
1994	Contoocook Cemetery	Flowers	5,306.78			761.95	6,068.73	251.32	1,297.77
1994	Contoocook Cemetery	Flowers	530.13			76.12	606.25	23.59	2,165.90
1994	Contoocook Cemetery	Flowers	106.03			15.22	121.25	4.71	425.37
1994	Contoocook Cemetery	Flowers	967.18			138.87	1,106.05	43.03	442.88
1994	Contoocook Cemetery	Flowers	157.19			22.57	179.76	30.79	1,166.87
1994	Contoocook Cemetery	Flowers	689.21			98.96	788.17	30.79	126.49
1994	Contoocook Cemetery	Flowers	212.05			30.45	242.50	9.43	9.04
1994	Contoocook Cemetery	Flowers	586.10			84.15	670.25	26.07	123.05
1994	Contoocook Cemetery	Flowers	5,630.72			808.46	6,439.18	252.04	1,122.54
1994	Contoocook Cemetery	Flowers	318.09			45.67	363.76	14.15	16.49
1994	Contoocook Cemetery	Flowers	3,179.65			456.54	3,636.19	141.64	182.44
1994	Contoocook Cemetery	Flowers	550.78			79.08	629.86	24.50	799.97
1994	Contoocook Cemetery	Flowers	1,893.71			271.90	2,165.61	84.26	246.12
1994	Contoocook Cemetery	Flowers	20,925.92			3,004.55	23,930.47	931.12	9.99
1994	Contoocook Cemetery	Flowers	110.75			15.90	126.65	21.96	639.25
1994	Contoocook Cemetery	Flowers	4,908.89			704.82	5,613.71	424.79	2,197.90
1994	Contoocook Cemetery	Flowers	5,252.61			1,304.89	6,557.50	507.03	24,287.36
1994	Contoocook Cemetery	Flowers	3,586.23			514.91	4,101.14	165.75	525.64
1994	Contoocook Cemetery	Flowers	5,768.73			828.26	6,596.99	154.56	3,690.48
1994	Contoocook Cemetery	Flowers		4,000.00					54.29
1994	Contoocook Cemetery	Flowers							32.29
1994	Contoocook Cemetery	Flowers							356.09
1994	Contoocook Cemetery	Flowers							398.99
1994	Contoocook Cemetery	Flowers							261.97
1994	Contoocook Cemetery	Flowers							4,688.87
1994	Contoocook Cemetery	Flowers							2,680.36
1994	Contoocook Cemetery	Flowers							13,237.86
1994	Contoocook Cemetery	Flowers							4,062.19
1994	Contoocook Cemetery	Flowers							(38.95)
1994	Contoocook Cemetery	Flowers							(78.75)
1994	Contoocook Cemetery	Flowers							6,518.24
Total Perpetual Funds, Common Trust Funds			354,021.58	6,615.00	0.00	51,464.60	412,101.18	286,265.52	29,026.54
									(29,914.67)
									285,377.39
									697,478.57
Expendable Funds									
Contoocook Precinct			45,340.43	0.00	0.00	0.00	45,340.43	9,734.33	2,758.94
									(0.00)
									12,493.27
Total Expendable Funds			45,340.43	0.00	0.00	0.00	45,340.43	9,734.33	2,758.94
									(0.00)
									12,493.27
									57,833.70
Grand Total			399,362.01	6,615.00	0.00	51,464.60	457,441.61	295,999.85	31,785.48
									(29,914.67)
									297,870.66
									755,312.27

Common Fund For The Town of Hopkinton For 1997

COMMON FUND FOR THE TOWN OF HOPKINTON FOR 1997

SHARES	ASSET DESCRIPTION	BEGINNING 01/01/97	ADDED	SOLD	GAIN (LOSS)	BALANCE 12/31/97	MARKET VALUE	INCOME
40,299	FINANCIAL SQUARE MONEY MARKET	19,646.00	40,298.60	(19,646.00)		40,298.60	40,298.60	1,483.62
1,721.978	VANGUARD INDEX TRUST-500 #40	117,866.01	15,000.00	(61,132.97)	30,474.30	102,207.34	155,098.56	2,438.13
6,417.815	VANGUARD WORLD-US GROWTH #23	134,693.28	15,000.00	(41,650.00)	26,620.89	134,662.17	184,191.29	1,679.13
2,918.433	VANGUARD INDEX TOTAL STOCK MKT #85	0.00	60,130.00		664.26	60,794.26	66,073.32	756.69
	US TREASURY NOTE	21,756.90		(20,000.00)	(1,756.90)	0.00	0.00	1,775.00
25,000	LAKE SUNAPEE BK #1000110670	25,000.00				25,000.00	25,000.00	1,646.94
30,000	GEN MOTORS ACC CORP N/C	29,416.69				29,416.69	30,337.50	2,325.00
25,000	LAKE SUNAPEE BK #1000110680	25,000.00				25,000.00	25,000.00	1,646.89
25,000	LAKE SUNAPEE BK #1000110690	25,000.00				25,000.00	25,000.00	1,646.90
30,000	US TREASURY NOTE	32,074.04				32,074.04	32,193.75	2,550.00
20,000	FED HOME LOAN BKS	19,736.35				19,736.35	20,675.00	1,400.00
10,000	TENN VALLEY AUTH	10,791.20		(10,300.00)	(491.20)	0.00	0.00	875.37
25,000	US TREASURY NOTE	26,373.77				26,373.77	26,515.63	1,875.00
10,000	FED HOME LOAN BK	0.00	10,000.00			10,000.00	9,984.38	(3.42)
25,000	PHILIP MORRIS	24,447.94				24,447.94	26,117.19	1,906.26
5,000	TENN VALLEY AUTH	5,161.19				5,161.19	5,081.25	343.76
40,000	TENN VALLEY AUTH	36,660.47				36,660.47	40,150.00	2,450.00
25,000	FED HOME LOAN BKS	25,006.25				25,006.25	27,570.31	1,967.50
15,000	FED HOME LOAN BK	0.00	15,000.00			15,000.00	15,009.38	
20,000	FED HOME LOAN MTGE CORP	20,000.00				20,000.00	20,337.50	1,378.00
20,000	FED HOME LOAN BK	0.00	20,137.50			20,137.50	20,331.25	(396.67)
20,000	SOYLAND POWER COOP GRANTOR TR	41,083.75		(37,037.00)	(4,046.75)	0.00	0.00	1,697.50
20,000	FED HOME LOAN BK	0.00	20,000.00			20,000.00	19,962.50	(2,415.06)
	BANKING ASSISTANCE FEES							
	CASH	573.26	500.00	(573.26)		500.00	500.00	
	TOTAL	640,287.10	196,066.10	(190,339.23)	51,464.60	697,478.57	815,427.41	29,926.54

CONTINGUOUS PRECINCT - EXPENDABLE TRUST FUNDS

57,334	FINANCIAL SQUARE MONEY MARKET	0.00	57,333.70			57,333.70	57,333.70	
	MASCONA SB MMA	1,357.00		(1,357.00)		0.00	0.00	
	FED HOME LOAN BK DISC NOTE	53,717.58		(53,717.58)		0.00	0.00	
	CASH	0.18	500.00	(0.18)		500.00	500.00	
	BANKING ASSISTANCE FEES							(215.35)
	INCOME FROM ALL SOURCES							2,974.29
	TOTAL	55,074.76	57,833.70	55,074.76	0.00	57,833.70	57,833.70	2,758.94
	GRAND TOTAL	695,361.86	253,899.80	(245,413.99)	51,464.60	755,312.27	873,261.11	31,785.48

Independent Auditor's Report

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the
Board of Selectmen
Town of Hopkinton
Hopkinton, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hopkinton as of and for the year ended December 31, 1997 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of Hopkinton has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hopkinton, as of December 31, 1997, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Hopkinton taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Hopkinton. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

January 30, 1998

Plodzik & Sanderson
Professional Association

EXHIBIT A
TOWN OF HOPKINTON, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types and Account Group
December 31, 1997

	<u>Governmental Fund Types</u>			<u>Fiduciary</u>	<u>Account</u>	<u>Total</u>
	<u>General</u>	<u>Special</u>	<u>Capital</u>	<u>Fund Type</u>	<u>Group</u>	<u>(Memorandum</u>
<u>ASSETS AND OTHER DEBITS</u>		<u>Revenue</u>	<u>Projects</u>	<u>Trust</u>	<u>General</u>	<u>Only)</u>
					<u>Long-Term</u>	
					<u>Debt</u>	
<u>Assets</u>						
Cash and Equivalents	\$ 4,205,758	\$ 108,588	\$	\$ 58,334	\$	\$ 4,372,680
Investments	50,984	48,947	283,435	1,303,254		1,686,620
<u>Receivables (Net of</u>						
<u>Allowances For Uncollectibles)</u>						
Taxes	767,922					767,922
Accounts	4,682	7,183				11,865
Intergovernmental			24,199			24,199
Interfund Receivable	320,319	8,529	67,880			396,728
<u>Other Debits</u>						
Amount to be Provided for Retirement of General Long-Term Debt					2,339,384	2,339,384
TOTAL ASSETS AND OTHER DEBITS	<u>\$ 5,349,665</u>	<u>\$ 173,247</u>	<u>\$ 375,514</u>	<u>\$ 1,361,588</u>	<u>\$ 2,339,384</u>	<u>\$ 9,599,398</u>
<u>LIABILITIES AND EQUITY</u>						
<u>Liabilities</u>						
Accounts Payable	\$ 8,074	\$	\$ 6,505	\$	\$	\$ 14,579
Accrued Payroll and Benefits	8,203					8,203
Contracts Payable			17,000			17,000
Retainage Payable			110,235			110,235
Intergovernmental Payable	4,334,217			407,375		4,741,592
Interfund Payable	8,529	1,117	387,082			396,728
Deferred Tax Revenues	861					861
General Obligation Debt Payable					2,339,384	2,339,384
Total Liabilities	<u>4,359,884</u>	<u>1,117</u>	<u>520,822</u>	<u>407,375</u>	<u>2,339,384</u>	<u>7,628,582</u>
<u>Equity</u>						
<u>Fund Balances</u>						
Reserved For Endowments				412,101		412,101
Reserved For Encumbrances	38,775		897,184			935,959
Reserved For Special Purposes			30,054	542,112		572,166
<u>Unreserved</u>						
Designated For Special Purposes		172,130				172,130
Undesignated (Deficit)	<u>951,006</u>	<u>(1,072,546)</u>	<u>(145,308)</u>	<u>954,213</u>	<u>(121,540)</u>	<u>(121,540)</u>
Total Equity	<u>989,781</u>	<u>172,130</u>	<u>(145,308)</u>	<u>954,213</u>	<u>1,970,816</u>	<u>1,970,816</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 5,349,665</u>	<u>\$ 173,247</u>	<u>\$ 375,514</u>	<u>\$ 1,361,588</u>	<u>\$ 2,339,384</u>	<u>\$ 9,599,398</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF HOPKINTON, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended December 31, 1997

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Type Expendable Trust</u>	<u>Total (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>		
<u>Revenues</u>					
Taxes	\$ 9,750,130	\$ 8,529	\$	\$	\$ 9,758,659
Licenses and Permits	650,667				650,667
Intergovernmental	490,527				490,527
Charges for Services	314,441	71,336			385,777
Miscellaneous	248,952	14,600	283,435	26,000	572,987
<u>Other Financing Sources</u>					
Operating Transfers In		23,379	398,505	238,000	659,884
Proceeds of General Obligation Debt			409,472		409,472
<u>Total Revenues and Other Financing Sources</u>	<u>11,454,717</u>	<u>117,844</u>	<u>1,091,412</u>	<u>264,000</u>	<u>12,927,973</u>
<u>Expenditures</u>					
<u>Current</u>					
General Government	464,490	20,460			484,950
Public Safety	762,718				762,718
Highways and Streets	505,941				505,941
Sanitation	378,707	59,939			438,646
Welfare	74,371				74,371
Culture and Recreation	229,079	19,339			248,418
Conservation		1,465			1,465
Debt Service	75,360				75,360
Capital Outlay	341,088		1,103,713		1,444,801
Intergovernmental	8,159,614				8,159,614
<u>Other Financing Uses</u>					
Operating Transfers Out	<u>246,777</u>			<u>398,505</u>	<u>645,282</u>
<u>Total Expenditures and Other Financing Uses</u>	<u>11,238,145</u>	<u>101,203</u>	<u>1,103,713</u>	<u>398,505</u>	<u>12,841,566</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</u>	216,572	16,641	(12,301)	(134,505)	86,407
<u>Fund Balances - January 1</u>	<u>773,209</u>	<u>155,489</u>	<u>(133,007)</u>	<u>391,240</u>	<u>1,186,931</u>
<u>Fund Balances - December 31</u>	<u>\$ 989,781</u>	<u>\$ 172,130</u>	<u>\$ (145,308)</u>	<u>\$ 256,735</u>	<u>\$ 1,273,338</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT C
TOWN OF HOPKINTON, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual (Budgetary Basis)
General and Special Revenue Funds
For the Fiscal Year Ended December 31, 1997

	<u>General Fund</u>		Variance
	<u>Budget</u>	<u>Actual</u>	<u>Favorable</u> <u>(Unfavorable)</u>
<u>Revenues</u>			
Taxes	\$ 9,627,891	\$ 9,750,130	\$ 122,239
Licenses and Permits	581,000	650,667	69,667
Intergovernmental	482,236	490,527	8,291
Charges for Services	309,810	314,441	4,631
Miscellaneous	193,310	248,952	55,642
<u>Other Financing Sources</u>			
Operating Transfers In			
<u>Total Revenues and Other Financing Sources</u>	<u>11,194,247</u>	<u>11,454,717</u>	<u>260,470</u>
<u>Expenditures</u>			
<u>Current</u>			
General Government	553,138	503,265	49,873
Public Safety	763,268	762,718	550
Highways and Streets	508,965	505,941	3,024
Sanitation	381,557	378,707	2,850
Welfare	65,727	74,371	(8,644)
Culture and Recreation	240,301	229,079	11,222
Conservation			
Debt Service	80,360	75,360	5,000
Capital Outlay	290,521	282,164	8,357
Intergovernmental	8,159,614	8,159,614	
<u>Other Financing Uses</u>			
Operating Transfers Out	<u>246,777</u>	<u>246,777</u>	
<u>Total Expenditures and Other Financing Uses</u>	<u>11,290,228</u>	<u>11,217,996</u>	<u>72,232</u>
<u>Excess (Deficiency) of Revenues and</u>			
<u>Other Financing Sources Over (Under)</u>			
<u>Expenditures and Other Financing Uses</u>	(95,981)	236,721	332,702
<u>Unreserved Fund Balances - January 1</u>	<u>714,285</u>	<u>714,285</u>	
<u>Unreserved Fund Balances - December 31</u>	<u>\$ 618,304</u>	<u>\$ 951,006</u>	<u>\$ 332,702</u>

Annually Budgeted Special Revenue Funds			Totals (Memorandum Only)		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$	\$ 8,529	\$ 8,529	\$ 9,627,891	\$ 9,758,659	\$ 130,768
			581,000	650,667	69,667
			482,236	490,527	8,291
76,463	71,336	(5,127)	386,273	385,777	(496)
92,723	5,341	(87,382)	286,033	254,293	(31,740)
<u>14.550</u>	<u>22.777</u>	<u>8.227</u>	<u>14.550</u>	<u>22.777</u>	<u>8.227</u>
<u>183.736</u>	<u>107.983</u>	<u>(75.753)</u>	<u>11.377.983</u>	<u>11.562.700</u>	<u>184.717</u>
13,000	20,460	(7,460)	566,138	523,725	42,413
			763,268	762,718	550
			508,965	505,941	3,024
76,463	59,939	16,524	458,020	438,646	19,374
			65,727	74,371	(8,644)
92,723		92,723	333,024	229,079	103,945
1,550	1,465	85	1,550	1,465	85
			80,360	75,360	5,000
			290,521	282,164	8,357
			8,159,614	8,159,614	
<u> </u>	<u> </u>	<u> </u>	<u>246.777</u>	<u>246.777</u>	<u> </u>
<u>183.736</u>	<u>81.864</u>	<u>101.872</u>	<u>11.473.964</u>	<u>11.299.860</u>	<u>174.104</u>
	26,119	26,119	(95,981)	262,840	358,821
<u>110.002</u>	<u>110.002</u>	<u> </u>	<u>824.287</u>	<u>824.287</u>	<u> </u>
<u>\$ 110.002</u>	<u>\$ 136.121</u>	<u>\$ 26.119</u>	<u>\$ 728.306</u>	<u>\$ 1.087.127</u>	<u>\$ 358.821</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT D
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Fund Balance
All Nonexpendable Trust Funds
For the Fiscal Year Ended December 31, 1997

	<u>Fiduciary</u> <u>Fund Type</u> <u>Nonexpendable</u> <u>Town Trusts</u>
<u>Operating Revenues</u>	
New Funds	\$ 6,615
Interest and Dividends	29,028
Capital Gains	<u>51,464</u>
 <u>Total Operating Revenues</u>	 87,107
 <u>Operating Expenses</u>	
Trust Income Distributions	<u>15,313</u>
 <u>Operating Income</u>	 71,794
 <u>Operating Transfers</u>	
Transfers Out	<u>14,602</u>
 <u>Net Income</u>	 57,192
 <u>Fund Balance - January 1</u>	 <u>640,286</u>
 <u>Fund Balance - December 31</u>	 <u>\$ 697,478</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT E
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Cash Flows
All Nonexpendable Trust Funds
For the Fiscal Year Ended December 31, 1997

	<u>Fiduciary</u> <u>Fund Type</u> <u>Nonexpendable</u> <u>Town Trusts</u>
<u>Cash Flows From Operating Activities</u>	
Interest and Dividends Received	\$ 80,492
New Funds Received	6,615
Trust Income Distributions	(12,554)
Operating Transfers Out - To Other Funds	<u>(14,602)</u>
<u>Net Cash Provided by Operating Activities</u>	59,951
<u>Cash Flows From Investing Activities</u>	
Purchase of Investment Securities	<u>(23,193)</u>
<u>Net Increase in Cash</u>	36,758
<u>Cash - January 1</u>	<u>21,576</u>
<u>Cash - December 31</u>	<u>\$ 58,334</u>
 <i>Reconciliation of Net Income to Net Cash Provided by Operating Activities</i>	
<u>Net Income</u>	\$ 57,192
<u>Adjustment to Reconcile Net Income to Net Cash Provided by Operating Activities</u>	
Increase in Due to Other Governments	<u>2,759</u>
<u>Net Cash Provided by Operating Activities</u>	<u>\$ 59,951</u>

The notes to financial statements are an integral part of this statement.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1997

Long-Term Liabilities

General Obligation Debt - General obligation bonds, notes, capital leases, and other forms of long-term debt supported by general revenues are obligations of the Town as a whole. Accordingly, such unmatured obligations of the Town are accounted for in the General Long-Term Debt Account Group.

Compensated Absences - Employees are entitled to certain compensated absences based on their length of employment. Compensated absences accumulate and are recorded as expenditures when they are paid.

Fund Equity

The portion of fund balance which has been legally segregated for a specific future use, or which indicates that a portion is not appropriable for expenditures, is shown as reserved. The following reserves were used by the Town during the year:

Reserved for Endowments - represents the principal balance of Nonexpendable Trust Funds which must be held for investment purposes only.

Reserved for Encumbrances - is used to account for open purchase orders, contracts and other commitments at year end for which goods and services have not been received.

Reserved for Special Purposes - is used to account for the unencumbered balance of restricted funds. These include the uncommitted balances of bond proceeds, grant revenues, the Town's Expendable Trust Funds, and the income portion of the Town's Nonexpendable Trust Funds.

F. Total Columns (Memorandum Only) on Combined Statements

Amounts in the "Total (Memorandum Only)" columns in the combined financial statement line items of the fund types and account groups are presented for analytical purposes only. The summation includes fund types and account groups that use different bases of accounting, includes interfund transactions that have not been eliminated and the caption "amounts to be provided," which is not an asset in the usual sense. Consequently, amounts shown in the "Total (Memorandum Only)" columns are not comparable to a consolidation and do not represent the total resources available or total revenues and expenditures/expenses of the Town.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Deficit Fund Balances

Project Deficit

There is a deficit of \$1,072,546 in the Capital Projects (Library Building and Playing Field) Funds at December 31, 1997. Generally, this deficit arises because of the application of generally accepted accounting principles to the financial reporting for this fund. Bonds or notes authorized to finance the project are not recognized on the financial statements until issued.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1997

B. Excess of Expenditures Over Appropriations

The following governmental fund had an excess of expenditures over appropriations for the year ended December 31, 1997:

<u>Special Revenue Fund</u>	
Cemetery Association	<u>\$7,460</u>

Overexpenditures occurred primarily due to the receipt and expenditure of unanticipated funds.

NOTE 3 - ASSETS

A. Cash and Equivalents

At year end, the Town's cash deposits categorized according to risk assumed were as follows:

Category 1 Includes deposits that are insured (Federal Depository Insurance).

Category 2 Includes deposits that are uninsured, but are collateralized by securities held by the pledging financial institution, its trust department or agent in the Town's name.

Category 3 Includes deposits that are uninsured and uncollateralized.

	<u>Category</u>			<u>Total</u>	
	<u>1</u>	<u>2</u>	<u>3</u>	<u>Bank Balance</u>	<u>Carrying Value</u>
<u>Cash</u>					
Bank Deposits	<u>\$4,321,549</u>	<u>\$-0-</u>	<u>\$78,729</u>	<u>\$4,400,278</u>	<u>\$4,372,680</u>

Repurchase Agreements

Included in the Town's cash equivalents at December 31, 1997, were short-term investments in repurchase agreements issued by a local banking institution. Under these agreements, the Town will be repaid principal plus interest on a specified date which is subsequent to year end. The agreement is guaranteed/collateralized with securities held by the banking institution which exceed the amount of the agreement. To the extent that the banking institution may default on its commitment to these obligations, the Town is at risk of economic loss. Management considers this exposure to be minimal. At December 31, 1997, the Town held investments in repurchase agreements as follows:

<u>Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Collateral Pledged</u>	
			<u>Underlying Securities</u>	<u>Market Value</u>
\$3,985,188	5.34%	January 2, 1998	U.S. Obligation	\$4,066,351

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1997

During 1995, the Town of Hopkinton entered into an agreement with the Hopkinton School District whereby the Town will deposit to a bank account, a sum equal to the estimated cash requirement submitted by the School District. This account is fully collateralized and invested in United States Government obligations. Although the School District will draw daily from this account, it will remain the property of the Town. Interest earned on this account will accrue to the Town. These funds are not included in the above summary.

B. Investments

Investments made by the Town are summarized below. The investments that are represented by specific identifiable investment securities are classified as to credit risk into three categories as follows:

- Category 1* Includes investments that are insured or registered, for which the securities are held by the Town or its agent in the Town's name.
- Category 2* Includes uninsured and unregistered investments, for which the securities are held by the Town, broker, counter party's trust department or agent in the Town's name.
- Category 3* Includes uninsured and unregistered investments, for which the securities are held by the broker, counter party, counter party's trust department, or agent, but not in the Town's name.

Some investments under the authority of the Trustees of Trust Funds are under the management of the Charter Trust Company, who is the Town's agent for these Funds. Investments totaling \$399,313 are designated as Category 3 because they are held by an agent of the Bank, but not in the Town's name.

	<u>Category</u>			<u>Carrying</u>	<u>Market</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>Amount</u>	<u>Value</u>
US Government Obligations	\$	\$	\$ 188,327	\$ 188,327	\$ 192,579
Corporate Bonds	_____	_____	<u>210,986</u>	<u>210,986</u>	<u>216,984</u>
	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ 399,313</u>	\$ 399,313	\$ 409,563
Mutual Funds				297,665	405,363
New Hampshire Public Deposit Investment Pool				<u>989,642</u>	<u>989,642</u>
<u>Total Investments</u>				<u>\$ 1,686,620</u>	<u>\$ 1,804,568</u>

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1997

C. Property Taxes

The property tax year is from April 1 to March 31 and all property taxes are assessed on the inventory taken in April of that year. The net assessed valuation as of April 1, 1997, upon which the 1997 property tax levy was based was \$344,153,873.

The Town subscribes to the semi-annual method of tax collection as provided for by RSA 76:15-a. Under this method, tax bills are sent on or around June 1 and November 1 of each year, with interest accruing at a rate of 12% on bills outstanding for more than 30 days.

The June 1 billing is considered an estimate only and is one half of the previous year's tax billing. The remaining balance of taxes due is billed in the fall after the State Department of Revenue Administration has calculated and approved the Town's tax rate for the fiscal year.

In connection with the setting of the tax rate, Town Officials, with the approval of the New Hampshire Department of Revenue Administration, establish and raise through taxation an amount for abatements and refunds of property taxes, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any tax reserves at year end. The property taxes collected by the Town include taxes levied for the Hopkinton School District, Merrimack County, Hopkinton Village Precinct and Contoocook Village Precinct, which are remitted to these governmental units as required by law. The ultimate responsibility for the collection of taxes rests with the Town.

The tax rate for the year ended December 31, 1997, was as follows:

	Taxpayers in the Hopkinton Village <u>Precinct</u>	Taxpayers in the Contoocook Village <u>Precinct</u>
Municipal Portion	\$ 4.35	\$ 4.35
School Tax Assessment	21.10	21.10
County Tax Assessment	1.82	1.82
Precinct Tax Assessment	<u>.41</u>	<u>1.87</u>
<u>Total</u>	<u>\$27.68</u>	<u>\$29.14</u>

As prescribed by law, within 18 months of the date assessed, the Tax Collector places a lien on properties for all uncollected property taxes. The lien on these properties has priority over other liens and accrues interest at 18% per annum. If property is not redeemed within the 2-year redemption period, the property is tax-deeded to the Town.

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1997

During the current fiscal year, the Tax Collector on April 15 placed a lien for all uncollected 1996 property taxes.

Taxes receivable at December 31, 1997, are as follows:

<u>Property Taxes</u>	
Levy of 1997	\$ 581,390
<u>Unredeemed Taxes (under tax lien)</u>	
Levy of 1996	210,192
Levy of 1995	102,352
Levy of 1994	19,267
Land Use Change Taxes	3,869
Yield Taxes	852
Less: Reserve for estimated uncollectible taxes	<u>(150,000)</u>
<u>Total Taxes Receivable</u>	<u>\$ 767,922</u>

D. Other Receivables

Receivables as of December 31, 1997, are as follows:

	<u>General</u>	<u>Special Revenue</u>	<u>Total</u>
<u>Receivables</u>			
Accounts	<u>\$4,682</u>	<u>\$7,183</u>	<u>\$11,865</u>

E. Interfund Receivables/Payables

Individual fund interfund receivable and payable balances at December 31, 1997 are as follows:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 320,319	\$ 8,529
<u>Special Revenue Funds</u>		
Conservation Commission	8,529	
Public Library		1,117
<u>Capital Projects Funds</u>		
Landfill Closure	67,880	
Library Building		37,431
Playing Field		<u>349,651</u>
<u>Totals</u>	<u>\$ 396,728</u>	<u>\$ 396,728</u>

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1997

F. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets, errors or omissions, injuries to employees, or acts of God. During fiscal year 1997, the Town was a member of the New Hampshire Municipal Association Property-Liability Insurance Trust, Inc. and the compensation funds of the New Hampshire Workers' Compensation Fund. These entities are considered public entity risk pools, currently operating as a common risk management and insurance program for member towns and cities.

The New Hampshire Municipal Association Property-Liability Trust, Inc. is a Trust organized to provide certain property and liability insurance coverages to member towns, cities and other qualified political subdivisions of New Hampshire. As a member of the NHMA Property-Liability Trust, Inc., the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30. The program includes a Self-Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, auto physical damage or crime loss subject to a \$1,000 deductible, and each and every covered General Liability and Public Officials Liability Loss.

The Trust maintains, on behalf of its members, the following re-insurance policies shared by the membership for the year ended June 30, 1998.

1. United States Fidelity and Guaranty Company (USF&G) Casualty Facultative Reinsurance Certificate #GC12225408800 which provides general liability and public officials liability coverage in the amount of \$1,500,000 in excess of the Trust's Self-Insured Retention for each and every loss.
2. United States Fidelity and Guaranty Company (USF&G) Property Facultative Reinsurance Certificate #GC12224308700 which provides property and auto physical damage coverage in the amount of \$500,000 in excess of the Trust's Self-Insured Retention for each and every loss.
3. Swiss Reinsurance America Corporation Property Facultative Reinsurance Certificate #2121909 which provides property and auto physical damage coverage in excess of the Trust Self-Insured Retention and the (USF&G) Property Facultative Reinsurance Certificate, up to the total property and vehicle schedule on file with the Trust for its entire membership.
4. United States Fidelity and Guaranty Corporation provides some members with higher limits of from \$1 to \$4 million in excess of the underlying \$2 million.
5. Members of the Trust also share Hartford Insurance Company Boiler and Machinery Policy #FBP-CH-2213346 which provides a \$50,000,000 limit resulting from any "one accident" subject to a \$1,000 deductible.

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1997

6. Members of the Trust also share Hartford Insurance Company Policy #83XLS QG 1903 which provides a \$51,000,000 limit resulting from Flood and Earthquake and \$7,000,000 resulting from any "one accident" for Flood in Zone A subject to a \$1,000 deductible.

Contributions paid in 1997 for fiscal year ending June 30, 1998, to be recorded as an insurance expense/expenditure totaled \$54,083. Additional contributions paid in 1997 for fiscal year ending June 30, 1997 totaled \$139. Unpaid contributions for the year ending June 30, 1998 and due in 1997 were \$-0-. Claims submitted to the Trust that have been billed to the Town for their portion of payment (i.e., deductible) as of December 31, 1997, totaled \$-0-. During October 1997, \$11,084 was returned to the Town of Hopkinton as its 1997 "dividend" for the years 1990 through 1995.

The Trust Agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Town foresees no likelihood of an additional assessment for any of the past years.

Compensation Funds of New Hampshire - Workers' Compensation Fund is a Trust organized to provide statutory workers' compensation and employer's liability self-insurance coverage to member towns, cities, school districts, and other qualified political subdivisions of New Hampshire. As a member of Compensation Funds of New Hampshire - Workers' Compensation Fund, the Town of Hopkinton shares in contributing to the cost of and receiving benefits from a self-insured pooled risk management program. The membership and coverage runs from January 1 to December 31. The coverage is for the statutorily required workers' compensation benefits and employer's liability coverage up to \$1,000,000. The program includes a Loss Fund from which is paid up to \$375,000 for each and every covered claim.

The Trust maintained on behalf of its members the following insurance policy shared by the membership for the year ended December 31, 1997:

Aggregate reinsurance to cover total claims should they exceed the Loss Fund established by the Trust (coverage to \$5,000,000).

The Trust Agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Town foresees no likelihood of any additional assessments for any of the past years.

The Town continues to carry commercial insurance for all other risks of loss, including employee and public official fidelity bonds, health and accident insurance.

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1997

NOTE 4 - LIABILITIES

A. Intergovernmental Payable

Payables due other governments at December 31, 1997 include:

General Fund

Balance of 1997/98 Assessment
due to School District

\$ 4,334,217

Trust Funds

Trust and Capital Reserve Funds held
on behalf of the School District and Precincts

407.375

Total

\$ 4,741,592

B. Deferred Revenue

General Fund

Deferred revenue at December 31, 1997 in the amount of \$861, consists of property taxes levied in advance of the fiscal year to which they apply.

C. Defined Benefit Pension Plan

Plan Description and Provisions

The Town of Hopkinton participates in the New Hampshire Retirement System (System) which is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401 (a) and 501 (a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Provisions for benefits and contributions are established and can be amended by the New Hampshire State Legislature. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 4 Chenell Drive, Concord, NH 03301.

Description of Funding Policy

The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. All employees except police officers and firefighters are required to contribute 5% of earnable compensation. Police officers and firefighters are required to contribute 9.3% of gross earnings. For the period January 1 through June 30, 1997, the town contributed 2.73% for police officers, 5.12% for firefighters and 3.39% for other employees. From July 1 through December 31, 1997, the rates were 3.812% for police officers, 5.822% for firefighters and 4.282% for other employees. The contribution requirements for the Town of Hopkinton for the years 1995, 1996, and 1997 were \$25,267, \$26,701, and \$30,836, respectively, which were paid in full in each year.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1997

The State of New Hampshire funds 35% of employer costs for teachers, firefighters and police officers employed by the Town. The State does not participate in funding the employer cost of other Town employees. GASB Statement 24, "Accounting and Financial Reporting for Certain Grants and Other Financial Assistance" requires this amount to be reported as a revenue and expenditure in the Town's financial statements. Due to the immateriality, this amount has not been so recorded.

D. Construction and Other Significant Commitments

As of December 31, 1997, the Town had the following commitments with respect to unfinished capital projects:

<u>Capital Project</u>	<u>Contracts Payable</u>	<u>Retainage Payable</u>	<u>Remaining Construction Commitment</u>	<u>Expected Date of Completion</u>
Playing Field	\$17,000	\$18,574		1998
Library Building		\$36,141	\$897,184	1998
Landfill Closure		\$55,520		1997

E. Landfill Closure and Postclosure Care Costs

Landfill Closure Costs incurred through December 31, 1996 was \$1,859,384 and was financed by loans from the State of New Hampshire. The project was completed in 1997. The amounts for the estimated liability for postclosure care costs are unavailable at December 31, 1997.

F. Long-Term Debt

The following is a summary of the Town's general long-term debt transactions for the fiscal year ended December 31, 1997:

	<u>General Obligation Debt Payable</u>	<u>Accrued Landfill Closure and Postclosure Care Cost</u>	<u>Total</u>
<i>General Long-Term Debt</i>			
<i>Account Group</i>			
Balance, Beginning of Year	\$ 1,969,912	\$ 450,252	\$ 2,420,164
Issued	409,472		409,472
Retired	(40,000)		(40,000)
Net (decrease) in Accrued Landfill Closure and Postclosure Care Costs		(450,252)	(450,252)

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1997

Long-term debt payable at December 31, 1997, is comprised of the following individual issues:

<u>Description of Issue</u>	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding at 12/31/97</u>
<u>General Long-Term</u>					
<u>Debt Account Group</u>					
<u>General Obligation</u>					
<u>Debt Payable</u>					
Landfill Closure	\$1,859,384	1996	2017	Variable	\$ 1,859,384
Landfill Closure	\$800,000	1989	2009	6.75-6.80	<u>480,000</u>
<u>Total General Long-Term</u>					
<u>Debt Account Group</u>					<u>\$2,339,384</u>

Annual Requirements To Amortize Governmental Fund Debt

The annual requirements to amortize all general obligation debt outstanding as of December 31, 1997, including interest payments, are as follows:

<u>Fiscal Year Ending December 31.</u>	<u>Governmental Fund Debt</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1998	\$ 101,055	\$ 107,615	\$ 208,670
1999	103,629	105,737	209,366
2000	106,311	100,335	206,646
2001	109,107	94,819	203,926
2002	112,021	89,186	201,207
2003-2017	<u>1,807,261</u>	<u>640,591</u>	<u>2,447,852</u>
<u>Totals</u>	<u>\$2,339,384</u>	<u>\$1,138,283</u>	<u>\$3,477,667</u>

All debt is general obligation debt of the Town, which is backed by its full faith and credit. All debt will be repaid from general governmental revenues.

Bonds or Notes Authorized - Unissued

Bonds and notes authorized and unissued as of December 31, 1997 were as follows:

<u>Per Town Meeting Vote of</u>	<u>Purpose</u>	<u>Unissued Amount</u>
Article 5, 1988	Landfill Closure	\$252,500
Article 3, 1996	Landfill Closure	\$530,088
Article 5, 1997	Library Building	\$850,000
Article 6, 1997	Playing Fields	\$388,000

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1997

NOTE 5 - FUND EQUITY

A. Reservations of Fund Balances

Reserved for Encumbrances

Funds encumbered at year end were as follows:

General Fund	\$ 38,775
<u>Capital Projects Fund</u>	
Library Building Fund	<u>897,184</u>
 <u>Total</u>	 <u>\$ 935,959</u>

Reserved for Special Purposes

In the Capital Projects Funds, the reserved for special purposes represents the unexpended and unobligated balance of bond funds or the interest earned thereon. These funds can only be used for the bonded purposes or, in the case of interest earned, for transfer to the General Fund if not subsequently appropriated for another purpose. Individual fund balances reserved for special purposes at December 31, 1997 were as follows:

<u>Capital Projects Fund</u>	
Landfill Closure	<u>\$30,054</u>

In the Trust Funds, the reserved for special purposes represents the unspent balance of the Town's Trust Funds which may be spent for the purposes specified as follows:

<u>Nonexpendable Trust Funds (Income Balances)</u>	
Cemetery Care	\$ 188,006
Charity	83,735
Library	5,697
Scholarship	5,377
School	<u>2,562</u>
 <u>Total Nonexpendable Trust Funds</u>	 \$ 285,377
 <u>Capital Reserve Funds</u>	
Police Station	\$ 192,331
Revaluation	<u>64,404</u>
 <u>Total Capital Reserve Funds</u>	 <u>256,735</u>
 <u>Total</u>	 <u>\$ 542,112</u>

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1997

Reserved for Endowments

The amount reserved for endowments at December 31, 1997 represents the principal amount of all Nonexpendable Trust Funds which is restricted either by law or by terms of individual bequests, in that only income earned may be expended. The principal balances of the Town's Nonexpendable Trust Funds at December 31, 1997 are detailed as follows:

<u>Purpose</u>	<u>Principal</u>
Cemetery Care	\$ 226,261
Charity	72,741
Library	46,618
Scholarship	45,222
School	<u>21,259</u>
<u>Total</u>	<u>\$ 412,101</u>

B. Unreserved Fund Balances

Designated for Special Purposes

The \$172,130 designated for special purposes represents Special Revenue Fund balances which management intends to use in the subsequent years as follows:

<u>Special Revenue Funds</u>	
Public Library	\$ 27,684
Hopkinton Cemetery Association	6,917
Sewer Department	79,154
Conservation Commission	50,050
Town Forest	8,108
Drug Forfeiture	<u>217</u>
<u>Total</u>	<u>\$ 172,130</u>

SCHEDULE A-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Estimated and Actual Revenues
For the Fiscal Year Ended December 31, 1997

REVENUES	Estimated	Actual	Over (Under) Budget
<u>Taxes</u>			
Property	\$ 9,386,891	\$ 9,448,657	\$ 61,766
Land Use Change	10,000	19,708	9,708
Yield	10,000	19,858	9,858
Payment in Lieu of Taxes	161,000	178,153	17,153
Interest and Penalties on Taxes	<u>60,000</u>	<u>83,754</u>	<u>23,754</u>
Total Taxes	<u>9,627,891</u>	<u>9,750,130</u>	<u>122,239</u>
<u>Licenses and Permits</u>			
Business Licenses, Permits and Fees	31,000	40,679	9,679
Motor Vehicle Permit Fees	<u>550,000</u>	<u>609,988</u>	<u>59,988</u>
Total Licenses and Permits	<u>581,000</u>	<u>650,667</u>	<u>69,667</u>
<u>Intergovernmental Revenues</u>			
<u>State</u>			
Shared Revenue	183,628	183,628	
Highway Block Grant	131,411	131,411	
Rooms and Meals Distribution	52,717	52,837	120
State and Federal Forest Land Reimbursement	795	795	
Flood Control Reimbursement	101,648	110,434	8,786
Other Reimbursements	9,311	9,494	183
<u>Federal</u>			
Entitlement Lands	<u>2,726</u>	<u>1,928</u>	<u>(798)</u>
Total Intergovernmental Revenues	<u>482,236</u>	<u>490,527</u>	<u>8,291</u>
<u>Charges For Services</u>			
Income From Departments	24,000	18,556	(5,444)
Garbage - Refuse Charges	185,810	188,131	2,321
Ambulance	<u>100,000</u>	<u>107,754</u>	<u>7,754</u>
Total Charges For Services	<u>309,810</u>	<u>314,441</u>	<u>4,631</u>
<u>Miscellaneous Revenues</u>			
Interest on Investments	90,000	136,031	46,031
Insurance Dividends and Reimbursements	33,671	45,576	11,905
Other	<u>69,639</u>	<u>67,345</u>	<u>(2,294)</u>
Total Miscellaneous Revenues	<u>193,310</u>	<u>248,952</u>	<u>55,642</u>
<u>Total Revenues and Other Financing Sources</u>	11,194,247	\$11,454,717	\$ 260,470
<u>Unreserved Fund Balance</u>			
Used To Reduce Tax Rate	<u>95,981</u>		
<u>Total Revenues, Other Financing Sources and Use of Fund Balance</u>	<u>\$11,290,228</u>		

See Independent Auditor's Report, page 1

SCHEDULE A-2
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 1997

	Encumbered From 1996	Appropriations 1997	Expenditures Net of Refunds	Encumbered To 1998	(Over) Under Budget
<u>Current</u>					
<u>General Government</u>					
Executive	\$	\$ 66,049	\$ 63,799	\$	\$ 2,250
Election, Registration, and Vital Statistics		86,894	88,365		(1,471)
Financial Administration		194,813	180,494		14,319
Legal Expenses		42,000	14,601	20,000	7,399
Planning and Zoning		46,245	45,218		1,027
General Government Buildings		96,000	65,013	18,775	12,212
Cemeteries		5,773	2,272		3,501
Insurance, not otherwise allocated		3,620	3,240		380
Other		<u>11,744</u>	<u>1,488</u>		<u>10,256</u>
Total General Government		<u>553,138</u>	<u>464,490</u>	<u>38,775</u>	<u>49,873</u>
<u>Public Safety</u>					
Police Department		444,250	462,026		(17,776)
Police Detail		4,984	1,328		3,656
Fire Department		258,947	252,630		6,317
Hopkinton Fair		48,655	40,309		8,346
Other Public Safety		<u>6,432</u>	<u>6,425</u>		<u>7</u>
Total Public Safety		<u>763,268</u>	<u>762,718</u>		<u>550</u>
<u>Highways and Streets</u>					
Highways and Streets		505,165	502,562		2,603
Street Lighting		1,800	1,379		421
Other		<u>2,000</u>	<u>2,000</u>		
Total Highways and Streets		<u>508,965</u>	<u>505,941</u>		<u>3,024</u>
<u>Sanitation</u>					
Solid Waste Collection		<u>381,557</u>	<u>378,707</u>		<u>2,850</u>
<u>Welfare</u>					
Intergovernmental Payments		3,517	3,517		
Vendor Payments		<u>62,210</u>	<u>70,854</u>		<u>(8,644)</u>
Total Welfare		<u>65,727</u>	<u>74,371</u>		<u>(8,644)</u>
<u>Culture and Recreation</u>					
Parks and Recreation		122,778	111,556		11,222
Library		92,723	92,723		
Patriotic Purposes		800	800		
Other Culture and Recreation		<u>24,000</u>	<u>24,000</u>		
Total Culture and Recreation		<u>240,301</u>	<u>229,079</u>		<u>11,222</u>

See Independent Auditor's Report, page 1

SCHEDULE A-2 (Continued)
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 1997

	Encumbered From 1996	Appropriations 1997	Expenditures Net of Refunds	Encumbered To 1998	(Over) Under Budget
<u>Debt Service</u>					
Principal of Long-Term Debt		40,000	40,000		
Interest Expense - Long-Term Debt		35,360	35,360		
Interest Expense - Tax Anticipation Notes		<u>5,000</u>			<u>5,000</u>
Total Debt Service		<u>80,360</u>	<u>75,360</u>		<u>5,000</u>
<u>Capital Outlay</u>					
Land Purchase	6,231		6,231		
Rowell Street Bridge	48,000		48,000		
New Construction		125,387	124,893		494
Pave Roads		75,000	75,000		
Library Architectural Fees	4,693		4,693		
Sidewalk Plow		18,000	17,229		771
Landfill Loader		<u>72,134</u>	<u>65,042</u>		<u>7,092</u>
Total Capital Outlay	<u>58,924</u>	<u>290,521</u>	<u>341,088</u>		<u>8,357</u>
<u>Intergovernmental</u>					
School District Assessment		7,374,879	7,374,879		
County Tax Assessment		632,132	632,132		
Precinct Assessments		<u>152,603</u>	<u>152,603</u>		
Total Intergovernmental		<u>8,159,614</u>	<u>8,159,614</u>		
<u>Other Financing Uses</u>					
<u>Operating Transfers Out</u>					
<u>Interfund Transfers</u>					
Special Revenue Funds		8,777	8,777		
Capital Reserve Funds		<u>238,000</u>	<u>238,000</u>		
Total Operating Transfers Out		<u>246,777</u>	<u>246,777</u>		
<u>Total Appropriations</u>					
<u>Expenditures and Encumbrances</u>	<u>\$ 58,924</u>	<u>\$ 11,290,228</u>	<u>\$ 11,238,145</u>	<u>\$ 38,775</u>	<u>\$ 72,232</u>

See Independent Auditor's Report, page 1

*SCHEDULE A-3
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Changes in Unreserved - Undesignated Fund Balance
For the Fiscal Year Ended December 31, 1997*

<u>Unreserved - Undesignated</u> <u>Fund Balance - January 1</u>	\$ 714,285	
<u>Deduction</u> Unreserved Fund Balance Used To Reduce 1997 Tax Rate	<u>(95,981)</u>	\$ 618,304
<u>Additions</u> <u>1997 Budget Summary</u> Revenue Surplus (Schedule A-1) Unexpended Balance of Appropriations (Schedule A-2)	\$ 260,470 <u>72,232</u>	
1997 Budget Surplus		<u>332,702</u>
<u>Unreserved - Undesignated</u> <u>Fund Balance - December 31</u>		<u>\$ 951,006</u>

See Independent Auditor's Report, page 1

*SCHEDULE B-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Special Revenue Funds
Combining Balance Sheet
December 31, 1997*

<u>ASSETS</u>	<u>Hopkinton Cemetery Association</u>	<u>Conservation Commission</u>	<u>Sewer Depart- ment</u>	<u>Town Forest</u>	<u>Public Library</u>	<u>Drug Forfeiture</u>	<u>Total</u>
Cash and Equivalents	\$ 6,917	\$ 899	\$ 71,971	\$	\$ 28,801	\$	\$ 108,588
Investments		40,622		8,108		217	48,947
<u>Receivables</u>							
Accounts			7,183				7,183
Interfund Receivable	<u> </u>	<u>8,529</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u>8,529</u>
 TOTAL ASSETS	 <u>\$ 6,917</u>	 <u>\$ 50,050</u>	 <u>\$ 79,154</u>	 <u>\$ 8,108</u>	 <u>\$ 28,801</u>	 <u>\$ 217</u>	 <u>\$ 173,247</u>
 <u>LIABILITIES AND FUND BALANCES</u>							
 <u>Liabilities</u>							
Interfund Payable	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>	\$ 1,117	\$ <u> </u>	\$ 1,117
 <u>Fund Balances</u>							
<u>Unreserved</u>							
Designated For Special Purposes	<u>6,917</u>	<u>50,050</u>	<u>79,154</u>	<u>8,108</u>	<u>27,684</u>	<u>217</u>	<u>172,130</u>
 TOTAL LIABILITIES AND FUND BALANCES	 <u>\$ 6,917</u>	 <u>\$ 50,050</u>	 <u>\$ 79,154</u>	 <u>\$ 8,108</u>	 <u>\$ 28,801</u>	 <u>\$ 217</u>	 <u>\$ 173,247</u>

See Independent Auditor's Report, page 1

SCHEDULE B-2
TOWN OF HOPKINTON, NEW HAMPSHIRE
Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended December 31, 1997

	Hopkinton Cemetery Association	Conservation Commission	Sewer Depart- ment	Town Forest	Public Library	Drug Forfeiture	Total
Revenues							
Taxes	\$	\$ 8,529	\$	\$	\$	\$	\$ 8,529
Charges for Services			71,336				71,336
Miscellaneous	2,205	1,991	1,145	409	8,839	11	14,600
Other Financing Sources							
Operating Transfers In	<u>21,227</u>	<u>1,550</u>	<u> </u>	<u> </u>	<u>602</u>	<u> </u>	<u>23,379</u>
Total Revenues and Other Financing Sources	<u>23,432</u>	<u>12,070</u>	<u>72,481</u>	<u>409</u>	<u>9,441</u>	<u>11</u>	<u>117,844</u>
Expenditures							
Current							
General Government	20,460						20,460
Sanitation			59,939				59,939
Conservation		1,465					1,465
Culture and Recreation	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u>19,339</u>	<u> </u>	<u>19,339</u>
Total Expenditures	<u>20,460</u>	<u>1,465</u>	<u>59,939</u>	<u> </u>	<u>19,339</u>	<u> </u>	<u>101,203</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	2,972	10,605	12,542	409	(9,898)	11	16,641
Fund Balances - January 1	<u>3,945</u>	<u>39,445</u>	<u>66,612</u>	<u>7,699</u>	<u>37,582</u>	<u>206</u>	<u>155,489</u>
Fund Balances - December 31	<u>\$ 6,917</u>	<u>\$ 50,050</u>	<u>\$ 79,154</u>	<u>\$ 8,108</u>	<u>\$ 27,684</u>	<u>\$ 217</u>	<u>\$ 172,130</u>

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SCHEDULE C-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Capital Projects Funds
Combining Balance Sheet
December 31, 1997

<u>ASSETS</u>	<u>Landfill Closure</u>	<u>Library Building</u>	<u>Playing Field</u>	<u>Total</u>
Investments	\$	\$ 283,435	\$	\$ 283,435
<u>Receivables</u>				
Intergovernmental	24,199			24,199
Interfund Receivable	<u>67,880</u>	<u></u>	<u></u>	<u>67,880</u>
 TOTAL ASSETS	 <u>\$ 92,079</u>	 <u>\$ 283,435</u>	 <u>\$ -0-</u>	 <u>\$ 375,514</u>
 <u>LIABILITIES AND FUND BALANCES</u>				
<u>Liabilities</u>				
Accounts Payable	\$ 6,505	\$	\$	\$ 6,505
Contracts Payable			17,000	17,000
Retainage Payable	55,520	36,141	18,574	110,235
Interfund Payable	<u></u>	<u>37,431</u>	<u>349,651</u>	<u>387,082</u>
Total Liabilities	<u>62,025</u>	<u>73,572</u>	<u>385,225</u>	<u>520,822</u>
 <u>Fund Balances</u>				
Reserved For Encumbrances		897,184		897,184
Reserved For Special Purposes	30,054			30,054
<u>Unreserved</u>				
Undesignated (Deficit)	<u></u>	<u>(687,321)</u>	<u>(385,225)</u>	<u>(1,072,546)</u>
Total Fund Balances	<u>30,054</u>	<u>209,863</u>	<u>(385,225)</u>	<u>(145,308)</u>
 TOTAL LIABILITIES AND FUND BALANCES	 <u>\$ 92,079</u>	 <u>\$ 283,435</u>	 <u>\$ -0-</u>	 <u>\$ 375,514</u>

See Independent Auditor's Report, page 1

SCHEDULE C-2
TOWN OF HOPKINTON, NEW HAMPSHIRE
Capital Projects Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended December 31, 1997

	<u>Landfill Closure</u>	<u>Library Building</u>	<u>Playing Field</u>	<u>Total</u>
<u>Revenues</u>				
Miscellaneous	\$	\$ 283,435	\$	\$ 283,435
<u>Other Financing Sources</u>				
Proceeds of General Long-Term Debt	409,472			409,472
Operating Transfers In	<u> </u>	<u>398,505</u>	<u> </u>	<u>398,505</u>
<u>Total Revenues and Other Financing Sources</u>	<u>409,472</u>	<u>681,940</u>	<u> </u>	<u>1,091,412</u>
<u>Expenditures</u>				
<u>Capital Outlay</u>				
General Construction	235,082	472,077	385,225	1,092,384
Interest	<u>11,329</u>	<u> </u>	<u> </u>	<u>11,329</u>
<u>Total Expenditures</u>	<u>246,411</u>	<u>472,077</u>	<u>385,225</u>	<u>1,103,713</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures</u>	163,061	209,863	(385,225)	(12,301)
<u>Fund Balances (Deficit) - January 1</u>	<u>(133,007)</u>	<u> </u>	<u> </u>	<u>(133,007)</u>
<u>Fund Balances (Deficit) - December 31</u>	<u>\$ 30,054</u>	<u>\$ 209,863</u>	<u>\$ (385,225)</u>	<u>\$ (145,308)</u>

See Independent Auditor's Report, page 1

SCHEDULE D-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Trust Funds
Combining Balance Sheet
December 31, 1997

<u>ASSETS</u>	<u>Expendable Capital Reserve</u>	<u>Nonexpendable Town</u>	<u>Total</u>
Cash and Equivalents	\$	\$ 58,334	\$ 58,334
Investments	<u>606.276</u>	<u>696.978</u>	<u>1,303.254</u>
 TOTAL ASSETS	 <u>\$ 606.276</u>	 <u>\$ 755.312</u>	 <u>\$ 1,361.588</u>
 <u>LIABILITIES AND FUND BALANCES</u>			
<u>Liabilities</u>			
Intergovernmental Payable	<u>\$ 349.541</u>	<u>\$ 57.834</u>	<u>\$ 407.375</u>
 <u>Fund Balances</u>			
Reserved For Endowments		412,101	412,101
Reserved For Special Purposes	<u>256.735</u>	<u>285.377</u>	<u>542.112</u>
Total Fund Balances	<u>256.735</u>	<u>697.478</u>	<u>954.213</u>
 TOTAL LIABILITIES AND FUND BALANCES	 <u>\$ 606.276</u>	 <u>\$ 755.312</u>	 <u>\$ 1,361.588</u>

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Independent Auditor's Communication of Reportable Conditions

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the
Board of Selectmen
Town of Hopkinton
Hopkinton, New Hampshire

In planning and performing our audit of the Town of Hopkinton for the year ended December 31, 1997, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to those individuals involved during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

*Plodzik & Sanderson
Professional Association*

January 30, 1998

Hopkinton Police Department

1997 Annual Report

As I enter my tenth year as the Chief of Police, I remember so well asking the former Chief how to plan a police budget. As each new day begins, the activity is an unknown. We have not a clue as to the type of police call we may be asked to handle. I resolved myself to review the historical data of the Hopkinton Police Department, and build a budget based on a quiet year as it pertains to police activity. In 1989, 1990, 1991, 1992, 1993, and 1994, activity was such that I was left with substantial money at the end of the year, which was returned to the Town. In 1995, we lost a police cruiser to fire, and the replacement caused me to overspend my budget. In 1996, the renovations to the former Houston farm, transforming it into a police station, again caused an overexpenditure. Despite the overages of 1995 and 1996, I continued to base my budget on what statistically was the activity of the years past. Many of the line items that I have control over remain very close to what was budgeted for in 1988. In 1995, the Hopkinton Police Department went from an on-call department to a 24-hour per day Police department. This was accomplished with very little increase in the overall-operating budget.

As we entered 1997 we began to immediately notice an increase in police activity. There was a dramatic increase in calls that required follow-up investigation. It became an almost daily routine to remove the full time officer from his shift, utilize a part time officer for patrol, and assign the full time officer to investigate the event. Most of the incidents under investigation were major in nature. With regularity officers were investigating calls which included residential burglaries, embezzlement in excess of \$35,000, and multiple thefts from the construction sites at the Maple Street School and the High School. In June, the Hopkinton Police Department and the Narcotics unit of the New Hampshire State Police conducted a joint investigation after information was received that persons living in Hopkinton were actively engaged in selling pharmaceutical drugs. After an intensive two-month investigation, a search warrant was obtained and executed by members of the Hopkinton Police and the State Police. Well in excess of 1,000 pills was taken into police possession, and two persons were placed under arrest. The most disturbing aspect of this event was the discovery of more than 700 Ritalin tablets, a drug of choice for the area's youth.

On July 3, 1997, The Hopkinton Police Department responded to the most emotionally upsetting call of any of our police careers. For it was on this day

that a six-year-old child was found raped and murdered in her Mother's apartment in Contoocook Village. The Hopkinton Police, The State Police major crimes unit, and the Office of the Attorney General continue to investigate this heinous act and hope that an arrest will be made.

The summer months remained extremely busy with full time officers assigned to investigate criminal activity and the part time officers assigned to patrol duties. This resulted in the use of almost 1,000 additional part-time hours not included in the 1997 budget.

As a result of the efforts of the Department, many of the thefts and burglaries have been solved, and many remain unsolved but with identified suspects. We continue to work with several police agencies in New Hampshire and Massachusetts for the purpose of developing criminal causes and, more importantly, the return of the stolen property to their rightful owners.

We enter 1988 hoping that the events of 1997 were an aberration. The 1998 police budget represents the required resources necessary to provide police services for a safe and quiet year. While other Towns are increasing manpower and vehicles, I firmly believe we can protect and serve the Town of Hopkinton with distinction without hiring more officers or adding more police vehicles. Although the Hopkinton Police Department has no idea of the activity to come, we all shall continue to give our best effort to keep you and your property safe, and our roads and highways safe.

Respectfully Submitted,
Ira J. Midgal
Chief of Police

1997 Statistics for Town Report

Criminal Activity		Other Activity	
Murder	1	Family disputes/disturbances	89
Forcible Rape	2	Disputes involving firearms	3
Sexual Assault/child	4	Burglar Alarms	279
Domestic Assaults	9	Emergency assist/mutual aid	103
Other Assaults	21	Assist to ambulance	155
Burglary	30	Suspicious persons/vehicles	254
Burglary solved by arrest	9	Traffic Complaints	279
Burglary solved-no arrest	13		
Criminal Mischief	97		

Theft	91
Embezzlement	1
Drugs	26
911 hang-ups	41
Disorderly Persons	24
Underage drinkers taken into custody	71
Possession of alcohol/drugs	49
Suicide	1

Motor Vehicle Activity

Warnings/summons issued	3,302
Driving After Suspension	29
Driving While Intoxicated	30
Transporting alcohol	8
Accidents Investigated	111
Fatal Accidents	2

Hopkinton Fire Department

1997 Annual Report

During 1997 the Fire Department responded to 699 calls for aid. A breakdown of these calls follows this report. The Fire Department is still the second busiest department in the Capital Area Fire Mutual Aid Compact.

Training within the department was extensive in 1997. Our members were involved in several fire related courses provided by Fire Standards and Training. We have trained several members to the Level II Firefighter and one of our members has completed Fire Officers Level course at the Academy. These members should be thanked for their continued support of the community.

Our Emergency Medical Service continues to be extremely busy. This service is demanding for the participating members. In 1997 most members needed to recertify which required 48 hours of continuing education plus a 24 hour refresher. These hours do not include those hours necessary to keep the advanced skill level certifications that most of our people have. These members should also be thanked for their continued support. Seventeen year veteran Ruth Nunn retired December 1, 1997. She will be missed greatly by this Department and the community. Our best to Ruth during her retirement.

Because of the community dedication to this Department, we continue to have great equipment. We take great pride in keeping this equipment maintained properly and ready for service.

Please number your residence. Can you believe that some residents haven't done this yet? You have given us the tools and training to help during an emergency, so please complete the job and number your residence.

Once again, thank you for your support.

Respectfully submitted,
Peter Russell, Fire Chief

This is a list of the call activity recorded by the Hopkinton Fire Department for the year ending December 31, 1997.

ALARM ACTIVATIONS FIRE	36
ALARM ACTIVATIONS CO2	6
ANIMAL RESCUES	2
BOMB THREATS	1
BRUSH FIRES	11
CHECK SMOKE DETECTOR	1
CHIMNEY FIRES	6
COVER ASSIGNMENTS	8
DRILLS	10
FURNACE PROBLEMS	2
GAS SPILLS/LEAKS	4
GRASS FIRES	1
HAZARDOUS SPILLS	2
INVESTIGATIONS	2
LOCKOUTS	2
MOTOR VEHICLE ACCIDENTS	58
NON PERMIT FIRES	1
OUTSIDE FIRES	1
OVEN FIRES	1
SERVICE CALLS	1
SMOKE IN BUILDING	11
SMOKE INVESTIGATIONS	7
STRUCTURE FIRES MUTUAL AID	18
STRUCTURE FIRES IN TOWN	1
TREES DOWN	2
VEHICLE FIRES	12
WATER PROBLEMS	3
WIRES DOWN	16
TOTAL FIRE CALLS	220
TOTAL MEDICAL AID CALLS	543

Hopkinton Rescue Squad Department

1997 Annual Report

We are looking forward to a positive year for 1998. 1997 was another very trying year for the Squad with the loss of Rodger Williams, another 20-year member, who we all miss very much.

On the positive side, our new truck went into service in June—a huge improvement over our 1972 truck—thanks to all of our supporters. Our Open House held in November went very well and we thank all the people in attendance for helping to make it a great success.

During 1997, we responded to 49 automobile accidents (as compared to 30 in 1996) and 24 assist calls for the Fire Department (as compared to 11 in 1996).

In closing, I would like to share this note with you. I have been on the Hopkinton Rescue Squad since its beginning in 1965, and never before (as in the last two years) have I seen the membership pull together in so many trying times, all giving 120%. With no exception, we have the best trained squad to date with a 100% team spirit that really keeps us in high gear. No one is more proud of these members—your neighbors and friends—than I am.

Respectfully submitted,
Richard Schoch
Captain

Forest Fire Warden's 1997 Annual Report

16 Outside Fires	
7	Brush
2	Grass
4	Illegal Fires
2	Rekindles
1	Wood Scraps and Debris

This season was one of the most interesting in a long time, starting right out early with a half-acre grass and brush fire, started by persons unknown. In addition, a passerby turned in a small fire that was started when a fellow was trying to get rid of a nest of carpenter ants.

During the very dry early summer a small, but yet-to-be-trimmed tree finally reached an overhead high voltage wire, electrocuting the tree and starting a small brush fire. Although we were on the scene in 10 minutes the fire had to be dug out six to ten inches down.

Another grass fire started when a resident had hired someone to cut and chip some brush, including a pile of very dead and dry wood. Now chipper machines do not like dead wood, so they decided to burn the pile without a permit, which would not have been issued because it was too dry and very windy. One pile of brush got out of control and had to be extinguished. A resident was burning in a barrel, illegally, with no permit, when papers flew out into the grass and burned one and a half acres of grass and brush, right up to his neighbor's house.

Two permitted fires which had been supposedly put out rekindled the next day, one burning about a third of an acre. Two small brush fires on I-89 were probably started from smoking materials tossed from a vehicle. A while back one such fire burned 50' by 10' and revealed nearly 100 cigarette butts on the ground.

The one that really takes the prize was a call about 10:00 p.m. for a brush fire on the interstate. Upon arrival we found a motor home parked in the break-down lane, awning deployed, and a campfire going. We helped them roll up the awning, reload the vehicle, put out the fire and sent them on their way, hopefully out of town.

Three permitted fires had to be extinguished when the customers started them way ahead of the anticipated rain's arrival. One grass fire was started by a skyrocket.

One day about noon Kearsarge Mountain and Oak Hill towers directed us to

a resident burning a pile of brush and leaves. He had no permit because he did not know he needed one, or why. While it was being extinguished he was given a lesson on the permit system.

Responding to a reported brush fire, we found a huge pile of millwork debris, 80' by 50' by 30' high, fully involved, sending a column of fire 80' into the air, and highly visible from Mount Kearsarge tower. A third alarm immediately brought additional tankers, for water had to be hauled from the nearest hydrant, three quarters of a mile away. Loads of class-A foam containers came from Boscawen and Bow. Working with the owners excavating machine it took about four hours to extinguish the blaze.

As you can see, it is up to you not to throw your butts out the windows, to make sure it is safe to start a fire, and to get all the necessary information and permits before you start one. Most importantly, you must make sure that what you have burned is dead out by stirring thoroughly while putting plenty of water on it. Then stir again. A buried fire is never out, only waiting to start up all over again.

Written permits must be obtained when there is no snow cover, and burning is permitted only between 5:00 p.m. and 9:00 a.m., unless it is physically raining. A permit does not absolve you of liability should your fire damage your neighbor's property. Fines up to \$1000 and/or a year in jail may be levied, plus the costs of suppression and damage. One must be 18 years of age, and if you plan a camping trip, you must obtain written permission from the property owner before acquiring a permit.

Permits may be obtained from the full time personnel at the Contoocook Fire Station and from:

Raymond Eaton, Spring Street
John Pianka, Spring Street
Peter Russell, Maple Street
Richard Gourley, Hopkinton Road
Robert White, Country Club Road
Leslie Townes, Spring Street

Again, please reference these names in your phone book.

The Wardens and Deputies annual training session was very interesting and informative, about how weather forms, and its effect on fire fighting.

Respectfully Submitted,
Leslie C. Townes
Forest Fire Warden

Town Forest Fire Warden and State Forest Ranger 1997 Annual Report

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. The 1997 fire season was a safe period for wildland firefighters with no major injuries reported. The drought conditions experienced during the early summer months was a significant factor resulting in the total number of fires reported during the season.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

1997 FIRE STATISTICS

(All Fires Reported thru December 23, 1997)

FIRES REPORTED BY COUNTY

Belknap	58
Carroll	96
Cheshire	63
Coos	29

CAUSES OF FIRES REPORTED

Smoking	54
Debris Burning	261
Campfire	99
Power Line	33

Grafton	51	Railroad	3
Hillsborough	145	Equipment Use	23
Merrimack	148	Lightning	14
Rockingham	54	Children	60
Strafford	63	OHRV	0
Sullivan	19	Miscellaneous	130
		Incendiary	33
TOTAL FIRES	726	Fireworks	16
TOTAL ACRES	177.17		

Bryan Nunn
Forest Ranger

Leslie C. Townes
Forest Fire Warden

Highway Department 1997 Annual Report

The winter of 1996–1997 could probably be called an average winter. We started in early December with 19 inches of snow and ended on April 1st with a 12" heavy wet snowstorm. The department plowed 18 storms and had a total of 78 inches of snow fall.

Although the Spring started very wet, the late Spring and Summer months were dry and this gave us a chance to complete many projects. The department finished the road projects on Clement Hill and Kast Hill. We completed a total of 5,430' of new construction and 4,400' of shim and paving. We also prepared and paved 3,700' on lower Broad Cove Road. On Old Putney Hill Road we shimmed the entire 3,200' with hot top using our grader and then we had N.H. Bituminous seal the project.

The department has installed much needed new drainage on Spring Street and had Pike Industries shim and pave the 3,270 feet. We also installed drainage on the upper part of Dolly Road and shimmed and paved 2,600' on the lower end. Pike Industries was hired to pave a total of 19,280' or 3.65 miles of town roads in 1997.

Other projects completed in 1997 are as follows:

- | | |
|-------------------|---------------------------|
| (1) Culverts | 1,582' (new or replaced) |
| (2) Catch basins | 7 new and 30 cleaned |
| (3) Road signs | 62 new or replaced |
| (4) Trees | 22 by outside contractors |
| (5) Road striping | 6.5 miles |
| (6) Sweeping | 30 roads and parking lots |
| (7) Sealing | 3.65 miles |

This along with road grading, gravel hauling and keeping the equipment maintained, along with numerous other tasks keeps the department very busy.

There are several road projects under consideration for 1998. A final decision has not been made as to what projects will be done. I would like to thank the residents, town employees and officials for their continued cooperation and support in 1997.

Respectfully Submitted,

David A. Story

Superintendent of Public Works and Highways

Town Policy for Winter Maintenance

Snow Plowing

The Town vehicles begin plowing when the snow has accumulated 2 to 3 inches. After roads are clear, sanding and salting will begin.

Winter Freezing Rain Storm

It is important to note that *salt* or *sand* is wasted if applied before rain stops. There is nothing the Highway Department can do during a freezing rain storm. However, as soon as the rain stops, salt and sand will be applied to the roads.

Clean Road Policy

The Town of Hopkinton does not have a clean road policy. In other words, all roads and streets will not be kept completely clear of snow and therefore only caution can be advised for winter driving. Salt will be used sparingly. Dirt roads will be sanded, but with ice under the sand, it still makes instant stops impossible.

Plow Routes

Each plow route is approximately 15 miles long and takes 3 to 4 hours to cover. So, if plowing is started with two inches of snow, by the time the vehicle finishes the route 3 or 4 hours later, there could be up to 6 inches of snow on the first part of the route. Therefore, during a heavy snowstorm, at times, there will be snow on the roads.

Town Policy for Winter Maintenance — Sidewalks and Town Parking Lots

1. Parking lots will be plowed after roads have been cleared. Snow might accumulate several inches before parking lots are plowed.
2. Town sidewalks will be plowed after the storm is over. The individual who plows the sidewalks also has a road plow route. Therefore, no one is available to plow sidewalks until roads are clear and treated.
3. Sanding Town parking lots will be done when the roads are being treated after the storm is over.
4. Sanding Town sidewalks will be done as needed after roads have been treated. Each Highway Department employee has a designated road sanding route, so no one is available to sand sidewalks until after roads are treated.
5. Some sidewalks cannot be plowed because of their location and width, particularly if there is substantial snow accumulation. These particular walks have never been plowed. Some sidewalks that are located at the edge of State roads have to be closed if there is an abnormal amount of snow.

Road Committee 1997 Annual Report

The Road Committee met only a few times in 1997 as there were no major subdivisions proposed in 97.

The Committee did have some input into the Houston property road project and on a few parking and road problems.

There is a Proposed subdivision the Committee will be addressing in 1998.

The Road Committee meets on an as needed basis for recommendations to the Highway Department, Selectmen and Planning Board.

Respectfully Submitted,

Craig Green

Shad Wilson

Don Houston

Mark Bates

Hopkinton/Webster Municipal Solid Waste Facilities 1997 Annual Report

The Hopkinton/Webster Municipal Solid Waste Facilities shipped approximately 3,869 tons of trash to the Wheelabrator incinerator in Penacook during 1997. Over 500 tons of construction and demolition debris were shipped to a registered commercial landfill. About 200 cubic yards of screened compost were given away to residents. Approximately 110 tons of heavy metals were shipped and sold in bulk along with 5 tons of valuable metals (copper, brass, aluminum, etc.) which were stripped and sold for their highest value.

The MSW Facilities collected 206 vehicle tires, 218 white good appliances, 900 pounds of dry-cell household batteries, over 1,500 gallons of used motor oil, and several dozen wet-cell batteries for recycling and proper disposal. An annual household hazardous waste collection day was held in October and enjoyed a high participation rate from Hopkinton residents. The annual "Environmental Appreciation Day" at the MSW Facilities in June was also very successful.

Almost 400 tons of recyclables were processed and marketed during 1997. This generated over \$15,000.00 in revenue and saved over \$17,000.00 in trash shipping and incineration fees. Over 2,500 tons of recyclables have been marketed since the inception of the permanent recycling center in 1990. Approximately \$200,000.00 have been realized in revenue and savings during that period.

Respectfully Submitted,
Steve Clough
Assistant Superintendent, PW, Waste

Hopkinton Wastewater Department

1997 Annual Report

The Contoocook Village Wastewater Treatment Facility had no operational problems during 1997. Over 20 million gallons of wastewater were treated and approximately 20 tons of dry solids were removed from the waste stream.

The treated water was discharged back to the Contoocook River after extensive monitoring. Chlorine residuals, bacteria, and solids levels have been consistently within the parameters set by the facility's National Pollution Discharge Elimination System permit. Results of laboratory testing, flow rates, and operational data have been recorded and reported to the Environmental Protection Agency and the New Hampshire Department of Environmental Services on a monthly basis. The facility also had an annual inspection.

Respectfully submitted,
Steve Clough
Assistant Superintendent, PW, Waste

Hopkinton Conservation Commission

1997 Annual Report

The year began on a positive note. Events of interest: when the Town changed the percentage of Land Use Change Tax going to the HCC Conservation Fund, to 35%; the Bean donation of property, adjacent to the Brockway Nature Preserve, was finalized; the Audubon Society of New Hampshire accepted the Chase Bird Sanctuary as a trust transfer and they will now manage the area; the Army Corp of Engineers completed a bird survey of the Hopkinton Lake Recreation Area; and the Cacer Development transferred the balance of their undeveloped lots in their South Road Development to the Trust for NH Lands (the resulting conservation easement on this property will enhance the Chase Green Belt that encircles Hopkinton Village).

Your commission pursued many on going projects; deed work was done on the Allen Lewis Town Forest; the Town's wetland application for the Houston Farm property work; consulting on the vernal pool at the Harold Martin School; work related to the Rachel Johnson Trust; monitoring wetland and current use applications and advising the Selectmen on these issues; earth work involved in the construction of the sliding slope at the Rachel Johnson Town Forest on the south side of Rollins Road; advising on trail and observation platform work at the Brockway Nature Preserve on the Farrington Corner Road; and monitoring and reporting on Town protected lands for the Society for the Protection of NH Forests, Audubon, the LCIP, the Trust for NH Lands, and Hopkinton Town Forests.

Currently we are beginning to plan for Arbor Day 1998. We are working on the acquisition of an important conservation property and compiling a comprehensive Town Forest Management Plan. We are still in discussion with the Cooperative Extension Service about a project involving Hopkinton High School Students and the CES Project Serve. In addition, we help send several Hopkinton students to summer camp each year. Interested students should contact a commission member regarding involvement in these programs.

As in past years, your HCC continues its larger involvement as an active member of the NH Association of Conservation Commissions.

Your Conversation Commission generally meets the first Tuesday of each month. Interested individuals are always welcome. Contact a commission member or the Selectmen's office for time and place.

Respectfully Submitted,

Derek Owen, Chair
Bob French
Ron Klemarczyk
Erick Leadbeater
Melinda Payson
Todd Aubertin
Lee Wilder

Planning Board

1997 Annual Report

The Hopkinton Planning Board (PB) consists of ten members, each of whom is appointed by the Board of Selectmen for three year terms (or shorter terms, if appointed to complete an unexpired term). Seven of these members are regular members (the seventh member is a representative of the Board of Selectmen), who are expected to sit on all hearings before the PB. The other three members are alternates, who sit in place of regular members who either cannot attend a meeting or wish to step down from a particular case.

The PB meets on the third Tuesday evening of each month. The PB is authorized to review applications for subdivision, annexation, lot line adjustment, and site plan review. For any of these applications, the PB schedules a hearing date, sends notice of that date and the applicant's intentions to all abutters of the concerned property, and advertises the meeting and scheduled case in a local newspaper, as well as posting copies of that same notice in various public places throughout town. For each hearing the PB first listens to a presentation by the applicant explaining their request. The PB will then vote on a motion to "accept the application for consideration" based on whether or not the majority feels that the application is complete. Then, the PB will open public testimony to any abutter or affected citizen who wishes to speak either in favor or in opposition to the application. During this time the PB will also hear testimony from any other Board, Commission or Department that wishes to comment on a particular application. If there is any opposition, the first round of testimony is followed by a rebuttal round, giving parties on both sides a chance to respond to statements made by the other side. Once public testimony is closed the PB will deliberate the matter, asking questions if further information is needed, after which the PB comes to a decision by voting on a motion to either approve, deny or defer the matter to a later date in order to obtain additional information. Generally, the PB will place conditions or stipulations on applications that may in some way have an impact.

During the calendar year 1997, there were six (6) applications for lot line adjustments/annexations, nineteen (19) applications for site plan review and three (3) applications for subdivisions creating a total of three (3)

new lots. The Board wishes to thank the Selectmen, Zoning Board of Adjustment and residents of Hopkinton for their cooperation.

Respectfully submitted,
Bruce Ellsworth, Chairman
Timothy Britain, Vice Chairman
Barbara Unger, Selectmen's Representative
Richard Flynn
Timothy Fortier
Wanda Druding
Jane Bradstreet
Richard Schoch, Alternate
Kenneth Traum, Alternate
Clark Kidder, Alternate

1998 Hopkinton Capital Improvement Program

1998 HOPKINTON CAPITAL IMPROVEMENT PROGRAM

PROJECT TITLE	TOTAL COST:	METHOD OF FUNDING:	1998	1999	2000	2001	2002	2003
GENERAL GOVERNMENT:								
Revaluation 2000	250	A/B	63	63	63			
Renovate Bates for Town Clk./Tax Coll. Office	25	A	25					
FIRE DEPARTMENT:								
Replace 1977 Pumper (60M-1)	240	A/B					120	120
Replace 1991 Ambulance (60X-2)	110	A				110		
Replace 1965 Ladder Truck (60L-1)	350	A/B					50	50
Replace 1967 Tanker-Pumper (60K-3)	125	A/B		60	65			
PUBLIC WORKS & HIGHWAYS:								
Shim & Paving (yearly project)		A	75	75	75	75	75	75
Road Construction (yearly project)		C	125	125	125	125	125	125
Replace 1985 Dump Truck	70	A	70					
Replace 1988 Loader	85	A		85	70			
Replace 1989 Dump Truck	70	A						
Replace 1992 Grader	100	A					100	
Replace 1993 1-ton Truck	30	A				30		
Replace (2) 1995 1-ton Trucks	50	A						50
PARKS & RECREATION:								
Parks Maintenance Pick-up Truck	17	A	17					
Subtotal:	1,522		375	408	398	340	470	420
BONDED PROJECTS (EXISTING):								
Transfer Station	800	A	73	70	67	64	62	60
Landfill Closure	1,980	A/C	188	183	179	174	170	166
Library	(850 -- 15 yr.) 1,600	A/B	102	99	96	93	90	87
Houston Road & Fields	388	A	78	78	78	78	78	78
School District Bldg. Project	7,000	A/C	554	557	556	555	558	556
Total Existing:	11,768		995	987	976	964	958	869
BONDED PROJECTS (PROPOSED):								
Police Station	500	A/B	75	75	75	75	75	75
Community Center Renovations	100	A/B		25	25	25	25	25
Total Proposed:	600		75	100	100	100	100	75

1998 HOPKINTON CAPITAL IMPROVEMENT PROGRAM

PROJECT TITLE:	TOTAL COST:	METHOD OF FUNDING:	1998	1999	2000	2001	2002	2003
Total Projects:			375	408	398	340	470	420
Total Bonds:			1,070	1,087	1,076	1,064	1,058	944
Total Project/Bond:			1,445	1,495	1,474	1,404	1,528	1,364
Less Non-Tax Funds:								
School Building Aid:								
School District Building Project			64	68	71	74	78	81
Highway Block Grant			125	125	125	125	125	125
Transfer Station (20% Webster Contribution)			15	15	14	13	13	12
Landfill Closure (20% State Aid)			38	37	36	35	34	33
Landfill Closure (20% Webster - After Grant)			30	29	28	28	27	26
Total Non-Tax Funds:			272	274	274	275	277	277
Amount To Be Raised By Taxes:			1,173	1,221	1,200	1,129	1,251	1,087
Method Of Funding By Year:								
(A) Taxes								
(B) Capital Reserve as of 12/31/97								
Revaluation 2000 \$63,000								
Police Station \$175,000								
Library \$350,000								
(C) State								
CONTOOCOOK VILLAGE PRECINCT:								
Bonded Projects:								
Water Filtration Plant/Pipeline Replacement	1,200	A/C	148	148	148	148	148	148
Less Non-Tax Funds:								
Water Filtration Plant/Pipeline Replacement			23	23	23	23	23	23
Hopkinton Planning Board Decision of November 18, 1997:								
The Planning Board unanimously agreed to adopt the 1998 Capital Improvement Program as recommended by the Capital Improvement Committee.								

Central New Hampshire Regional Planning Commission 1997 Annual Report

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns in Merrimack and Hillsborough Counties and the City of Concord. The Town of Hopkinton is a member in good standing of the Commission.

Our mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including telephone consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; models; data and access to data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, GIS mapping, and grant preparation. During 1997, our services in Hopkinton included:

Loaning a citizen an old aerial photo of a section of the Town; researching population and housing numbers from the 1980 Census, the 1990 Census and OSP; researching population projections to use in updating its growth control ordinance; providing census information; and providing statistics to update growth management ordinance.

During 1997, the Regional Planning Commission:

- Assisted community representatives with implementing management plans for the Contoocook and Merrimack Rivers;
- Presented and sponsored educational programs on economic development;
- Hired, oriented, and held a reception to introduce the new Executive Director, Leigh Komornick;
- Distributed informational newsbriefs and announcements on current planning topics;
- Relocated its offices from the Merrimack County Nursing Home to the Summer Street School in Penacook;
- Distributed the zoning amendment calendar to assist Towns with the amendment process;

- Conducted about 100 traffic counts on state and local highways;
- Created a new informational brochure about CNHRPC and its services; and
- Enhanced a Geographic Information System program to better serve the needs of member Towns.

In 1998, we hope to fill the current vacancies for Hopkinton's representation on the CNHRPC.

For additional information, please contact your town representative to the Commission, or CNHRPC staff.

Zoning Board of Adjustment

1997 Annual Report

The Hopkinton Zoning Board of Adjustment (ZBA) is an appeals board consisting of eight members, each of whom is appointed by the Board of Selectmen for three year terms (or shorter terms, if appointed to complete an unexpired term). Five of these members are regular members, who are expected to sit on all hearings before the ZBA. The other three are alternates, who sit in place of regular members who either cannot attend a meeting or wish to step down from a particular case.

The ZBA meets on the first Tuesday evening of each month. The ZBA is authorized by State RSA's to hear four kinds of cases: requests for variances, requests for special exceptions, requests for equitable waivers, and appeals of zoning administrative decisions made by the Town zoning officials or the Planning Board. In addition, the ZBA is authorized by the Town to hear requests for special use permits.

For variances, which gives relief from the literal restrictions of the Hopkinton Zoning Ordinance, State statutes require that a majority of the sitting members find that an application meets all five requirements: (1) that no decrease in the value of surrounding properties would be suffered, (2) that granting the variance would be of a benefit to the public interest, (3) that by granting the variance substantial justice would be done, (4) that the spirit and intent of the Ordinance will not be broken by granting the variance, and (5) that a hardship must exist which is inherent in the land in question and which is not shared in common with other parcels of land in the district, and the denial of the variance would result in an unnecessary hardship, financial excluded, to the owner seeking it.

For special exceptions, nine different requirements apply. The Hopkinton Zoning Ordinance defines the conditions under which special exceptions can be granted (for example, to allow a home occupation as a secondary use on residential property). For these requirements, a majority of the sitting members must agree the intended use satisfies the requirements defined by the Zoning Ordinance for the intended use.

For equitable waivers to the dimensional requirements of the Zoning Ordinance, the applicant has to prove to the Board's satisfaction the elements required by the statute. It is in the nature of a variance, but different standards apply. The equitable waiver applies to lots or structures which are in violation of the dimensional requirements (e.g. setbacks, frontage or area) established

by the Zoning Ordinance. It does not apply to use restrictions.

For appeals of administrative decisions, the ZBA moves either to uphold the administrative decision or to reverse that decision. For such hearings the majority of sitting members must find they would or would not have come to the decision that is being appealed.

For special use permits, the ZBA may approve additional events in the Fair District. The majority of the Board must find that the proposed use meets the criteria required in the Zoning Ordinance, which includes the standards for a special exception.

For any of these types of cases the ZBA schedules a hearing date, sends notice of that date and the applicant’s intentions to all abutters of the concerned property, and advertises the meeting and scheduled cases in a local newspaper, as well as posting copies of that same notice in various public places throughout the town. For each hearing the ZBA first listens to a presentation by the applicant explaining why the request should be granted and then from any abutter or affected citizen who wishes to speak either in favor of or in opposition to the request. If there is opposition, this first round of testimony is followed by a rebuttal round, giving parties on both sides a chance to respond to statements made by the other side. The ZBA members then deliberate the matter, asking questions if further information is needed, after which the ZBA comes to a decision by voting on a motion to “vote on the application” (either to approve or to deny, with occasional instances of deferring the matter to a later date in order to obtain additional information). Citizens who feel aggrieved by the decision have a period of 20 days in which to file a request for a rehearing, after which the ZBA has a 30 day period in which to decide whether rehearing of the case is warranted. In the event that a rehearing is granted, the matter is then treated as a new case.

During the year 1997, the ZBA processed 18 applications, of which it approved 12 and denied three. The accompanying table shows the breakdown.

Zoning Applications

<u>Type of Application</u>	<u>Total:</u>	<u>Approved:</u>	<u>Denied:</u>	<u>Withdrawn:</u>
Variances	5	3	2	0
Special Exceptions	9	6	0	3
Equitable Waivers	0	0	0	0
Administrative Appeals	2	1	1	0
Special Use Permits	2	2	0	0

The Board wishes to thank the Selectmen, Planning Board and residents for their cooperation during 1997.

Respectfully Submitted,
Janet Krzyzaniak, Chairman
Charles Koontz
George Langwasser
Toni Gray
Richard Flynn, Alternate
Tony Lamarine, Alternate

Parks & Recreation Department

1997 Annual Report

Thanks to tremendous community support the Department enjoyed great success during its first full season in 1997. Many improvements were made in the area of facility maintenance. All three infields at George's Park were renovated and a turf management plan was implemented to help improve playing conditions. Renovation of the long jump pit and runway at the track began in the fall and will be completed in the spring of 1998. The overall appearance and safety of recreation facilities has been greatly improved due to the fine effort of parks maintenance supervisor Brad Goodine. The Department's maintenance responsibilities will greatly increase in 1998 with the development of the new athletic fields at the former Houston Property. Plans are underway to meet this exciting challenge. The Department would like to thank all merchants and community members who donated time, goods, services, and equipment during 1997. A special thank you goes out to Dave Story and his highway crew and Peter Russell and the fire department for their tremendous support of maintenance projects throughout the year.

The Department enjoyed many successful programs in 1997. Red Cross certified swim lessons were offered at Kimball Pond with an expanded schedule. Karen Watts did an outstanding job as swim instructor. Several youth sports clinics were offered for coaches, players, and umpires. A new program known as the Summer Playground Program enjoyed great success under the direction of Linda McLane. Over 80 children ages 5 - 12 enjoyed both active and passive games, storytelling, music, arts & crafts, and went on field trips to local attractions. Two American Red Cross Baby-sitting courses were offered to 11 and 12 year old students. Family trips to the Fleet Center for a Celtics game and Fenway Park to root on the Red Sox were well received. Another popular family trip was the Boston Pops Holiday Concert at the U.N.H. Whittemore Center. Other offerings included snow tubing, music education, adult coed volleyball, women's basketball, senior adult walking program, roller-skating, and a very successful senior adult picnic at Elm Brook Park where everyone enjoyed food, great company, and fine musical entertainment performed by Woody Robert's band. Our six week second grade instructional basketball program was very popular as well as Archery Lessons to both beginners and intermediate archers. All levels of skating lessons were offered at Kimball Lake under the instruction of Donelda Horne. The Kimball Lake cabin was open during Public Skating time on a couple of weeknights and Sunday afternoons each week throughout

the winter season and was a very popular activity. It was a pleasure to see families and friends enjoy skating and warming up by the fire in the cabin with a cup of hot cocoa.

The year was a very busy one and much progress was made in 1997. I would like to thank the American Legion, Elm Brook Park, Hopkinton State Fair, the entire staff at Maple Street School, Harold Martin School, and Hopkinton High School for their assistance in providing recreation programs. I would also like to thank the local businesses and the many individual community members for their generous donations to help make these programs possible.

Members of the community are encouraged to share your ideas with us. We would like to work together to turn your idea into a successful program. Together we can make 1998 another successful year and continue to enjoy growth and progress regarding recreational opportunities in our community.

Respectfully Submitted,
Vint M. Choiniere
Parks & Recreation Director

Hopkinton Town Library

1997 Annual Report

from the Trustees . . .

1997 will best be remembered as the year the town passed a \$1.6 million warrant article to fund a new library. As the town had already placed money in a Capital Reserve Fund and received a generous bequest from the estate of Hopkinton resident Katherine Bailey, townspeople voted to accept a bond of no more than \$850,000 with the balance to be raised by private funds.

After the affirmative vote at Town Meeting, architects from Sheerr & McCrystal, Inc., completed plans for the new building. In late spring the town hired Gary Chicoine Builders to construct the 10,000 sq. ft. library on the former Ty Houston farm off Pine Street. Library construction began in September and was celebrated in a groundbreaking ceremony with guest of honor Dorothy B. Osborne, our town's oldest citizen and an avid library supporter. Few who were present will forget the exuberance with which Dorothy dug in her golden shovel and tossed a goodly chunk of earth to mark the occasion. Construction is going well and we expect to open the new library in time for the 1998 Summer Reading Program.

We thank Ed McGrath for his dedicated years of work as a library trustee. Ed resigned in November to spend the winter in Florida. We will miss Ed but welcome George Chase, who has been appointed as his replacement until Town Meeting.

In a year of almost overwhelming joy, we were greatly saddened by the loss of Clinton Sheerr, the architect who worked long hours with us and designed the new library. We think of him often as we see his inspirational design take shape and as we continue to work with his colleague Eric Palson and his partner/wife Deirdre Sheerr.

At a time when public support has been exceptional and numerous individuals have contributed countless hours to improving the library, we have appreciated the tireless work of our Library Director Becky Schulz. Citing her fine leadership and excellent work on the new library project, we nominated Becky Schulz to be "Librarian of the Year." The New Hampshire Library Trustees Association agreed and gave the 1997 award to Becky at their annual meeting in May.

It is hard to know how to sufficiently thank the more than 400 families, busi-

nesses and organizations who contributed money, goods and services above and beyond their taxes to fund the new library. Last March, along with the approval of the library bond issue came a challenge to raise \$190,000 through private donations. Past and present town residents responded immediately with generous contributions to the Hopkinton Public Library Foundation.

All those who gave will have their names inscribed on a permanent honor roll at the new library, and donations of \$1,000 or more will be remembered with special plaques throughout the building. As it became apparent that the building fund goal would be reached, some chose to earmark their donations for bond reduction. Others, in anticipation of increased library patronage in the new building, gave to a "Future Use" fund. Trustees are researching appropriate ways to administer these gifts to provide continuing annual income for additional library services.

The Trustees are grateful for the community's involvement and anticipate that town residents will enjoy the new Hopkinton Town Library with pride for generations to come.

Respectfully Submitted,
The Library Board of Trustees
Katrina Richardson, Chairperson
George Chase
Christine Hamm
Peter Mosseau
Jane Swett

from the Library Director . . .

Library programs and services expanded in 1997, as we added a public access Internet computer and weekly training sessions for the community, a new lending library of audio books, and an additional story hour. In addition to seeing 25 - 30 children at our weekly story hours, we continue to offer monthly programs for the Hopkinton Community Center and In His Care preschools. Our reading group for adults has continued to thrive, meeting once a month and sparking lively discussion.

Working with the school librarians, we gave booktalks to promote the Great Stone Face Book Award, the children's choice award in New Hampshire, and we visited the schools to promote the 1997 summer reading program, "Take me to your readers." The first week of the summer program was the busiest week

of the year and our summer statistics were the highest ever recorded! 135 registered readers fed our "Readin' robot" food for each book read. The Robot swallowed 1,357 pieces of food. The program concluded with a wonderful concert by folksinger Doug Clegg, complete with space juice and flying saucer snacks. Our programs brought us together with over 1,200 children this year.

A heartfelt thanks goes out to our faithful volunteers who have helped this year with programs, shelving inventory and preparation for automation. We especially thank the Friends of the Library who have deftly organized our volunteer corps and continue to cheerfully support us with their enthusiasm and generosity.

More than 150 classic children's books were purchased this year with funds donated in memory of Jeannette Bohanan who was the children's librarian at Bates Library from 1960 to 1982. Friends and family gathered at the library for a book presentation hosted by the Friends of the Library group to share memories of Jeannette.

Library circulation figures continue to rise with an increase of 1500 books over last year. We added 283 new patrons bringing our total to 3,385 cardholders. More than 1200 of those cardholders have been added in the last four years. Thanks to all parents for continuing to make readers of your children; there is no better gift you can give them.

With more space for materials and services, places for reading and quiet study and the addition of a community meeting room, the library staff looks forward to expanding our programs and seeing more townspeople at the library.

Respectfully Submitted,
Becky Shulz
Library Director

Library Staff:
Martha Donovan
Piper Miller-Sudweeks
Lorraine Myers
Barbara Semple

Hopkinton Town Library 1997 Financial Report

Balance brought forward	\$37,568.08
Revenues	
Appropriations	\$92,723.00
Trust Funds	4,922.37
Gifts/Memorials	1,623.23
Interest	491.64
Misc. (Fines, sales etc.)	2,393.33
Sub-total	<u>\$102,153.57</u>
TOTAL:	\$139,721.65
Expenditures:	
Salaries/Fixed Costs	\$71,945.00
Utilities/Insurance	4,383.00
General Operations	5,070.00
Books/Equip./Programs	11,325.00
Books/Equip./Programs and expenses relating to the new library	<u>18,221.72</u>
Sub-total	\$110,944.72
Ending balance	
Trust Funds	<u>\$28,776.93</u>
TOTAL:	\$139,721.65

CIRCULATION STATISTICS FOR 1997

CATEGORY	ADULT	JUVENILE	TOTALS
Fiction	10873	12866	23739
Non-fiction	3730	2902	6632
Audiobooks	2527	288	2815
Periodicals	2062	51	2113
Inter-Library Loans	451	24	475
TOTALS	19643	16131	35774

Public Welfare

1997 Annual Report

Welfare reform continues. It's impact is being felt financially by the towns and cities in N.H. More importantly, services seem to be slow, scarce, and even non-existent. Some federal and state assistance will be available only to the poorest of the poor, on an interim basis, with a lifetime maximum. What this means is the Town will likely see the welfare budget continue to increase over the next four years. 1997 showed a substantial increase of twelve thousand dollars (\$12,000) in assistance rendered. Services such as counseling, both financial and family; transportation; work search and placement; housing problems; child-care issues; nutrition education; insurance and care obstacles for the elderly; and education dilemmas are consuming an increased number of hours. In order to provide these much-needed services this office must keep apprised of new programs; community resources; federal and state guidelines and a variety of programs available to those in need.

1997 proved to be an extremely challenging year for the Hopkinton Welfare Department. Over one hundred thirty two (132) different households made inquiries. Sixty seven (67) households - one hundred eighty five (185) individuals received assistance. The following is the breakdown of 1997 expenditures:

Housing:	\$27,746.53
Fuel:	\$ 8,736.51
Food:	\$ 8,000.51
Medical:	\$ 5,879.60
Misc:	\$ 2,484.73

Local emergency shelters were utilized numerous times. Eleven families were assisted with relocation.

This budget continues to be supplemented by community resources such as, but not limited to: trust funds; service organizations; and donations. One such vital resource is the Hopkinton Food Pantry which subsidizes, on the average, 30 families per week and is directed by a new guardian angel - Tamara Saltmarsh.

The essence of the community continues to thrive during the Christmas Season. In 1997, seventy local families were served. On behalf of the recipients sincere appreciation for all the generous contributions of time, money, and energy -

which again resulted in a successful Holiday project.

1997 was an eventful year. We suffered the loss of an angel with the death of Elizabeth Knapp. She left a special mark on all those whose lives she touched. Elizabeth is truly missed. A long time local family has been accepted by Habitat for Humanity and soon will be having a house built in town. I expect this to be a true community project, drawing on the many resourceful individuals of our town.

Please do not hesitate to make referrals concerning any person or family who may be in need. All information is kept strictly confidential. No person should be without food, shelter or medical attention in our community. The mission of this office is to regard all with dignity and to enable individuals and families who find themselves in difficult situations to return to functioning as vital members of our society.

Respectfully Submitted,
Marilyn Ceriello-Bresaw

Hopkinton Community Center

1997 Annual Report

The Hopkinton Community Center is a non-profit organization that provides services, educational and recreational opportunities, and informational resources to the Town of Hopkinton and outlying areas. The major sources of operational revenues are membership, fundraisers, program fees and dues, and the Town of Hopkinton.

In addition to the services and programs listed below, the Center, with the help of the Hopkinton School District, has become an active "community service" organization. This past year we have added a new and very successful program to our list of intergenerational activities. As part of the SENIOR TO SENIOR PROGRAM, seven high school SENIORS have been assigned as partners to seven SENIOR ADULTS as daily contacts and helpers whenever the need arises. Although the requirement is only a daily phone call as a "check-in", the majority of the participants have developed much longer lasting relationships and gained more than we even anticipated. This program was added to a list of ongoing community service programs designed to help resident senior citizens maintain their independence and homes through the help of caring and energetic young people (i.e. Community Raking/Cleanup Days). Our hats off to all the participants, this year and last, who have through their efforts and their compassion shared a piece of themselves and made a difference in someone's life.

INSTRUCTIONAL PROGRAMS

Ballet-Gymnastics-Performing Arts Workshops-Preschool-Aerobics-African Dance-Karate-Tai Chi-Kid's Improv. Theatre

SPORTS

Basketball-Hershey Youth Track and Field-Soccer Camp-Coach certifications-Running Club

SERVICES

AARP Tax Help-Senior Luncheons-Weekly Blood Pressure Screening-Operation Christmas-Food Pantry-Workmatch Community Service Programs-Resource Information for Respite Home for Dial-A-Ride-Senior to Senior-Moms, pops and tots

SPECIALS

"Almost Dinner" Theatre in the Square-MWM's Children Theatre-High School Drama-Strawberry 4th of July Festival-Halloween Party

Hopkinton Community Center

Financial Report for Fiscal Year

August 1996 - July 1997

PROGRAM	REVENUE	EXPENSES	PAYROLL	SCHOLARSHIPS
Town of Hopkinton	15,000.00			
Town of Hopkinton (Roof)	2,336.00			
Donations	6,038.05			
Membership	6,300.00			
Sports	7,857.00	8,735.98		
Senior Programs	488.61	919.14		
Preschool	17,977.52	1,582.32	16,059.50	3,825.00
Gymnastics	688.37		384.00	
Ballet	5,678.20	261.46	2,694.25	
Lt. Aerobics	2,268.00		1,404.35	
Karate	5,156.50		2,539.30	
60/40 Specials	3,942.01		1,603.93	120.00
Fundraising	9,540.68	3,639.72	1,079.80	
HCC Aerobics	1,170.00			
Character Education	1,557.75	1,679.77		
Teen Center	31.88	283.50		
Rentals	350.00			
Interest	75.04			
Adult Diversion	1,800.00			
	<u>8,9155.00</u>			
Maintenance		1819.71		
Office		1,174.80		
Postage		346.80		
Telephone		439.49		
Copy Lease		1,371.89		
Insurance		4,960.31		
Fuel Oil/Propane		2,683.33		
Electric		1,903.63		
Water/Sewer		690.04		
State Unemployment		2.96		
Payroll Taxes		4,091.19		
Administrative Wages			23,779.57	
Roof Repair		2,924.00		
Misc. Expenses		803.26		
	<u>\$89,155.00</u>	<u>\$40,313.30</u>	<u>\$50,177.50</u>	<u>\$3,945.00</u>

Hopkinton Woman's Club

1997 Annual Report

The Hopkinton Woman's Club is a civic organization celebrating 57 years of volunteerism to the Town of Hopkinton. The club is open to women of all ages and interests who wish to make new friends and to be involved in making a difference in their lives and community. The club extends a welcome to any woman wishing to attend a meeting or function.

Since September, the membership has been redefining the purpose and direction of the club. To that end a new Mission Statement has been drafted and will be voted on by members in early spring 1998 which states that the purpose of the HWC is: "To unite a community of women for fellowship and to address the needs of our town through the sharing of our time, knowledge, and talents. This organization is non-partisan and non-sectarian."

The club has a tradition of identifying and responding to needs of this community. Dial-A-Ride was started by members to provide free transportation for doctor's appointments for older members of the community. More recently, Respite Care was created to provide relief for caregivers of ill home-bound persons. The club continues to support these programs through financial assistance and volunteer leadership.

Another priority of the club has been fundraising for scholarships which have supported the postsecondary educational pursuits of Hopkinton High School graduates including culinary institutions, beautician academies, technical schools and two and four year colleges. The club has consistently awarded over \$10,000 in scholarships to about 10 students each year. Additionally, the club has provided assistance for families in need and financial support for Contoocook Valley Counseling Center, Hopkinton Food Panty, Project Graduation, Bates Library, Hopkinton Arts and Music Festival, Hopkinton Community Center, numerous sports teams, outreach programs and individual service projects.

As we continue the process of envisioning the future of the Hopkinton Woman's Club and setting new goals and objectives, there may be new fundraising opportunities, a new program format and a clearer focus for community outreach. Members interviewed by the Mission Statement committee in the fall articulated their desire to continue to meet the needs of the community through services as well as financial support. They are eager for opportunities for fellowship while using their combined knowledge and talents to help

community organizations and individuals in need.

All women in Hopkinton are encouraged to join the club. Because we are no longer affiliated with the National Organization of Women's Clubs, each member's yearly dues of \$10 directly help the club in service to our community. We welcome new ideas and new energy and encourage any interested women to contact membership chair Debbie Richey at 225-3830 or President Pam McDonald at 746-4797.

Respectfully Submitted,
Pam McDonald
President

UNH Cooperative Extension

1997 Annual Report

UNH Cooperative Extension provides Merrimack County residents with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families, and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

As your local link to the University of New Hampshire, Cooperative Extension provides practical education to people of all ages.

Because of our partnership with Merrimack County, the State of New Hampshire and the Federal Government, we go by the special name of UNH Cooperative Extension. In every Merrimack County community, this partnership is at work, increasing economic development, enhancing the environment and developing human potential.

Extension educators provide informal educational programs in the areas of Natural Resources and Family, Community and Youth, advised and assisted by a local advisory council.

Merrimack County residents also benefit from statewide Extension programming. Among these many local and state efforts are monitoring water quality in our lakes and rivers, reducing the use of pesticides, parenting programs, 4-H and youth development programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities, developing a strong volunteer base and providing research-based information to citizens.

A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. County staff have worked with many of the communities in a variety of ways. The Community Profile was held in two communities in the past year. This community event works through a process to help community members create a vision about what they want their community to be like and then works through a process that helps form action groups to reach their goals. Follow-up support is available from UNH Cooperative Extension staff.

Other community efforts include after school programs, teen assessment projects, land use management planning, wellness teams, town office visits, Master Gardeners, working with schools on maintenance of landscaped areas, and providing updated Extension publication notebooks to all town libraries.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Educators reach approximately 1.5 out of every four families in the county.

Visit our **new** office, located next to the Merrimack County Nursing Home at 315 Daniel Webster Highway, Boscawen. We're open Monday - Friday, 8 AM until 4:00 PM. Or call us at 225-5505 and 796-2151 or find us on the Web at [HTTP://CEINFO.UNH.EDU](http://CEINFO.UNH.EDU).

Births

As Received and Recorded by The Town Clerk For 1997

DATE OF BIRTH	CHILD'S NAME	NAME OF FATHER	NAME OF MOTHER	PLACE OF BIRTH
01-02-97	Natalie Dunfey	Christopher H. Daniell	Julie A. Dunfey	Concord
01-20-97	Callie Harper	David J. Chase	Amanda B. Collins	Concord
01-31-97	Julia Louise	Jonathan B. Solomon	Sophie Choux	Concord
02-03-97	Matthew Courtney	Theodore S. Reeves	Wendy R. Hazlett	Lebanon
02-12-97	Grace Emma	James R. Givens	Maureen D. Smith	New London
03-06-97	Sloane Blakeney	David A. White	Brenda A. Manus	Concord
03-08-97	Chad Dylan	Sean P. McClure	Kathleen A. Lassonde	Concord
03-26-97	Luke Gibson	David J. Luneau	Henrietta V. G. Walsh	Concord
03-26-97	Mariah Lynn	John F. Poquette	Erin M. Graham	Manchester
03-26-97	Elena Grace	Phillip A. Spahr	Donna V. Dunlop	Concord
03-31-97	Sarah Jeanne	Douglas K. Ewing	Rebecca A. Baker	Concord
04-01-97	Francesca Morazzi	David E. Barradale	Deborah F. Morazzi	Concord
04-09-97	Matthew Channing	Peter C. Haskell	Cindy A. Reale	Concord
04-10-97	Evan Wagner	Marc W. Schindewolf	Charlene A. Betz	Concord
04-22-97	James Richard	Michael G. McCluskey	Gianine Arena	Concord
04-23-97	Meghan Alice	John C. Kissinger, Jr.	Beth E. Harrison	Concord
05-01-97	Alexandria James	Timothy W. Fortier	Holly A. Kovacs	Concord
05-13-97	Bradley Kyle	Jeffrey M. Cyr	Katie M. Barnes	Concord
05-25-97	Peter Scott II	Peter C. Benson	Michelle A. Raney	Concord

DATE OF BIRTH	CHILD'S NAME	NAME OF FATHER	NAME OF MOTHER	PLACE OF BIRTH
06-09-97	Avery Carlyne	David K. Booth	Lisa Maria	Concord
06-11-97	Lucia Katherine	Christopher H. Nielsen	Andrea C. Giglio	Concord
07-10-97	Luke Johnston	David A. Andrews	Andrea R. Beardsley	Manchester
07-16-97	Spencer Ross	Timothy C. Carney	Lynette E. Bristol	Concord
08-13-97	Isabel Lindsay	Rolf H. Gesen	Mary S. MacFarlane	Concord
08-16-97	Jack Richard	James S. Ketcham	Susan A. Doody	Concord
08-17-97	Sarah Anne	Anson J. Malinowski	Tonya S. Scarlett	Manchester
08-22-97	Conall Terence	Terence M. Gronin	Christine J. Ojendyk	Concord
08-26-97	Eric Robert	Karl K. Hauschild	Mary E. MacKinney	Concord
08-31-97	Alison Makenzy	Kelly R. Holden	Caroline E. Houston	Concord
09-03-97	Cooper Thomas	David M. Cyr	Kelli A. Mahoney	Concord
09-18-97	Andrew Sterling	Kevin C. Boehm	Judith E. Platt	Concord
09-18-97	Mariah Caitlyn	Jeffrey J. List	Melissa W. Viard	Concord
09-24-97	Trent Zachary	Peter G. Noordsij	Kathy L. Krebsbach	Concord
09-27-97	Kevin Christopher	John W. Voelger	Kelly A. Naughton	Concord
10-02-97	Colin Hugh	Daniel B. Noonan	Amanda L. Owen	Concord
11-02-97	Iain Declan	Niall G. Campbell	Robin R. Latimer	Concord
11-02-97	William Joel	Wayne S. Dysinger	June E. Neil	Hopkinton
11-19-97	Mitchell Holmes	Scott D. Mele	Suzanne M. Piroso	Concord
12-11-97	Justice Harrison	Ralph H. Seabury	Sherri L. Hoyt	Concord
12-12-97	Georgina Marie	Peter A. Stern	Kimberly A. McColgan	Concord
12-14-97	Owen Krzyzaniak	Robert J. Geary Jr.	Allyson B. Krzyzaniak	Concord

Marriages

As Received and Recorded

By The Town Clerk For 1997

DATE OF MARRIAGE	NAME OF BRIDE AND GROOM	PLACE OF RESIDENCE
01-01-97	Seabury, Ralph H. III	Contoocook
	Daugherty, Sherri L. H.	Contoocook
01-25-97	Anderson, Ronald C.	Hopkinton
	Pimental, Terry L.	Concord
02-14-97	Wakelin, John R.	Amherst
	Long, Victoria	Hopkinton
02-15-97	Laflame, Thomas S.	Hopkinton
	Six, Bonnie	Hopkinton
04-12-97	Friberg, John E. Jr.	Hopkinton
	Walsh, Kathleen M.	Manchester
05-10-97	Crathern, Charles F. H. III	Hopkinton
	Belko, Kathleen A.	Hopkinton
05-24-97	Blanchette, Daniel E.	Contoocook
	Kennedy, Lisa A.	Contoocook
05-24-97	Erskine, Lloyd L.	Contoocook
	Butterfield, Mary L.	Contoocook
05-24-97	Lamora, Patrick M.	Contoocook
	Gedeon, Wendy A.	Contoocook
05-24-97	Stevens, Michael R.	Contoocook
	Witham, Tina A.	Contoocook
05-30-97	Ryan, Dana F.	Contoocook
	Fox, Olive D.	Contoocook
06-07-97	Sowles, Thomas B. S.	Brookline, MA
	Hastings, Elizabeth F.	Hopkinton
06-22-97	Nichols, Stanton C.	Kennebunkport, ME
	Gour, Karen E.	Biddeford, ME
06-28-97	Mullens, Brook R.	Contoocook
	Walsh, Molly A.	Contoocook
07-12-97	Garvin, Robert L.	Hopkinton
	Burleigh, June L.	Contoocook
08-09-97	Klemarczyk, Ronald J.	Contoocook
	Augustine, Debra A.	Loudon

08-09-97	Raney, Scott J.	Contoocook
	Young, Deborah L.	Contoocook
08-13-97	Nelson, Stanley R.	Hopkinton
	Miller, Irene	Hopkinton
08-23-97	Babson, David W.	Charlotte, NC
	Herrin, Jennifer C.	Charlotte, NC
08-30-97	Wood, William H. Jr.	Watertown, MA
	Owen, Julie K.	Watertown, MA
09-05-97	Brodbeck, Joseph M. II	Gilford
	Brezino, Linda H.	Hopkinton
09-06-97	Allard, Thomas J.	Kennebunk, ME
	Harrison, Mary A.	Kennebunk, ME
09-13-97	Desmond, Kevin D.	Lakewood, OH
	LaValley, Stephanie	Westlake, OH
09-13-97	Glover, John W. Jr.	Hopkinton
	Amyot, Laurie S.	Hopkinton
09-13-97	Jourdenais, Arthur E.	Contoocook
	Fournier, Virginia L.	Contoocook
09-13-97	Rheaume, Ryan M.	Hopkinton
	Peabody, Lori A.	Hopkinton
10-04-97	Donnelly, Michael E.	Hopkinton
	Dimond, Lisa M.	Franklin
10-04-97	Fox, Bernhard W. II	Charlestown, MA
	Hastings, Nancy H.	Hopkinton
10-04-97	Tucker, Brian T.	Hopkinton
	White, Cynthia L.	Hopkinton
10-04-97	Webb, Gregory M.	Leander, KY
	Tomlinson, Katherine L.	Hopkinton
10-11-97	O'Connor, Leo P.	Sunnyside, NY
	Vaught, Cheryl	Contoocook
10-12-97	Kalvaitis, Darius T.	Contoocook
	Heffernan, Elizabeth	Contoocook
11-08-97	Sherman, Leslie O.	Concord
	Burke, Eileen M.	Newton, MA
11-21-97	Stevens, Marc A.	Hopkinton
	Morgan, Lisa A.	Contoocook
12-24-97	Giles, William C.	Hopkinton
	Pitman, Alyson R.	Hopkinton

12-24-97

Moran, Scott R.

Contoocook

Muse, Lisa R.

Concord

12-27-97

Douglas, Thomas A.

Hopkinton

Rome, Sarah N.

Amherst

Deaths

As Received and Recorded by The Town Clerk For 1997

DATE OF DEATH	NAME OF DECEASED	PLACE OF DEATH	NAME OF FATHER	NAME OF MOTHER
01-03-97	Bailey, Dolores M.	Concord	Eusebe Morin	Aldea Dubois
01-03-97	Lomas, Randolph A.	Concord	Randolph C. Lomas	Mable Anderson
01-05-97	Blagg, David V.	Franklin	Jesse D. Blagg	Anna Varian
01-10-97	Martellini, Ralph J.	Concord	Carmine Martellini	Anna Mesolella
01-13-97	Bohanan, Jeannette P.	Contoocook	George F. Pleadwell	Bertha Sutcliffe
01-16-97	Douglas, Charles G. Jr.	Concord	Charles C. Douglas Sr.	Louise Baldi
01-27-97	Brauer, Werner M.D.	Hopkinton	Max Brauer	Erna Pehmoller
01-27-97	Ellsworth, Barbara C.	Manchester	Dr. Laurie D. Cox	Gretchen Sanborn
02-21-97	Fagan, Alfred G.	Concord	George H. Fagan	Martha Hengstenberg
02-21-97	Johnson, Joseph W. III	Berlin	Joseph W. Johnson Jr.	Dorothy Breshka
03-07-97	Mrozek, Maria	Hopkinton	Frank Krause	Elizabeth Steinbach
03-09-97	Therault, Rudolph	Manchester	Jean Theriault	Eva Sylvain
03-21-97	Alves, Mary	Concord	John Nunes	Violette Unknown
03-30-97	Hemphill, Kenneth R.	Concord	Clarence O. Hemphill	Edith M. Russell
03-31-97	Foote, George B.	Concord	George L. Foote	Doris Russell
04-09-97	Fellows, Florence G.	Concord	F. Herman Goodyear	Carrie Sanders
04-21-97	Kerins, Sarah M.	Concord	William F. Hardacre	Elizabeth Callahan
04-21-97	Verville, William P.	Concord	Homer Verville	Hanna McCarthy
06-05-97	Reid, William C.	Concord	Robert Reid	Emily Coolidge

06-15-97	Williams, Rodger L.	Contoocook	Melvin L. Williams	Phyllis H. MacMartin
06-26-97	Lynn, Nina Z.	Hopkinton	John Rudich	Anna Kurluk
06-26-97	Pluff, Alice M.	Concord	Almille Simard	Olive Cote
07-03-97	Knapp, Elisabeth	Concord	Maurice C. Knapp	Ruth M. Schou
07-06-97	Hemingson, Peter H.	New London	Harold F. Hemingson	Kathryn D. Delong
07-09-97	Roberge, Dana D.	Contoocook	Delphis O. Roberge	Laura L. Saucier
07-10-97	White, Maurice E.	Concord	Warren D. White	Inez G. Robbins
07-17-97	Reddy, Elisabeth S.	Contoocook	Dugald S. Smith	Olive M. McKinley
07-20-97	Atherton, Ileana	Concord	Unknown Marton	Unknown Unknown
07-22-97	Gaskill, Christine T.	Concord	Samual N. Taylor	Ella M. Brumley
07-29-97	Berard, Emil J.	Contoocook	Emil Berard	Lucy Gaulin
08-07-97	Ransom, Dorothy M.	Concord	Thomas Reed	Daisy B. Lewis
08-09-97	Cox, Annette Y.	Hopkinton	Alphius N. Young	Mildred Brown
08-17-97	Verville, Martin J.	Hopkinton	Homer Verville	Hannah McCarthy
08-20-97	Smith, Richard A.	Contoocook	Melvin Smith	Lucy Montgomery
09-12-97	Rinden, Constance T.	Hopkinton	Samuel C. Tarrant	E. Isabel Horner
09-13-97	Michaels, Stanley A.	Concord	John Michalewicz	Rozalia Katenza
09-23-97	Weisbart, James J.	Contoocook	Melvin L. Weisbart	Blume E. Badner
10-03-97	Wilson, Mildred I.	Concord	Leslie Barton	Isabelle Severance
10-07-97	Killam, Alice M.	Concord	Herbert Grinnell	Mary Lemear
10-12-97	Mitchell, Clement B.	Hopkinton	Clement O. Mitchell	Gertrude M. Ballard
10-20-97	Cluff, P. Roy Jr.	Concord	Percy R. Cluff Sr.	Ina M. Johnson
11-03-97	Smart, Olive F.	Concord	Arthur Stevens	Ida Watts
12-11-97	Smith, Eugenia V.	Boscawen	Onesime Lessard	Leonie M. Rivard
12-30-97	Krzyzaniak, Edith W.	Concord	Rupert F. Walker	Laura F. Radford

Report of the Annual Town Meeting March 11, 1997

The Hopkinton Annual Town Meeting was called to order at 8:00 a.m. in the Hopkinton Town Hall by Moderator, Gary Richardson.

ARTICLE 1: The following resolution was offered by Selectman John Prewitt and moved its adoption, seconded by Thomas Johnson, Jr.

I nominate the following Town Officers for the term of one year and move that the Town Clerk be instructed to cast one ballot for same, and in addition waive the reading of the warrant.

Firewards:	Leonard L. George, Thomas Krzyzaniak, Robert White
Fence viewers:	Alfred N. Chandler, Richard Symonds, Richard Strickford
Tree Warden:	David A. Story
Weigher:	Roger M. Andrus
Surveyors of Wood & Timber:	Stanley White, Charles Sawyer, John Herrick

Article 1 was adopted in the affirmative.

ARTICLE 2: Action taken with respect to the following amendments to the Zoning Ordinance and voting by ballot upon the following question:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section II, Paragraph 2.1.H.1. by deleting the existing definition entitled "Home Occupation": and substituting the following definition of "Home Business":

"Home Business" shall mean any business or profession conducted entirely within a dwelling, or an accessory building located on the same premises as the dwelling, which (a) entails contact with the general public at the premises, (b) is capable of being unobtrusively pursued, (c) creates no nuisance nor any environmental, health or safety concerns, (d) does not change either the character of the neighborhood in which the Home Business is established, (f) is conducted by the resident owner(s) of the dwelling, (g) employs not more than one person outside the Family (as defined in Section II, Paragraph 2.1.F.1), and (h) utilizes an area (either in the dwelling or in an accessory building) of not more than twenty-five percent (25%) of the total floor area of the dwelling (including any functional basement) or five hundred (500) square feet, whichever is less. A Home Business shall be subject to the provisions of Section III, Paragraph 3.7.3. of this Ordinance.

Yes: 764

No: 181

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add new Paragraph 2.1.H.2 entitled "Home Occupation" to Section II as follows:

"Home Occupation" shall mean any individual business or profession conducted entirely within a dwelling which (a) entails no contact with the general public at the dwelling (except normal postal and commercial delivery services), (b) is capable of being unobtrusively pursued, (c) creates no nuisance nor any environmental, health or safety concerns, (d) does not change either the character of the dwelling as a residence or the character of the neighborhood in which the Home Occupation is established, (f) is conducted solely by the resident owner(s) of the dwelling, and (g) utilizes an area of not more than twenty-five percent (25%) of the total floor area of the dwelling (including any functional basement) or 500 square feet, whichever is less. Home Occupations shall be subject to the provisions of Section III, Paragraph 3.7.5 of this Ordinance.

Yes: 727

No: 186

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add new Paragraph 2.1.T.1. entitled "Telecommuting" to Section II as follows:

"Telecommuting" shall mean the use of a dwelling by the resident owner(s) thereof for the purposes of providing services for communicating with such owner(s) off premises business employer by means of telecommunication facilities, including without limitation, facsimile, modem, and/or telephone, and through postal and light commercial delivery services. Other means of communication and delivery service shall not be permitted in connection with this use unless the resident owner(s) otherwise satisfy the requirements of this Ordinance for such manner of communication and delivery service. Telecommuting shall be subject to the provisions of Section III, Paragraph 3.7.5 of this Ordinance.

Yes: 707

No: 191

4. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To re-number existing Paragraph 2.1.T.1 of Section II to Paragraph 2.1.T.2.

Yes: 698

No: 172

5. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section III, Table 3.6, section A regarding "Residential Uses" as follows:

- a. Amend Item 8 by changing "Home Occupation" to "Home Business".
- b. Add Item 11 "Home Occupation in accordance with Section III, Paragraph 3.7.5". as a permitted use in all districts.
- c. Add Item 12 "Telecommuting in accordance with Section III, Paragraph 3.7.5" as a permitted use in all districts.

Yes: 723

No: 184

6. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section III, Paragraph 3.7.3 to read as follows:

3.7.3 Home Business: In addition to meeting the requirements of Section 15, Paragraph 15.8.2 of this Ordinance, the applicant must agree to and demonstrate compliance with the following conditions in order to receive a special exception for a Home Business:

- a. The use shall be carried out entirely within the dwelling or an accessory building located on the same premises as the dwelling, subject to the area limitations set forth in Section II, Paragraph 2.1.H.1.
- b. There shall be no display of goods or wares visible from the street.
- c. The dwelling or accessory building in which the Home Business is conducted shall not be rendered objectionable to the neighborhood because of exterior appearance, emission of odors, gas, smoke, dust, noise, electrical disturbance, hours of operation or in any other way.
- d. In a multi-family dwelling, the Home Business use shall in no way become objectionable or detrimental to any residential use within the multi-family dwelling. It shall include no features of design not customary in buildings for residential use.

- e. The use shall not create a traffic safety hazard, nor shall it result in a substantial increase in the level of traffic congestion in the vicinity of the dwelling.
- f. No outside storage of equipment will be allowed in connection with the Home Business.
- g. Any special exception for a Home Business (i) shall be nontransferable, (ii) shall be issued to the individual applicant(s) only, and (iii) shall automatically expire when such applicant(s) is no longer the resident owner(s) of the dwelling.
- h. Not more than one commercial vehicle in connection with the Home Business shall be stored on the premises. Parking areas associated with or needed for the Home Business, if any, shall be effectively screened from abutting and facing residential properties by appropriate fencing, four (4) feet in height, or by an evergreen planting at least three (3) feet in height, at the time of planting.
- i. Site plan review by the Planning Board shall be required.

Yes: 712

No: 235

7. Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add new Paragraph 3.7.5 to Section III as follows:

3.7.5 Telecommuting and Home Occupations: In order for Telecommuting, as defined in Section II, paragraph 2.1.T.1, or a Home Occupation, as defined in Section II, Paragraph 2.1.H.2, to be conducted as a permitted use, the following conditions must be met:

- a. The use shall be carried out entirely within the dwelling.
- b. There shall be no display of goods or wares or signs.
- c. No outside structures not typically associated with residential telephone lines shall be allowed unless such structures are otherwise permitted under this Ordinance.
- d. The use shall not create a traffic safety hazard, nor shall it result in a substantial increase in the level of traffic congestion in the vicinity.
- e. The use shall not constitute a Home Business, as defined in Section II, Paragraph 2.1.H.1.
- f. All Home Occupations shall be registered with the Board of Selectmen.

Yes: 691

No: 235

8. Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section VII, Paragraph 7.3 by changing "Home Occupations in all Districts" to "Home Businesses in all Districts."

Yes: 732

No: 187

9. Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add new Paragraph 2.1.U.3 entitled "Use, Adult" to Section II as follows:

"Use, Adult" shall mean a business where more than 10% of the gross revenues, 10% or more of the stock in trade, or 10% or more of the goods or paraphernalia displayed are of a sexually oriented or sexually explicit nature. Such goods and paraphernalia include, but not limited to sexually oriented or sexually explicit materials. Examples of adult uses include, but are not limited to, theaters or mini-motion picture displays where sexually explicit materials are shown, nude modeling studios, sexually oriented massage parlors, escort agencies or sexual encounter centers. As used in this Ordinance, Materials shall have the meaning set forth in RSA 650:1, III, or successor statute.

Yes: 698

No: 190

10. Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add new Paragraph 3.9 to Section III as follows:

3.9 "Use, Adult": In addition to meeting the requirements of Section 15, Paragraph 15.8.2 of this Ordinance, the applicant must agree to and demonstrate compliance with the following conditions in order to receive a special exception for an Adult Use:

- a. No adult use shall be located within 1,000 feet of the property line of a church, cemetery, school, day care center, or within 500 feet of a property line of a residence.
- b. No sexually explicit materials shall be visible from outside the building.
- c. No private viewing rooms or booths shall be constructed unless one side is always open to a public central area.
- d. No one under the age of 18 shall be permitted inside an area containing such a use a procedure shall be developed to keep those under 18 from entering.

Yes: 680

No: 201

11. Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

3.9 Use, Adult: In addition to meeting the requirements of Section 15, Paragraph 15.8.2 of this Ordinance, the applicant must agree to and demonstrate compliance with the following conditions in order to receive a special exception for an Adult Use:

- a. No adult use shall be located within 1,000 feet of the property line of a church, cemetery, school, day care center, or within 500 feet of a property line of a residence.
- b. No sexually explicit materials shall be visible from outside the building.
- c. No private viewing rooms or booths shall be constructed unless one side is always open to a public central area.
- d. No one under the age of 18 shall be permitted inside an area containing such a use and a procedure shall be developed to keep those under 18 from entering.

Yes: 685

No: 195

12. Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add the following definitions to Item I. of the Flood Plain Development Ordinance:

"FEMA" means the Federal Emergency Management Agency.

"Historic Structure" means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminary determined by the Secretary of Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminary determined by the Secretary of Interior as contributing to the historical significance of a registered historic district or a district preliminary determined by the Secretary to qualify as a registered historic district;

- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or;
- (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - (1) By an approved state program as determined by the Secretary of Interior, or,
 - (2) Directly by the Secretary of the Interior in states without approved programs.

"Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Yes: 764 No: 138

13. Are you in favor of the adoption of Amendment No. 13 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To delete the following definitions from Item I. of the Flood Plain Development Ordinance:

"Coastal high hazard zone" means the area subject to high velocity waters, including but not limited to hurricane wave wash or tsunamis. The area is designated on a FIRM as Zone V1-30, VE, or V.

"Flood Hazard Boundary Map" (FHBM) means an official map of a community, issued by the Federal Emergency Management Agency, where the boundaries of the flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zones A, M. and/or E.

"V Zone" -- see "coastal high hazard area."

Yes: 714 No: 177

14. Are you in favor of the adoption of Amendment No. 14 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Item VIII.2.a of the Flood Plain Development Ordinance to read as follows:

- a. All new construction or substantial improvement of residential structures have the lowest floor (including basement) elevated to or above the 100 year flood elevation.

Yes: 707

No: 206

15. Are you in favor of the adoption of Amendment No. 15 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To re-number existing Item VIII.1.d, concerning recreational vehicles placed on sites within Zones A1-30, AH and AE, to item VIII.2.d. of the Flood Plain Development Ordinance:

VIII.2.d All recreational vehicles placed on sites within Zones A1-30, AH and AE shall either :

- (i) be on the site for fewer than 180 consecutive days;
- (ii) be fully licensed and ready for highway use; or
- (iii) meet all standards of Section 60.3 (b) (I) of the National Flood Insurance Program Regulations and elevation and anchoring requirements for "manufactured homes" in Paragraph (6) of Section 60.3.

Yes: 710

No: 179

16. Are you in favor of the adoption of Amendment No. 16 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add Item IX Variances and Appeals to the Flood Plain Development Ordinance:

Item IX Variances and Appeals:

1. Any order, requirement, decision, or determination of the building inspector made under this Ordinance may be appealed to the Zoning Board of Adjustment as set forth in RSA 676:5.
2. If the applicant, upon appeal, requests a variance as authorized by RSA 674:33, I (b), the applicant shall have the burden of showing in addition to the usual variance standards under state law:
 - (a) that the variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense.

- (b) that if the requested variance is for activity within a designated regulatory floodway, no increase in flood levels during the base flood discharge will result.
 - (c) that the variance is the minimum necessary, considering the flood hazard, to afford relief.
3. The Zoning Board of Adjustment shall notify the applicant in writing that: (i) the issuance of a variance to construct below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.

Yes: 710

No: 166

17. Are you in favor of the adoption of Amendment No. 17 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section III, Establishment of Districts and Uses by adding a new paragraph 3.10 to read as follows:

3.10 WIRELESS TELECOMMUNICATIONS FACILITIES

3.10.1 Authority.

This ordinance is adopted by the Town of Hopkinton on March 11, 1997 in accordance with the authority granted in New Hampshire Revised Statutes Annotated 674:16 and 674:21.

3.10.2 Purpose.

These regulations have been enacted in order to establish general guidelines for the siting of towers and antennas and to enhance and fulfill the following goals:

- A. Preserve the authority of the Town of Hopkinton to regulate and to provide for reasonable opportunity for the siting of wireless telecommunications facilities, by enhancing the ability of providers of wireless telecommunications services to provide such services to the community quickly, effectively, and efficiently.
- B. Reduce adverse impacts such as facilities may create, including, but not limited to: impacts on aesthetics, environmentally sensitive areas, historically significant locations, flight corridors, health and safety by injurious accidents to person and property, and prosperity through protection of property values.

- C. Provide for co-location and minimal impact siting options through an assessment of technology, current locational options, future available locations, innovative siting techniques, and siting possibilities beyond the political jurisdiction of the Town.
- D. Permit the construction of new towers only where all other reasonable opportunities have been exhausted, and to encourage the users of towers and antennas to configure them in a way that minimizes the adverse visual impact of the towers and antennas.
- E. Require cooperation and co-location, to the highest extent possible, between competitors in order to reduce cumulative negative impacts upon the Town of Hopkinton.
- F. Provide constant maintenance and safety inspections for any and all facilities.
- G. Provide for the removal of abandoned facilities that are no longer inspected for safety concerns and code compliance. Provide a mechanism for the Town to remove these abandoned towers to protect the citizens from imminent harm and danger.
- H. Provide for the removal or upgrade of facilities that are technologically outdated.

3.10.3 Definitions.

Alternative Tower Structure: Shall mean innovative siting techniques that include man-made trees, clock towers, bell steeples, light poles, and similar alternative-design mounting structures that camouflage or conceal the presence of antennas or towers.

Antenna: Shall mean any exterior apparatus designed for telephonic, radio, television, personal communications service (PCS), pager network, or any other communications through the sending and/or receiving of electromagnetic waves of any bandwidth.

FAA: An acronym that shall mean the Federal Aviation Administration.

FCC: An acronym that shall mean the Federal Communications Commission.

Height: Shall mean, when referring to a tower or other structure, the distance measured from ground level to the highest point on the tower or other structure, even if said highest point is an antenna.

Planning Board or Board: Shall mean the Town of Hopkinton Planning Board which is the regulator of this ordinance.

Preexisting Towers and Antennas: Shall mean any tower or antenna lawfully constructed or permitted prior to the adoption of this ordinance, as well as the replacement of any such tower or antenna, provided that such replacement meets the requirements of Paragraph 3.10.6 (A).

Preexisting towers and antennas shall also mean any tower or antenna lawfully constructed in accordance with this ordinance that predates an application currently before the Board.

Tower: Shall mean any structure that is designed and constructed primarily for the purpose of supporting one or more antennas, including self-supporting lattice towers, guy towers, or monopole towers. The term includes radio and television transmission towers, microwave towers, common-carrier towers, cellular telephone towers, alternative tower structures, and the like.

Wireless Telecommunications Facilities: Shall mean any antenna, tower, or other structure which is intended for use in connection with the transmission or reception of radio or television signals or any other electromagnetic spectrum-based transmission/receptions.

3.10.4 Wireless Telecommunications Facilities District.

The Wireless Telecommunications Facilities District shall be an overlay district consisting of all land above the elevation of 750 feet mean sea level and all Town-owned lands within the Town of Hopkinton. Historic sites are specifically excluded from this District. Notwithstanding anything in this ordinance to the contrary, this ordinance shall not apply to any preexisting towers or antennas. Further, this ordinance shall not apply to applications pending prior to the adoption of this ordinance to construct a tower or antenna.

3.10.5 Permitted Uses Within the Wireless Telecommunications Facilities District.

- A. General. In addition to the uses permitted in the underlying zoning districts under Section III, wireless telecommunications facilities are a permitted use within the Wireless Telecommunications Facilities District only after obtaining a Conditional Use Permit, as provided for in Paragraph 3.10.7. All such uses must comply with other applicable ordinances and regulations of the Town of Hopkinton (including Site Plan Review Regulations).

Wireless telecommunications facilities shall not be permitted in any district except the Wireless Telecommunications Facilities District, unless a waiver is granted pursuant to Paragraph 3.10.8.

1. **Principal or Secondary Use.** Antennas and towers may be considered either principal or secondary uses. Having an existing-permitted use on site shall not preclude the addition of wireless telecommunications facilities as a Secondary Use as long as all other provisions of this Ordinance are met. A different existing use or an existing structure on the same lot shall not preclude the installation of an antenna or tower on such lot. For purposes of determining whether the installation of a tower or antenna complies with district development regulations, including but not limited to set-back requirements, the dimensions of the entire lot shall control, even though the antennas or towers may be located on leased parcels within such lots. Towers that are constructed, and antennas that are installed, in accordance with the provisions of this ordinance shall not be deemed to constitute the expansion of a non conforming use or structure.

B. **Height Requirements.** These requirements and limitations shall preempt all other height limitations as required by the Town of Hopkinton Zoning Ordinance and shall apply only to wireless telecommunications facilities. These height requirements may be waived through the Conditional Use Permit process only if the intent of the ordinance is preserved (e.g. where a higher tower would not increase adverse impacts but provide a greater opportunity for co-location in accordance with Paragraph 3.10.8).

	<u>New Tower Construction</u>	<u>Co-location on Preexisting Tower</u>	<u>Co-location on Existing Structure</u>
Wireless Telecommunications Facilities District	180'	Current Height + 20% (not to exceed the height of a new tower)	Current Height + 40' (not to exceed the height of a new tower)

C. **Amateur Radio; Receive-Only Antennas.** This ordinance shall not govern any tower, or the installation of any antenna that is under 70 feet in height and is owned and operated by a federally-licensed amateur radio station operator or is used exclusively for receive only antennas. This ordinance adopts the provisions and limitations as referenced in RSA 674:16, IV.

- D. Essential Services & Public Utilities. Wireless telecommunications facilities shall not be considered infrastructure, essential services, or public utilities, as defined or used elsewhere in the Town's ordinances and regulations. Siting for wireless telecommunication facilities is a use of land, and is addressed by this Paragraph 3.10.

3.10.6 Construction Performance Requirements.

- A. Aesthetic and Lighting. The guidelines in this subsection, shall govern the location of all towers, and the installation of all antennas. However, the Planning Board may waive these requirements, in accordance with Paragraph 3.10.8, only if it determines that the goals of this ordinance are better served thereby.
1. Towers shall either maintain a galvanized steel finish, subject to any applicable standards of the FAA, or be painted a neutral color, so as to reduce visual obtrusiveness.
 2. At a tower site, the design of the buildings and related structures shall, to the maximum extent possible, use materials, colors, textures, screening, and landscaping that will blend the tower facilities with the natural setting and built environment. These buildings and facilities shall also be subject to all other Site Plan Review Regulation requirements.
 3. If an antenna is installed on a structure other than a tower, the antenna and supporting electrical and mechanical equipment must be of neutral color that is identical to, or closely compatible with, the color of the supporting structure so as to make the antenna and related equipment as visually unobtrusive as possible.
 4. Towers shall not be artificially lighted, unless required by the FAA or other applicable authority. If lighting is required, the governing authority may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views.
 5. Towers shall not contain any permanent or temporary signs, writing, symbols, or any graphic representation of any kind.
- B. Federal Requirements. All towers must meet or exceed current standards and regulations of the FAA, FCC, and any other agency of the federal government with the authority to regulate towers and antennas. If such standards and regulations are changed, then the owners of the towers and antennas governed by this ordinance shall bring such towers and antennas into compliance with such revised standards and regulations within six (6) months of the effective

date of such standards and regulations, unless a more stringent compliance schedule is mandated by the controlling federal agency. Failure to bring towers and antennas into compliance with such revised standards and regulations shall constitute grounds for the removal, in accordance with Paragraph 3.10.10, of the tower or antenna, as abandoned, at the owners expense through the execution of the posted security.

- C. Building Codes-Safety Standards. To ensure the structural integrity of towers and antennas, the owner of a tower shall ensure that it is maintained in compliance with standards contained in applicable local building codes and the applicable standards for towers that are published by the Electronic Industries Association, as amended from time to time. If, upon inspection, the Town concludes that a tower fails to comply with such codes and standards and constitutes a danger to persons or property, then upon notice being provided to the owner of the tower, the owner shall have 30 days to bring such tower into compliance with such standards. If the owner fails to bring such tower into compliance within 30 days, such action shall constitute an abandonment and grounds for the removal, in accordance with Paragraph 3.10.10, of the tower or antenna, as abandoned, at the owners expense through execution of the posted security.

- D. Additional Requirement for Wireless Telecommunications Facilities. These requirements shall supersede any and all other applicable standards found elsewhere in Town Ordinances or Regulations that are less strict.

1. Setbacks and Separation.

- a. Towers must be set back a distance equal to 125% of the height of the tower from any offsite residential structure.
- b. Tower, guys, and accessory facilities must satisfy the minimum zoning district setback requirements.

2. Security Fencing. Towers shall be enclosed by security fencing not less than six feet in height and shall also be equipped with an appropriate anti-climbing device.

3. Landscaping.

- a. Towers shall be landscaped with a buffer of plant materials that effectively screens the view of the tower compounded from adjacent residential property. The standard buffer shall consist of landscaped strip at least 10 feet wide outside the perimeter of the

compound. Natural vegetation is preferred.

- b. In locations where the visual impact of the tower would be minimal, the landscaping requirements may be reduced or waived entirely.
- c. Existing mature tree growth and natural land forms on the site shall be preserved to the maximum extent possible. In some cases, such as towers sited on large wooded lots, natural growth around the property may be deemed a sufficient buffer.

3.10.7 Conditional Use Permits.

- A. General. All applications under this ordinance shall apply to the Planning Board for Site Plan Review, in accordance with the requirements as provided for in the Town's Site Plan Review Regulations. In addition, applications under this ordinance shall also be required to submit the information provided for in this paragraph 3.10.7.
- B. Issuance of Conditional Use Permits. In granting the Conditional Use Permit, the Planning Board may impose conditions to the extent the Board concludes such conditions are necessary to minimize any adverse effect of the proposed tower on adjoining properties, and preserve the intent of this ordinance.
 - 1. Procedure on application. The Planning Board shall act upon the application in accordance with the procedural requirements of the Site Plan Review Regulations and RSA 676.4.
 - 2. Decisions. Possible decisions rendered by the Planning Board, include approval, approval with conditions, disapproval without prejudice, or disapproval. All decisions shall be rendered in writing, in accordance with RSA 676:3. In accordance with the National Wireless Telecommunications Site Policy - Section 332 (c) (47 U.S.C. 332 (c)), a denial shall be based upon substantial evidence contained in the written record.
 - 3. Factors Considered in Granting Decisions:
 - a. Height of proposed tower or other structure does not exceed that which is essential for its intended use and public safety.
 - b. Proximity of tower to residential development or zones.
 - c. Nature of uses on adjacent and nearby properties.

- d. Surrounding topography.
 - e. Surrounding tree coverage and foliage.
 - f. Design of the tower, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness.
 - g. Proposed ingress and egress to the site.
 - h. Availability of suitable existing towers and other structures as discussed in subparagraphs D(3) and D(4) of this Paragraph 3.10.7.
 - i. Visual impacts on view sheds, ridge lines, and other impacts by means of tower location, tree and foliage clearing and placement of incidental structures.
 - j. That the proposed wireless telecommunication facility, tower or antenna will not unreasonably interfere with the view from any public park, natural scenic vista, historic building or major view corridor.
 - k. That the proposed wireless telecommunication facility, tower or antenna is not constructed in such a manner as to result in needless height, mass, and guy-wire supports.
 - l. Availability of alternative tower structures and alternative siting locations.
- C. Plan Requirements. Each applicant requesting a Conditional Use Permit under this ordinance shall submit a scaled plan in accordance with the Site Plan Review Regulations and further information including:
- 1. A scaled elevation view;
 - 2. Topography;
 - 3. Radio frequency coverage;
 - 4. Tower height requirements;
 - 5. Setbacks;
 - 6. Adjacent uses (up to 200' away)

7. The location of all buildings and structures within 500 feet of proposed tower;
8. Driveways and parking;
9. Fencing; and
10. Landscaping.

D. Other Information Required. In order to assess compliance with this ordinance, the Planning Board shall require the applicant to submit the following prior to any approval by the Board:

1. The applicant shall submit written proof that the proposed use/facility complies with the FCC regulations on radio frequency (RF) exposure guidelines.
2. The applicant shall submit written proof that it has conducted an evaluation of any requirements of the National Environmental Policy Act (NEPA) pertaining to the proposed wireless telecommunication facility, tower or antenna, as may be required under applicable FCC rules, and the results of any such evaluation. If an Environmental Assessment (EA) or an Environmental Impact Statement (EIS) is required under the FCC rules and/or NEPA, the applicant shall submit the EA or EIS to the Board prior to the beginning of the federal 30 day comment period, and the Town proceedings with respect to the proposed wireless telecommunication facility, tower or antenna shall become part of the FCC application requirements.
3. Each applicant for an antenna and/or a tower shall provide to the Planning Board an inventory of its existing towers that are within the jurisdiction of the Town and those within two miles of the border thereof, including specific information about the location, height, design of each tower, as well as economic and technological feasibility for co-location on the inventoried towers. The Planning Board may share such information with other applicants applying for approvals or conditional use permits under this ordinance or other organizations seeking to locate antennas within the jurisdiction of the governing authority, provided, however, the Planning Board in not, by sharing such information, in any way representing or warranting that such sites are available or suitable.
4. If the applicant is proposing to build a new tower, the applicant shall submit written evidence demonstrating that no existing structure can

accommodate the applicant's proposed antenna. The evidence may consist of:

- a. Substantial Evidence that no existing towers or structures are located within the geographic area required to meet the applicant's engineering requirements, provided that a description of the geographic area required is also submitted.
- b. Substantial Evidence that existing towers are not of sufficient height to meet the applicant's engineering requirements, with supporting reasons.
- c. Substantial Evidence that the existing towers or structures do not have sufficient structural strength to support applicant's proposed antenna and related equipment.
- d. Substantial Evidence that the applicant's proposed antenna would cause electromagnetic interference with the antenna on the existing towers or structures would cause interference with the applicant's proposed antenna.
- e. Substantial Evidence that the fees, costs, or contractual provisions required by the owner in order to share the existing tower or structure are unreasonable. Costs exceeding new tower development are presumed to be unreasonable.
- f. Substantial Evidence that the applicant can demonstrate other limiting factors that render existing towers and structures unsuitable.
- g. Information on the number of sites for wireless telecommunication facilities each provider will require.
- h. Information on site outside of the Town of Hopkinton that are being considered.
- i. Information on how future technology reduce or eliminate the need for tall antenna sites.
- j. Information on how the siting of a wireless telecommunication facility will affect the ability to allow a competitor's antennas on the same property.
- k. Information of whether any, or all, of the wireless telecommunications carriers providing service to central New Hampshire use the system

known as cable microcell integrator/headend interface converter ("CMI/HIC") which utilizes cable television lines and small transceivers mounted on utility poles to communicate with wireless telephones.

- l. Information on whether there are any such carriers using CMI/HIC in surrounding cities and towns.
 - m. Information on whether it is feasible for carriers to locate base station equipment underground.
5. The applicant proposing to build a new tower, shall submit an agreement with the Town that allows for the maximum allowance of co-location upon the new structure. Such statement shall become a condition to any approval. This statement shall, at a minimum, require the applicant to supply available co-location for reasonable fees and costs to other wireless telecommunications providers. Failure to provide such an agreement is evidence of the applicant's unwillingness to cooperate with the orderly and well-planned development of Town of Hopkinton and grounds for denial.
 6. The applicant shall submit the engineering information detailing the size and coverage required for the facility location. The Board may retain the services of a consultant qualified in wireless telecommunications services to review the application and all associated information submitted by the applicant. The Board may further require, pursuant to RSA 676:4, I(g), that the applicant reimburse the Town for reasonable costs of this review. No application shall be approved until such fees, if applicable, are paid in full.

3.10.8 Waivers.

- A. General. Where the Board finds that extraordinary hardships, practical difficulties, or unnecessary and unreasonable expense would result from strict compliance with the foregoing regulations or the purposes of these regulations may be served to a greater extent by an alternative proposal, it may approve waivers to these regulations. The purpose of granting waivers under provisions of these regulations shall be to insure that an applicant is not unduly burdened as opposed to merely inconvenienced by said regulations. The Board shall not approve any waiver(s) unless a majority of those present and voting shall find that all of the following apply:
 1. The granting of the waiver will not be detrimental to the public safety, health or welfare or injurious to other property and will promote the public interest.
 2. A particular and identifiable hardship exists or a specific circumstance warrants

the granting of a waiver. Factors to be considered in determining the existence of a hardship shall include, but not be limited to:

- a. Topography and other site features;
- b. Availability of alternative site locations;
- c. Geographic location of property;
- d. Size/magnitude of project being evaluated and availability of co-location.

B. Conditions. In approving waivers, the board may impose such conditions as it deems appropriate to substantially secure the objectives of the standards or requirements of these regulations.

C. Procedures. A petition for any such waiver shall be submitted in writing by the applicant for Board review. The petition shall state fully the grounds for the waiver and all of the facts relied upon by the applicant.

3.10.9 Bonding and Security Insurance.

In recognition of the extremely hazardous situation presented by the abandoned and unmonitored towers, the Planning Board shall set the form and amount of security that represents the cost for removal and disposal of abandoned towers in the event that the tower is abandoned and the tower owner is incapable and unwilling to remove the tower in accordance with Paragraph 3.10.10. The Planning Board shall also require the applicant to submit proof of appropriate liability insurance with respect to the proposed wireless telecommunication facilities, tower or antenna prior to the construction of such facilities, tower or antenna.

3.10.10 Removal of Abandoned Antennas and Towers.

Any antenna or tower that is not operated for a continuous period of 12 months shall be considered abandoned and hazardous to the public health and safety, unless the owner of said tower provides proof of quarterly inspections. The owner shall remove the abandoned structure within 90 days of receipt of a declaration of abandonment from the Town notifying the owner of such abandonment. A declaration of abandonment shall only be issued following a public hearing, noticed per Town regulations, with notice to abutters and the last known owner/operator of the tower. If the abandoned tower is not removed within 90 days the Town may execute the security and have the tower removed. If there are two or more users of a single tower, this provision shall not become effective until all users cease using the tower.

Yes: 706

No: 175

ARTICLE 3: Shall we modify the elderly exemptions from property tax in the Town of Hopkinton, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$10,000; for a person 75 years of age up to 80 years, \$20,000; for a person 80 years of age or older, \$40,000. To qualify, the person must have been a New Hampshire resident for a least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$20,000 or, if married, a combined net income of not more than \$30,000; and own net assets not in excess of \$50,000 excluding the value of the person's residence.

Yes: 842 No: 139

ARTICLE 4: Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the Town? (Submitted by Petition) (Not recommended by the Board of Selectmen)

Yes: 462 No: 558

The Town Meeting convened at the Hopkinton High School on Wednesday, March 12, 1997, at 7: 00 p.m.

Moderator Gary Richardson introduced the Town Officials at the podium: Selectman John Prewitt and David Jensen; Town Administrator Alice Monchamp; and Town Clerk Thomas Johnson, Jr.

The Moderator declared the following elected as a result of Tuesday, March 11, 1997, election for Town and School District Officers:

Selectmen:	John Prewitt	864 Votes	Elected
Town Clerk:	Thomas Johnson, Jr.	1023 Votes	Elected
Town Treasurer:	Owen L.French	991 Votes	Elected
Tax Collector:	Sue B. Strickford	1047 Votes	Elected
Trustee of Trust funds:	Bonita Cressy	22 Votes	Elected (write-in)
Budget Committee:	Erick Leadbeater	816 Votes	Elected
	Richard Drescher	620 Votes	Elected
Library Trustee:	Peter W. Mosseau	928 Votes	Elected
Cemetery Trustee:	Barbara Brown	926 Votes	Elected
School Board:	Rene Carey	413 Votes	Elected
	Edward Kaplan	453 Votes	Elected
School Treasurer:	John Hastings	918 Votes	Elected
School Moderator:	Chuck Dibble	898 Votes	Elected
School Clerk:	Thomas Johnson, Jr.	1004 Votes	Elected

Moderator Richardson stated that results of the School District vote for Article 4: RSA 40:13 was 553 votes in the negative and 474 in the affirmative. In respect to the Town vote for Article 4: RSA 40:13 the results of the vote were 558 opposed and 462 in favor.

Moderator Richardson stated that the results of Article 3: Elderly Exemption, were 842 votes in the affirmative and 139 in the negative.

Moderator Richardson stated that all of the zoning amendments passed.

Moderator Richardson recognized Reverend Hayes Junkin. Reverend Junkin thanked members of the Hopkinton Community Center, schools, churches and residents who have helped support the Hopkinton Food Pantry. He thanked Don and Lucy Lafond who are retiring from their coordinating efforts at the Food Pantry. He also thanked Nini Allen and Marilyn Bresaw for the help they give others in our Community.

Moderator Richardson recognized Thomas Johnson, Jr. He gave Phyllis Averill recognition for serving our Community for over twenty three years as Supervisor of the Checklist.

Moderator Richardson led the assembly in the Pledge of Allegiance to the Flag. He then explained parliamentary procedure for the meeting.

ARTICLE 5: The following resolution was offered by Katrina Richardson and moved its adoption, seconded by Selectman John Prewitt.

To see if the Town will vote to raise and appropriate the sum of \$1,600,000 for the construction and equipping of a new library on Town-owned land (former Houston property); not more than \$850,000 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto; furthermore, to authorize the withdrawal of the entire principal from the Capital Reserve Fund created for this purpose, plus all accumulated interest to date of withdrawal -- the balance to be raised by private funds and not be general taxation. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (two-thirds ballot vote required)

Moderator Gary Richardson recognized Katrina Richardson. Ms. Richardson stated that the Library Trustees are indebted for the help they have received from the Hopkinton Women's Club, Hopkinton Rotary, The Golden Group, the Hopkinton/Contoocook Gardeners, the Hopkinton Fire Department, HYSA and the Park Avenue Apartments for inviting them to speak and support their ideas. She also thanked Sam's Club of Concord and the Hopkinton Town Band for helping with the social held to promote the new library. She thanked the Fleet Bank of Contoocook for donating their windows for a library display. An anonymous donor of \$10,000 was thanked for helping to begin the proposed library project. Funds were donated from Bruce and Sue Burns for printing, also for the local production of "Our Town." She thanked those that participated in the long planning sessions from the various committees such as building, fundraising, technology and public relations.

Selectman John Prewitt asked that the Library staff and Library Trustees join the Selectmen at the podium to field questions. Chairman of the Board of Trustees Katrina Richardson introduced members of the Board, Ed McGrath, David White, Bernie Davis, Jane Swett, Christine Hamm, Peter Mosseau and Library Director Becky Schulz.

Selectman Prewitt explained the tax rate impact from building the new library. He began by stating that the capital reserve fund set up in 1993 to help minimize the cost of building the library and lessen the tax impact, now holds a total of \$283,000. He continued explaining that Article 9 was set up to add \$100,000 to the capital reserve fund this year because this is part of the funding that spans the gap between \$850,000 and \$1.6 million. The impact to the tax rate from the approval of the \$850,000 library bond issue will be felt in 1998. The 15 year bond issue will enable the Town to absorb the debt service at the same level as the \$100,000 capital reserve contribution that has been made right along and it will decrease over the life of the bond issue.

Selectman Prewitt explained that the \$850,000 and the Library bond issue does not include getting from Pine Street to the drive for the library. This will be dealt with as another bond issue.

Library Trustee Peter Mousseau, began by explaining why we need a new library. He stated that the need was recognized many years ago. He stated that in 1959 Bates Library was built. In 1984 an acute space situation developed as the librarians ran out of shelf space. The Master Plan of 1987 stated that a new library replacement was a high priority. The space situation is critical and the building is not ADA accessible. There is no space for program activities, storage and parking.

Mr. Mosseau stated that the 10,000 square feet for the proposed library was chosen to accommodate a population increase to more than 6,000. The figure was arrived at by recommendations from consultants and attending library building seminars. We anticipate the shelving space to carry us into the next century. If expansion is needed in the future, it can be accommodated at this site.

Library Trustee, Christine Hamm stated that the one floor design is a practical way to go as it can be handled by the current staff. All areas of the floor plan are multi functional. Ms. Hamm explained that the architects chosen, Scheer & McCrystal are an award winning group and that the Library Trustees liked the work they have done. The square foot price of \$89.40 is a good price compared to other recently built libraries.

Ms. Hamm stated that the square footage of 9,946 is about average for square feet per person in libraries of similar size. The construction costs and site work including 540' of road in front of the library, 40 parking spaces, underground electric, cable from Pine St., landscaping and water/sewer is estimated at \$325,000. The building itself is \$925,000 and furnishings, equipment including computers and technology is \$165,000. Architectural engineering and other fees is \$100,000 and a contingency fund is \$85,000.

Ms. Hamm stated that they propose that the money come from the \$280,000 in capital reserve. We received an enormous bequest from Katherine Bailey of \$180,000. The 1997 Capital Reserve is \$100,000 and our fund raising goal is \$200,000.

Children's Librarian Barbara Semple stated that the children's room at Bates falls critically short for the programs that are offered. In a 11' x 15' space she has two tables, eight chairs, a computer and parenting section. The space for twenty children during story hour is the size of an 11' x 6' rug.

Dale Warner did not believe that the space problem is as critical as the Library has said. He stated that as a HYSA volunteer we need the playing fields built first at the Houston Property that the Town was told it would have. He did not believe that our taxes would remain the same since they have risen every year that we have contributed to the capital reserve funds.

Jeff Donohoe stated that according to his calculations the square foot price would be over \$160. per square foot. His understanding is that the total cost to build a library is between \$120. and \$130. per square foot. We are paying over \$160. per square foot and we don't even know if we will have a road to get to the library. He asked how much Bedford, Seabrook or Windham spent to build their libraries. Becky Schulz replied that the total cost for the Bedford Library was 2.7 million dollars. The Bedford Library is a bigger building and it is built on an existing site. Our costs reflect \$325,000 that is site related and that the other libraries did not have to incur these costs.

Brad Dorsey asked if this passes and Article 6 fails does that mean we have a library without a road to it. Selectman Prewitt replied that is true.

George McAnerney asked why the Kimball Lake site was not considered. Christine Hamm replied that the Kimball Lake site was deemed to be an impractical site years ago. He then asked if flooding is a potential problem at the Houston property site. Christine replied that the plans call for a slab on grade and it is built on a knoll not in a wetland area.

Jeff Donohoe stated that he is against building the proposed library at the Houston property site. If we were building this library at an average of \$125.per square foot, with the \$750,000 that is shown as existing funding, we could build 6,000 square feet and not have to raise any new money.

Roger Bloomfield stated that this is an enormous amount of money. The vision of the library for Hopkinton is an extremely ambitious project and he appreciated the effort put into this project. He felt that we cannot afford the new library with the enormous amount of money that is being spent on other projects this year.

Dale Warner asked if there are conditions to the money left to the Town by Katherine Bailey. Katrina Richardson explained that Katherine Brown Bailey of Jewett Road left a bequest to the Town for \$100,000 using \$50,000 at Hopkinton Village Library and \$50,000 at Bates Library. This is to be spent at the discretion of the Trustees. The size of her estate was greater than when she wrote her will in 1982. The Town will be getting an even bigger amount of at least an additional \$80,000. The Trustees have decided to put this bequest toward the proposed library. There are no restrictions as to how it is used.

Dale Warner suggested we put it aside and add to the amount needed to build a new library for the future.

Kathy Donohoe asked for clarification about our taxes not increasing due to the fact that we are putting some amount of money aside each year. Selectman Prewitt explained that we will be putting in debt service payments that are equal to what we have been putting into capital reserve payments.

Joy Bloomfield asked what the operating costs will be on this size building each year. Christine Hamm replied that we will be operating at the current staff level. There will be increases in heating, electric and custodial. Currently we pay about \$6,000 per year for these and we anticipate an increase to \$15,000 per year.

Arnold Coda asked how much land will be left and available for ball fields after the Library is built. Selectman Prewitt replied that there is more buildable land left in two locations and there are more recreational fields that can be built that will not interfere with wetland areas.

Arnold Coda stated that each of the schools have a library and there will be a children's room at the proposed library. He asked if there will be duplication of books. He commented that we do not need four libraries in town all carrying the same books. Becky Schulz replied that there will be some duplication because there are wonderful children's books out there that we want to have in both of our libraries. Essentially we are trying very hard not to have unnecessary duplication of books. One of the Town Library's goals is to complement the school libraries. Becky stated that she is working with the High School Librarian on a grant to allow them to network between the school and the public libraries so that we have access to the collections of CD ROM and all of the technology that is available to us now.

David Feller stated that he is concerned about multiple libraries as well. He asked what the response from the School Board was regarding combining the libraries. Becky stated that when the Budget Committee met, the Chairman of the School Board Sue Sauer stated that initially she thought the idea of combining the libraries was good but after doing research and seeing other combined school and town libraries, she realized this was not feasible.

David Feller asked if this was ever discussed with the School Board. Becky stated that several years ago this issue was brought up and Ed McHale and the school librarians discussed this. She did not know if members of the School Board attended that meeting. Katrina Richardson stated that we met with all of the school libraries, Ed McHale and the trustees and discussed the feasibility of combining the town and school library. The end result was that the school and town library delivers different needs. It is an administrative problem and it is not cost effective.

George Camp stated that of the 68 acres purchased, the buildable land is 26 acres. He asked how many acres will the library take up including the roads. Selectman David Jensen replied that the library will take up a small spot in the middle of 15 acres.

Glen Secor of Yankee Book Peddler, encouraged the voters to have the best school libraries and the best town library that is possible. He agreed that the public and the school libraries definitely have different missions and combining them would not be efficient. His company is interested in donating books to the town library in the future when they do not have space constraints.

Patty Howland stated that a wonderful job has been done in preparing for the proposed library. The library should be about .33 added to the tax rate which is less than the cost of a library card at Concord Library.

The Moderator declared the polls open at 8:32 p.m. They will remain open for one hour.

Selectman Prewitt made a presentation to Sergeant Robert Carruthers who was chosen to receive the first ever "Town Employee of the Year" award. He was chosen by his fellow employees.

Selectman Prewitt noted that Barbara Unger was away on business with her husband.

Moderator Richardson recognized Selectman Prewitt for the purposes of passing over Article 6 and Article 7 and take up Article 8. The motion was seconded by Selectman David Jensen and all were in favor.

ARTICLE 8: The resolution was offered by Robert York and moved its adoption, seconded by Selectman David Jensen.

To see if the Town will vote to raise and appropriate the sum of \$2,636,444 for General Operations as follows:

General Government	<u>Amount</u>
Executive	66,049
Election, Registration and Vital Statistics	86,894
Financial Administration	195,133
Legal Expense	44,000
Planning and Zoning	46,245
General Government Buildings	96,000
Cemeteries	13,000
Insurance	3,620
Budget Committee	1,544
Road Committee	200
Public Safety	
Police	444,250
Fire	258,947
Special Detail	4,984
Hopkinton Fair	48,655
Highways and Streets	
Highway Department	505,165
Street Lighting	1,800
Sanitation	

Landfill	381,557
Water Distribution and Treatment	
Sewer	76,463
Welfare	
Administration & Direct Assistance	62,210
Culture and Recreation	
Parks and Recreation	122,778
Library	92,723
Patriotic Purposes	800
Conservation	
Conservation Commission	1,550
Economic Development	
Community Action Program	3,517
Debt Service	
Principal - Long Term Debt	40,000
Interest - Long Term Debt	35,360
Interest - TANS	5,000
TOTAL OPERATING EXPENSES	\$2,636,444
(recommended by the Board of Selectmen)	
(recommended by the Budget Committee)	

The Moderator recognized Selectmen John Prewitt who explained how the Selectmen arrived at the 1997 Town Operating Budget. He began by stating that the Town employees received a 2.5% cost of living increase in salaries. Employees agreed to go to a managed care program that let the Town realize quite a savings in health care making costs this year even less than last. The effect of the operating budget and all of the warrant articles will generate the same tax rate in 1997 that we had in 1996 and 1995. By the use of capital reserve, particularly the capital improvement program, we have been able to level out capital needs that we have so that we don't end up with years when we have to make big expenditures all at once. Revenue estimates have been low, and we did better than anticipated. We have developed a good surplus picture of \$742,000 at the end of 1996. This gives us a cushion against difficult times.

Martin Kashulines asked where do we have to cut to keep the tax rate from exceeding 26.78 given the county tax increase and the approved spending for the school additions. He also asked what would it take to reduce the overall tax rate of school, county and town by five percent.

Selectman Prewitt replied that he has not made an overall tax rate calculation with the school portion of the budget included. He noted that the school budget is five times that of the town budget and in order to make a five percent decrease in the overall tax rate by taking it from the town budget would be detrimental. Selectman Prewitt did not feel it would even be feasible to do that. This should have been considered at the School District Meeting.

Dale Warner asked for an explanation of the Culture and Recreation budget. Selectman David Jensen replied this budget looks extensive in terms of the increase over last year. However, last year there were two categories, Park and Recreation and Park and Recreation Director and those together totaled \$84,192. The Park and Recreation Director was hired and we budgeted for only eight months. If you extend the salary budget for twelve months you would get a comparable number from 1996 to 1997. Also, there is \$21,000 of new programs that are offset directly by revenue from user fees for those programs. Also included is field upgrade and inflation.

Gerry Adams asked what the increase is in financial administration. Selectman Prewitt replied that increase is for the hardware and software for tax billing system.

Gerry Adams asked what the increase of \$60,000 in General Government Buildings, included? Selectman Prewitt replied that includes studies for the road and the police station. It also includes \$20,000 that the Budget Committee added to the budget to provide an economic development study to improve the town's tax base.

Gerry Adams asked what the increase is in the Police Department budget. Selectman Prewitt replied that the increase is for a \$12,000 telephone system that the Police Department acquired at the end of last year. This system can be moved to a new station.

Gerry Adams asked about the increase in the Fire Department budget. Selectman Prewitt replied that it is for an additional part time person that will fill in during vacations, sick time, etc. Mr. Adams stated that it gets to a point when you start paying people in a volunteer fire department, that some of the members may become upset with this. He is concerned that adding paid employees to the roster, either part time or full time, will reduce the number of volunteers. He also expressed concern that our own ambulance will not be able to respond to a Hopkinton resident if the ambulance is on call in Warner or Webster.

With no further questions or debate, Article 8 was adopted in the affirmative.

Janet Krzyzaniak stated that all of the employees at the school were not treated the same as far as insurance. Janet asked if all of the Town employees are covered with the same insurance offered. Selectman Prewitt replied yes, we feel very strongly about treating all of the employees the same in the town budget as well as the school. The cost of the health

insurance as well as the dental insurance is paid for by the town. Selectman Prewitt stated that the school has a deductible program but the employees are paid the deductible whether they use it or not.

After the hour had passed, the Moderator asked the election officials to count the ballots and report the results. Of 630 ballots cast, he announced that 420 would be necessary for a two-thirds majority. With 476 having voted yes, and 142 no, the Moderator declared Article 5 adopted in the affirmative.

Gerry Adams asked if we will pay approximately \$650,000 worth of interest on the \$850,000 bond issue for fifteen years. It seems that the school is getting a better rate.

Richard Hesse moved to reconsider Article 5, and Reverend Junkin seconded the motion.

Mr. Gerry Adams stated that he is totally against this motion to reconsider as it is a maneuver that will freeze the possibility of reconsideration at a later date. He felt this is not ethical.

Mr. Hesse stated that the purpose of the motion is to prevent someone from waiting until the end of the evening when everyone has gone home to make exactly the same motion.

Mr. Hesse's motion to reconsider was defeated.

ARTICLE 6: The following resolution was offered by Douglas Brown and moved its adoption, seconded by Selectman David Jensen.

To see if the Town will vote to raise and appropriate the sum of \$500,000 for the construction of an access road and site preparation for playing fields on Town-owned land (former Houston property); not more than \$500,000 of such sum to be raised through the issuance of bonds or notes under an in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. (recommended by the Board of Selectmen) (not recommended by the Budget Committee) (two-thirds ballot vote required)

Selectman David Jensen explained that this property use is a result of the charette held for the Houston property in the summer of 1996. The result was an extensive site plan that has been adopted by the town after broad participation by the town. Selectman Jensen recognized some people that have been very significant in laying the ground work for the

playing fields at the Houston property. John Lavigne, John Chandler and Erick Leadbeater were all instrumental in this effort. Selectman Prewitt explained that the Budget Committee did not recommend the roads into the property or the playing fields. Under the State budget law, the Town can spend 10% more than the Budget Committee has allowed. In this case, the amount is \$388,000, that is \$120,000 less than proposed. When this situation occurred, the architects suggested that some utilities would be bought into the site, a paved road with buffers could be constructed for \$114,000 into a certain point at the site and from there it would become a gravel road. The road, two soccer fields and a softball field could be completed for \$388,000.

Michael Foley, who is a representative from Hopkinton Youth Sports Association stated that HYSA is in favor of amending the Article to read \$388,000 to come within limits of the Budget Committees restrictions. He addressed the reasons why we need the playing fields. In Hopkinton there is a shortage of playing fields in town.

Every available space is used including Elm Brook Park, which we are never guaranteed of using and which is often flooded. Also used is Camp Merrimac, and Hopkinton Fair Grounds. The first phase at Houston field will give us two soccer fields and a softball field. Private funds will be used to purchase equipment for the group. We need these fields now as there is a critical need to serve our children and costs will be lower now rather than later.

Mr. Foley moved to amend Article 6 from \$500,000 to \$388,000, seconded by Mr. Burns. The amendment was adopted in the affirmative.

Selectman David Jensen stated that the impact on the tax rate to bond \$388,000 for ten years will cost .12 cents per thousand.

Bill Kerin stated that the road into the plan should have been shown as part of the plan before it was presented to the voters. He thought it ridiculous to present a new library and playing fields without access to it.

Scott Coen asked if these are the same fields we were told all we had to do was lime, seed and mow to make them ready for playing fields. Now we have to spend \$388,000 to play on them. Selectman Jensen replied that these are the same fields.

George Camp stated that now we will be able to sit on the porch of the library and watch the police bring the drunks and gangsters into the station. Where will the police station be built now. He felt there are too many factions in town wanting to use the Houston property and not enough thought as to what should go on that land.

Mr. Camp asked if there will be drainage problems at the site. Selectman Jensen replied that the fields were laid out to avoid wetlands. All fields will be constructed to drain and should be dry.

Gerry Adams asked who will maintain the fields and road. Selectman Jensen replied that the estimate to maintain the fields will cost \$10,000 per year which is a new expense to the town. The road will cost \$2,000 - \$3,000 per year. Approximately \$15,000 to maintain the \$388,000 investment.

Gerry Adams suggested we amend Article 6 to separate out \$114,000 to bond the cost of the road and the utilities to where the library takes over and separate out \$274,000 to extend the road and do the fields.

Selectman Jensen stated that according to the architects, it will cost \$425,000 rather than \$388,000 if this is done separately. In making the road, a four foot cut is made into the road to build the fields up. This will mean the dirt will have to be stockpiled and stabilized and it will cost 38,000 more to do that.

Charles Dibble spoke against the amendment because of the increase in cost and great concern over the lack of space for playing fields. The land was originally purchased to use as recreational space. It has been a year and there are no children out there playing yet. HYSA supports 25 teams in the fall, 4 teams for the Hopkinton Soccer Club and 4 teams for the High School.

Patrick Miller, President of Hopkinton Soccer Club, stated that the Hopkinton Youth is playing soccer in other towns. We need the space now and urged the voters to support Article 6.

Peter Saviteer stated that there is a poor situation with the playing fields in this town. Kindergarten through second grade is playing at Camp Merrimac which is filled with mosquitoes. The third and fourth graders practice with no goals and Elm Brook is usually wet. The fourth through eighth, practice on one field. He urged support of Article 6.

Danny Coen stated that last year we were told that the purchase of the Houston farm is the best thing the town could do and all we would have to do is mow the fields and play on them. He read the minutes of the town report where former Selectman Dufault indicated there was a little bit of wetland in one corner of the property. A year later, we

want \$388,000 to develop the fields and road and 16 acres of the 60 are determined to be wetland. It appeared to him that we did not get a very good buy.

Gary Rondeau felt that cutting the \$388,000 to \$114,000 is probably the smartest way to go. We should be spending money on the police station instead.

Roger Bloomfield asked how much of the \$388,000 is necessary to build the road to the library. Selectman Jensen stated that to get the paved road and buffered road to the library it would cost \$114,000. Mr. Bloomfield stated that with the road, the library bond is actually much more than \$850,000.

Richard Kennedy stated that it seemed ludicrous to put the library in without a road to it.

Brad Dorsey moved to amend the article to reduce the amount to \$114,000, strike "and site preparation for playing fields" and substitute "to the planned new library". This measure will just build the road to the new library. Fred Peronto seconded the motion.

Ben Cochrane stated that he was concerned over the close proximity of the playing fields to the library because it would not be as quiet as a library should be. He also asked if the fields could be positioned another way on the site. Selectman Jensen stated that during the planning process, there are also phase II and phase III planned for the property.

Mr. Kurt Swenson moved the question on the amendment. All were in favor of voting on Mr. Dorsey's amendment.

Mr. Dorsey's amendment failed.

Mr. Kurt Swenson moved to vote on the \$388,000 bond issue. All were in favor of voting on Mr. Swenson's motion to terminate debate and vote on the main question.

The Moderator declared the polls open at 10:27 p.m.

Selectman Jack Prewitt moved to pass over Article 7 and take up Article 9. The motion was seconded by Selectman David Jensen. All were in favor of the motion.

ARTICLE 9:

The following resolution was offered by Robert Fleury and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$100,000 to be added to the Library Building Capital Reserve Fund previously established.

(recommended by the Board of Selection) (recommended by the Budget Committee)

With no discussion, Article 9 was adopted in the affirmative.

ARTICLE 10: The following resolution was offered by Richard Strickford and moved its adoption, seconded by Jeff Taylor.

To see if the Town will vote to raise and appropriate the sum of \$75,000 to be added to the Police Station Capital Reserve Fund previously established. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

The Moderator recognized Jeff Taylor. Mr. Taylor stated that many areas in town have been visited as potential sites for the police station. The Bates Library site has many of the characteristics that have been discussed as positive attributes of a police station. It is in the village, it has visibility and although not adequate in size, it could be expanded. We should consider the Bates Library site again.

Jeff Taylor felt we should ask the town to allocate \$20,000 to investigate the feasibility of a police station in the Bates Library building and stay under the 10% spending cap, Article 10 must first be reduced from \$75,000 to \$55,000. Jeff moved to amend Article 10 by reducing the appropriation to the capital reserve fund to \$55,000 from \$75,000. Pat Ayers seconded the motion.

Katrina Richardson stated that the Library Trustees hired Provan and Lorber to do a study of the Bates building. Included in that view, was an additional purchase of the Grenert property which shares a right of way in the Library. We need to spend \$20,000 for this study.

Pat Ayers stated that according to some work she had done with the plans, the Bates Library could be a very effective police station with a good traffic pattern.

Chief of Police, Ira Migdal, stated that the sallyport is important to the station as he would not want Hopkinton residents who are under arrest marched right through the front doors of that building as it is an insult to every member of the community. It is important to provide privacy as well as providing security and safety to the arresting officers. We have looked at the Bates Library and it is not even close to being a good solution for a police station.

Jeff Donohoe moved to amend Mr. Taylor's amendment to reflect \$55,000 for the capital reserve fund and at the end of the existing warrant article insert ",to raise and appropriate the sum of \$20,000 to prepare a feasibility study to convert Bates Library into a police station." Mr. Taylor seconded the motion.

Larry Vogelmann stated that he is against both amendments. We are privileged to have a good police department and a good Chief of Police. If Chief Migdal says that Bates Library is not even close to a solution then we don't have to spend \$20,000 to do that.

Selectman Prewitt stated that he does not believe we need to spend \$20,000 to study this issue, especially when the basic engineering has already been done. He felt we should leave the capital reserve item intact and come back next year with another plan for the police station.

Richard Drescher stated that the Bates Library is not the solution as we do not need to buy up any more residential property to accomplish the goals of a police station.

Jeff Donohoe's amendment to the amendment was defeated.

Jeff Taylor's amendment was defeated.

Article 10 was adopted in the affirmative.

ARTICLE 11: The following resolution was offered by Owen French and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$10,000 as a Contingency Fund. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no discussion, Article 11 was adopted in the affirmative.

ARTICLE 12: The following resolution was offered by Marilyn Russell and moved its adoption, seconded by Selectman David Jensen.

To see if the Town will vote to raise and appropriate the sum of \$6,432 for the Hopkinton Rescue Squad. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no discussion Article 12 was adopted in the affirmative.

ARTICLE 13:

The following resolution was offered by Mrs. Dorothea Jensen and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$125,387 for New Construction of Highways. The

State of New Hampshire will contribute the entire amount of \$125,387. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no discussion Article 13 was adopted in the affirmative.

ARTICLE 14:

The following resolution was offered by Kate Simmering moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$2,000 in the interest of public health and safety to provide winter plowing and sanding on the following roads, during the winter of 1997: South Shore Drive - 1,500 feet; Ridge Lane - 900 feet; Rolfe Pond Drive - 2,000 feet; Salachar Road - 500 feet; and Perch Lane - 700 feet. This action shall in no way be interpreted as changing the status of these roads from private to public roads. It is the general policy of the Town that no work will be done on any other private or Class VI highway. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no discussion, Article 14 was adopted in the affirmative.

ARTICLE 15:

The following resolution was offered Peter Russell and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$75,000 for the paving of town roads. (recommended by the Board of Selectmen) (recommended by the Budget Committee).

With no discussion, Article 15 was adopted in the affirmative.

ARTICLE 16:

The following resolution was offered by Clarke Kidder and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will authorize the establishment of a Capital Reserve Fund (pursuant to RSA Chapter 35) for the future revaluation of the Town and to raise and appropriate the sum of \$63,000 towards this purpose, and appoint the Selectmen as agents to administer the fund. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no discussion, Article 16 was adopted in the affirmative.

ARTICLE 17:

The following resolution was offered by Reverend Junkin and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$15,000 for the Hopkinton Community Center. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no discussion, Article 17 was adopted in the affirmative.

ARTICLE 18:

The following resolution was offered by Les Townes and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$18,000 for a sidewalk plow for the Highway Department. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no discussion, Article 18 was adopted in the affirmative.

ARTICLE 19:

The following resolution was offered by Richard Kennedy and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$72,134 for a loader for the landfill. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

Dale Warner asked to take a moment to consider whether or not this loader is really needed at the landfill.

With no further discussion, the Moderator called for a vote but was in doubt. The Moderator called for standing vote and declared 79 voted in favor and 99 voted against Article 19. Article 19 was defeated.

Scott Coen asked if this is the same group who just approved millions of dollars and we can't give the landfill \$70,000 for equipment that we use every day.

ARTICLE 20: The following resolution was offered by Gerry Adams and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$4,000 for the July 4th fireworks. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no discussion, Article 20 was adopted in the affirmative.

ARTICLE 21: The following resolution was offered by Janet Krzyzaniak and moved its adoption, seconded by Thomas Johnson, Jr.

We the undersigned registered voters in the Town of Hopkinton, New Hampshire, believe that restoration of the Bell Tower in the Old 1789 Town Meeting House, now the first Congregational Church of Hopkinton, is desirable and worthy, for in the Bell Tower hangs a bell, weighing 1158 lbs., cast in Boston in 1811 by Paul Revere and Son. Of the more than 950 bells cast by Paul Revere and Son(s), there now remain only 43 cast during Paul Revere's lifetime. The bell hanging in the belfry of the First Congregational Church is number 30.

Because of the weakened and hazardous condition of the Tower due to old age and timber rot, the bell has not been rung for nearly a year. Since it is an historical landmark of the Town, we therefore petition the Selectmen to place the following article in the Warrant for the 1997 Town Meeting.

To see if the Town will vote to raise and appropriate as matching funds up to no more than \$6,000. The first Congregational Church of Hopkinton will provide up to \$12,000 to fix and repair the historic Paul Revere Bell Tower of the Old 1757 Town Meeting House so that the bell can be safely rung and strike the hour of the Hopkinton

Precinct Clock. (Submitted by petition) (recommended by the Board of Selectmen) (recommended by the Budget Committee)

The Moderator recognized Selectman David Jensen who moved to amend the amount to read \$5,000 from \$6,000, seconded by Selectman John Prewitt.

Selectmen Jensen's amendment was adopted in the affirmative.

Selectmen Jensen read a letter from Mr. Philip Dunlap, a long standing member of the Community, who voiced support for Article 21.

With no further discussion, Article 21 was adopted as amended.

Gerry Adams asked for more information regarding the comments made by Mr. Coen and the landfill loader.

Clarke Kidder moved to reconsider Article 19, seconded by Mr. George McAnerney.

Selectman Prewitt stated that this is the original loader that we have had since 1986 and the repair bills are becoming very high. We need a new and smaller loader at the landfill. Webster will share in the cost of this loader.

Danny Coen stated that the loader at the landfill is a critical piece of equipment with 800,000 miles on it. Apparently we don't mind spending money on all the other articles passed at the town and school meetings so we might as well spend it all.

All were in favor of the reconsideration of Article 19. With no further discussion, Article 19 was adopted in the affirmative.

ARTICLE 22: The following resolution was offered by George Camp and moved its adoption, seconded by Selectman Prewitt.

To see if the Town will vote to change to 35% the percentage of all revenues from all future payments collected under the land use change tax set forth in RSA Chapter 79-A which are placed in the conservation fund in accordance with RSA 36-A:5III. The current percentage is 20% as established by 1993 Town Meeting.

Robert Greer stated that one of the reasons that we have been able to keep the tax rate steady has been the increase in revenue. If this article passes, this amount of revenue will go directly to the Conservation Commission for them to spend as they choose.

In 1993 when this was passed, they made the case that this would be used for an emergency fund in case something came up during the year they would have the funds to address it. Their fund is currently at \$28,000. It is his belief that the Conservation Commission has sufficient funds. Mr. Greer moved to amend the increase in percentage from 35% to 0%. Seconded by Richard Drescher.

Ron Klemarczyk, member of the Hopkinton Conservation Commission, speaking for himself, stated that the Conservation Fund was set up to have funds readily available on short term notice. We cannot spend this money as we see fit, rather we have to get permission from the Selectmen. If purchasing property, this has to come before the town. This fund allows the Conservation to accumulate money over the years perhaps to acquire conservation land at some future date. He urged the voters to vote Mr. Greer's amendment down.

After the hour had passed, the Moderator asked the election officials to count the ballots and report the results. With 388 votes having been cast, he announced that 259 would be necessary for a two-thirds majority. With 312 having voted yes, and 70 no, the Moderator declared Article 6 adopted in the affirmative.

With no further discussion, Mr. Greer's amendment was defeated. Article 22 was adopted in the affirmative.

David Feller moved to reconsider Article 18, seconded by Mike Pollack.

Selectman Jensen stated that we have been renting a sidewalk plow and mower but that is no longer available to us. We attempted to purchase the equipment but the price was too high. This will replace the equipment we have been renting. We use this equipment on the sidewalks in Contoocook and Hopkinton and along the school areas.

The motion to reconsider was defeated.

ARTICLE 23: The following resolution was offered by Selectman Prewitt and moved its adoption, seconded by Selectman Jensen.

To see if the Town will vote to adopt the provisions of RSA 202-A:4-D authorizing the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property.

Barbara Langworth asked if this would preclude the Library from selling any personal property received. The Moderator replied that this allows the library trustees to accept gifts.

With no further discussion, Article 23 was adopted in the affirmative.

Selectman Prewitt moved to pass over Article 7 as it is a mute issue. We will come back next year and discuss the matter, seconded by Selectman Jensen.

With no discussion, Article 7 was tabled.

ARTICLE 24: The following resolution was offered by Derek Owens and moved its adoption, seconded by Steve Adams.

Whereas, the Town has vote to close the existing landfill, and has spent in excess of one million (\$1,000,000) to do so; Whereas, the Town has spent moneys to re-drill wells in homes located near the former landfill; Whereas, the residents are concerned to preserve the natural beauty of the land in the Town of Hopkinton and safeguard the health of residents, the safety of the air and water supply, the integrity of the land to grow crops and support wildlife; To see if the Town will prohibit the creation of a landfill for any purpose whatsoever on land located in the Town of Hopkinton or Village of Contoocook.
(Submitted by Petition)

Dale Warner asked what we do with our stumps, brush, and debris. Mr. Derek Owen replied that the EPA now requires that you may not open any new landfill without being properly designed fill and approved by the Department of Environmental Services. He advised voting against Article 24.

Roger Bloomfield stated that there are a lot of forms and a long approval process involved with opening the kind of landfill you are trying to prevent. The problem is the language "whatsoever" means someone could be fined for dumping leaves or an old stump in the back of their home.

Gary Rondeau stated that Mr. Bloomfield's comments are totally ridiculous because our landfill as it is working now is no longer a landfill. We spent over a million dollars to cap it last year. The transfer station has addressed all of these problems. You can bring all of your leaves, stumps, recyclables, brush and debris. This problem has been dealt with and he urged the voters to pass this article.

Dale Warner thought we were confusing landfills and backyard waste. The way the article is written, there are no exceptions.

Gary Rondeau stated that this reads if the town will prohibit the creation of the landfill for any purpose. This article does not deal with individuals dumping leaves and brush.

Article 24 was defeated.

ARTICLE 25: The following resolution was offered by Brad Dorsey and moved its adoption, seconded by Thomas Johnson, Jr.

To act on reports of Town Officers, Trustees and Committees for the year 1996.

With no discussion, Article 25 was adopted in the affirmative.

ARTICLE 26: The following resolution was offered by Selectman Jensen moved its adoption, seconded by Selectman Prewitt.

To hear and transact any other business that may come legally before said meeting.

Gerry Adams asked the Town to consider the Houston property for a police station primarily for the purposes of protection and visibility.

Richard Kennedy requested that the Selectmen put together a plan outlining Article 11 of the Constitution of the State of New Hampshire, that if folks are ill or disabled they may be able to get to town meeting to exercise their right to vote.

Eric Palson stated that the buildings that exist on Houston property have been standing for over 100 years. He recommended that before the structures are torn down or sold that the question of what should be done with the buildings be bought back to the voters for debate.

Dale Warner moved to reconsider Article 9, seconded by Roger Bloomfield.

Jane Bradstreet urged the voters not to reconsider Article 9 as it is included in the cost of the plan for building the new library.

Reconsideration of Article 9 was defeated.

Kurt Swenson moved to adjourn the meeting, seconded by Thomas Johnson, Jr. The meeting was adjourned at 11:50 p.m.

Respectfully submitted,

Thomas H. Johnson, Jr.
Town Clerk

A true record "Attest"
March 13, 1997
Thomas H. Johnson, Jr.
Town Clerk

Contoocook Village Precinct

1997 Annual Report

1997 was a busy year for the Contoocook Village Precinct. As a political subdivision of the Town of Hopkinton it is charged with overseeing the Contoocook Village water and fire hydrant system, providing street lighting to the village proper, and providing upkeep to the precinct properties.

The following is a summary of the highlights of 1997:

- Improvements to water treatment plant to enhance corrosion control and efficiency were completed.
- Treatment Plant water storage tank drained and inspected by manufacturer, found to be in excellent shape. At the manufacturer's expense, a system to prevent metal degradation was installed.
- NHDES completed a sanitary survey, which the state mandates every three years, of the water system and found it to meet standards.
- A decision was made that allows precinct residents to use the water system for filling swimming pools at the usual rate of \$1.50/1000 gallons. People outside the precinct, but in the Town of Hopkinton, can purchase it for a flat rate of \$100 per tanker truck load. No water will be sold outside of the Town for swimming pools.
- The Kearsarge Avenue water main was replaced from Perkins Manor to the junction of Spring Street, approximately 800 feet. It was connected to the new section installed at the junction of Spring Street and Kearsarge Avenue in the fall of 1996, thereby rectifying a problem of restricted flow.
- Connections were increased in size at the High School and Maple Street School to accommodate fire sprinkler systems at both locations. The Town Library water line was connected to the precinct main to afford sprinkler protection, also. At this time it was voted that the precinct would not meter or charge for water use of a fire sprinkler system of any facility connected to the water system.
- An agreement between the Precinct and John Herrick, dba New Kearsarge Corporation, was reached to extend the water main up Burnham Intervale Road, the town's major industrial zoned area. This will afford fire protection to the existing structures and any future developments. John Herrick underwrote the cost of the project to get it completed before winter set in. The

commissioners will present a plan to the voters to purchase the water main over an extended period of time at the annual 1998 Precinct meeting.

- Commissioners would like to thank the Hopkinton Fair Association for assistance in reducing the high water usage that has occurred in past years during the fair, thereby allowing a more manageable flow during the fair week. Their assistance was greatly appreciated by the Precinct Commissioners.
- A special thanks is in order for John Windhurst, Jr., who spearheaded a drive and raised funds to move the soldiers monument to its new location at the Precinct park located at the junction of Kearsarge Avenue and Park Avenue in Contoocook Village, a great improvement over its former location.

The Contoocook Village Precinct Annual Meeting will be held on Thursday, March 19, 1998, at 7:30 p.m. in the high school cafeteria.

Respectfully Submitted,

CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS

Jon Richardson, Chairman

Mark Connelly

Richard Strickford

Contoocook Village Budget

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
61 So. Spring St., P.O. Box 1122
Concord, NH 03302-1122
(603) 271-3397

MS-37



BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 24

Village District of: Contoocook

In the Town of: Hopkinton And County of: Merrimack

Mailing Address: Contoocook Village Precinct

P O Box 414

Contoocook NH 03229-0414

Phone Number: 603-746-3454 Date of Annual/Special Meeting March 19, 1998

1. Please read the new RSA 32:5 applicable to all municipalities. It requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address above.

Budget Committee: (Please sign in ink.)

Date 2-10-1998

Lucile Laskill

Richard Duceau

John A. Goff

Thomas McDonald

John E. Richardson

Erick Leadbeater

John E. Richardson

John E. Richardson

John E. Richardson

John E. Richardson

John E. Richardson

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 3213, V)	Warr Act#	Appropriations Prior Year As Approved by DBA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive		22,000	20,873	23,000		23,000	
4150-4151	Financial Administration		4,500	3,667	4,500		4,500	
4153	Legal Expense		2,500		2,000		2,000	
4155-4159	Personnel Administration		1,700	1,385	1,800		1,800	
4194	General Government Bldgs							
4196	Insurance		4,200	3,863	4,200		4,200	
4197	Advertising & Regional Assoc.		300	229	300		300	
4199	Other General Government		3,000	1,807	3,000		3,000	
PUBLIC SAFETY								
4210-4214	Police							
4215-4219	Ambulance							
4220-4229	Fire							
4230-4238	Emergency Management							
4239	Other Public Safety							
HIGHWAYS & STREETS								
4311-4312	Admin., Highways & Streets		2,000	600	1,000		1,000	
4313	Bridges							
4316	Street Lighting		18,000	17,938	20,000		20,000	
4319	Other							
SANITATION								
4321-4323	Admin. and Solid Waste Collection							
4324	Solid Waste Disposal							

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr Art#	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSURING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSURING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4325	Solid Waste Clean-up							
4326-4329	Sewage Collection & Disposal & Other							
	WATER DISTRIBUTION & TREATMENT							
4331-4332	Admin. and Water Services		28,000	26,711	28,000		28,000	
4335-4339	Water Treatment, Conservation & Other		4,500	5,399	5,000		5,000	
	HEALTH							
4411-4414	Admin. and Pest Control							
	CULTURE & RECREATION							
4520-4529	Parks & Recreation		1,500	1,065	1,500		1,500	
4589	Other Culture & Recreation							
	DEBT SERVICE							
4711	Princ.- Long Term Bonds & Notes		100,000	100,000	115,000		115,000	
4721	Interest-Long Term Bonds & Notes		46,000	45,995	40,000		40,000	
4723	Interest on TMS							
4790-4799	Other Debt Service				8,600		8,600	
	CAPITAL OUTLAY							
4901	Land and Improvements		45,000	45,000				
4902	Machinery, Vehicles & Equipment		1,500					
4903	Buildings							
4909	Improvements other than Buildings		25,000		15,000		15,000	

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr Art#	Appropriations Prior Year As Approved by DBA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Proprietary Fund							
4915	To Capital Reserve Fund							
4916	To Trust and Agency Funds							
SUBTOTAL 1				274,532	272,900		272,900	

BUDGET SUMMARY

COMMISSIONERS			BUDGET COMMITTEE	
SUBTOTAL 1 Recommended (from above)		272,900	272,900	
SUBTOTAL 2 Special warrant articles Recommended (from page 4)				
SUBTOTAL 3 "Individual warrant articles Recommended (from Pg.4)				
TOTAL Appropriations Recommended		272,900	272,900	
Less: Amount of Estimated Revenues & Credits (from page 5)		101,844	101,844	
Estimated Amount of Taxes To Be Raised		171,056	171,056	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct.#	Warr. Art.#	Amount	Acct.#	Warr. Art.#	Amount

..SPECIAL WARRANT ARTICLES**

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriating to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr Art#	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
SUBTOTAL 2 Recommended								

..INDIVIDUAL WARRANT ARTICLES**

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) contingency appropriations; 3) supplemental appropriations for the current year for which funding is already available; or 4) deficit appropriations for the current year which must be funded through taxation.

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3, VI)	Warr Art #	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
SUBTOTAL 3 Recommended								

Acct. #	SOURCE OF REVENUE	Warr. Art. #	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE Essuing Year
TAXES					
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues		2,539	2,539	2,539
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)		23,000	23,227	23,855
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401	Income from Departments				
3402	Water Supply System Charges		60,000	71,049	65,000
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges Hydrant rentals			1,000	
MISCELLANEOUS REVENUES					
3501	Sale of Village District Property				
3502	Interest on Investments		750	885	700
3503-3509	other Merchandise sales		1,150	2,550	1,150
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds		11,000		
3914	From Proprietary Funds				
3915	From Capital Reserve Funds		45,000	45,000	8,600
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
Amounts VOTED From Fund Balance ("Surplus")					
Fund Balance ("Surplus") to Reduce Taxes			14,000		
TOTAL REVENUES & CREDITS			157,439	146,250	101,844

(REV.1997)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Local Govt. Unit: Contoocook Village Fiscal Year Ending: 1998

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee	272,900
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	115,000
3. Interest: Long-Term Bonds & Notes	40,000
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	155,000
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	117,900
8. Line 7 times 10%	11,790

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba

Hopkinton Village Precinct

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
61 So. Spring St., P.O. Box 1122
Concord, NH 03302-1122
(603) 271-3397

MS-37



BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 24

Village District of: Hopkinton

In the Town of: Hopkinton And County of: Merrimack

Mailing Address: c/o Ray U Mills, Treasurer

117 Old Putney Hill Road

Hopkinton NH 03229

Phone Number: 603-746-3660

Date of Annual/Special Meeting March 23, 1998

1. Please read the new RSA 32:5 applicable to all municipalities. It requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address above.

Budget Committee: (Please sign in ink.)

Date 2-10-1998

Lucy Laskill

Richard D. Dwyer

Don A. [Signature]

Thomas M. O'Donnell

John F. Richardson

Eric Leadbetter

[Signature]

[Signature]

(Revised 1997)

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 3213.V)	Marr Art#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive		500	570	1050		1050	
4150-4151	Financial Administration							
4153	Legal Expense							
4155-4159	Personnel Administration							
4194	General Government Bldg		5,000	1,000	5,000		5,000	
4196	Insurance		1,000	581	600		600	
4197	Advertising & Regional Assoc.		100		100		100	
4199	Other General Government		200		200		200	
PUBLIC SAFETY								
4210-4214	Police							
4215-4219	Ambulance							
4220-4229	Fire		1,000	1,000	1,000		1,000	
4290-4298	Emergency Management							
4299	Other Public Safety							
HIGHWAYS & STREETS								
4311-4312	Admin., Highways & Streets							
4313	Bridges							
4316	Street Lighting		8,000	7,227	8,400		8,400	
4319	Other							
SANITATION								
4321-4323	Admin. and Solid Waste Collection							
4324	Solid Waste Disposal							

Year 1998

Budget - VILLAGE DISTRICT of

Hopkinton

MS-37

Acct. #	PURPOSE OF APPROPRIATIONS (MSA 31B, V)	Warr Art #	Appropriations Prior Year As Approved By DAA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4325	Solid Waste Clean-up							
4326-4329	Sewage Collection & Disposal & Other							
	WATER DISTRIBUTION & TREATMENT							
4331-4332	Admin. and Water Services		47,857	23,320	52,400		52,400	
4335-4339	Water Treatment, Conservation & Other							
	HEALTH							
4411-4414	Admin. and Pest Control							
	CULTURE & RECREATION							
4520-4529	Parks & Recreation		1,250	156	300		300	
4589	Other Culture & Recreation							
	DEBT SERVICE							
4711	Princ.- Long Term Bonds & Notes		5,000	5,000	5,000		5,000	
4721	Interest-Long Term Bonds & Notes		5,000	4,894	4,600		4,600	
4723	Interest on TANS							
4790-4799	Other Debt Service							
	CAPITAL OUTLAY							
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Buildings							

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr Art.#	Appropriations Prior Year As Approved By DCA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Proprietary Fund							
4915	To Capital Reserve Fund							
4916	To Trust and Agency Funds							
SUBTOTAL 1					78,650		78,650	

****BUDGET SUMMARY****

COMMISSIONERS		BUDGET COMMITTEE	
SUBTOTAL 1 Recommended (from above)	78,650		78,650
SUBTOTAL 2 Special warrant articles Recommended (from page 4)			
SUBTOTAL 3 "Individual warrant articles Recommended (from pg.4)			
TOTAL Appropriations Recommended	78,650		78,650
Less: Amount of Estimated Revenues & Credits (from page 5)	69,369		69,369
Estimated Amount of Taxes To Be Raised	9,281		9,281

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct.#	Warr. Art.#	Amount	Acct.#	Warr. Art.#	Amount

Year 1998

Budget - VILLAGE DISTRICT

Hopkinton

MS-37

Acct.#	SOURCE OF REVENUE	WARR. Art.#	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE Enacting Year
TAXES					
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues		135	135	135
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401	Income from Departments		26,168	29,944	29,000
3402	Water Supply System Charges				
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges Permits		100	115	100
MISCELLANEOUS REVENUES					
3501	Sale of Village District Property				
3502	Interest on Investments		1,085	1,242	1,163
3503-3509	Other Refunds			362	
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES					
3934	Proc.from Long Term Bonds & Notes				
Amounts VOTED From Fund Balance ("Surplus")			30,689	30,689	32,000
Fund Balance ("Surplus") to Reduce Taxes			7,388	7,388	6,971
TOTAL REVENUES & CREDITS			65,565	69,875	69,369

(REV.1997)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Local Govt. Unit: Hopkinton Village Fiscal Year Ending: 1998

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee	78,650
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	5,000
3. Interest: Long-Term Bonds & Notes	4,600
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	9,600
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	69,050
8. Line 7 times 10%	6,905

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba

Hopkinton School

District Report



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Hopkinton School District Organization

MODERATORCharles Dibble
CLERKThomas Johnson
TREASURERJohn H. Hastings
AUDITORSVachon & Clukay
SUPERINTENDENT OF SCHOOLSRichard W. Ayers
ASSISTANT SUPERINTENDENT FOR BUSINESSStephania Pearce
PRINCIPALS

Phil Yeaton, Interim
Mary Beth Stevens
Sandra Burney

Harold Martin School
Maple Street School
Hopkinton High School

DIRECTOR OF SPECIAL EDUCATIONDr. Jane Canning

SCHOOL BOARD

Renee E. CareyTerm Expires 2000
Edward M. KaplanTerm Expires 2000
John C. MaddenTerm Expires 1999
Kim FullerTerm Expires 1999
Arpiar G. SaundersTerm Expires 1998

School Board Report

The year 1997 witnessed several significant and exciting events for the Hopkinton School District.

Major renovations and new construction got underway at both the Maple Street School and at the High School, as a result of the favorable vote on the bond issue at the 1997 Annual District Meeting. These projects are progressing well and will accomplish dramatic and much needed improvements at both schools.

Our schools did very well at the statewide testing of third, sixth and tenth grades, with our third grade and the tenth grade results recognized as among the best in the State.

Hopkinton High School was selected by the Charitable Venture Foundation of Troy, NY, to receive grant funds and technical assistance under its Project Lead The Way program, which provides a solid program of courses designed to introduce students to the principles of engineering. We are very pleased to be the first school district in New Hampshire to be offered this wonderful educational opportunity.

Our first Superintendent of Schools, Edward G. McHale, Jr., retired in August, 1997, after 5 years of service to our schools. The School Board greatly appreciates the leadership, wisdom and experience that Ed McHale brought to Hopkinton, and we wish him the very best as he retires from a career dedicated to the education of young people.

The School Board was extremely pleased to appoint Dr. Richard W. Ayers to succeed Mr. McHale. We look forward to working closely with Dr. Ayers, who brings his clear vision and deep commitment to our schools.

Also leaving the District, after 9 years as principal of Harold Martin School, was Cathy Hamblett. Under Cathy's leadership Harold Martin School was widely recognized and appreciated for its positive educational environment.

Suzanne Sauer and John Zimmerman retired after 3 year terms on the School Board. Newly elected members Renee Carey and Edward Kaplan were welcomed to the Board.

Once again, the School Board would like to thank our administrators, our teachers, our staff, the PTA, parents and the entire community for the strength of your commitment to our schools.

John C. Madden, Chairman

Kim M. Fuller, Vice Chairman

Renee E. Carey

Edward M. Kaplan

Arpiar G. Saunders

Superintendent's Report

In my first report as Superintendent of the Hopkinton Schools, I would like to share my observations, a view of the accomplishments of the district over the past years and a sense of the challenges and opportunities before us.

Hopkinton has enjoyed a sound reputation for the integrity of learning in the district. This is reinforced by the district's consistently strong standing in state and national achievement tests and in the degree of innovation promoted by the district's staff. Upon entering the district, this was clearly evident as was the stability of the district's fiscal accountability, staffing and overall care for young people. Most reassuring is the receptiveness of the school community to constructive, planned change.

Over the past year, the district has been fully engaged with the renovations and additions to Maple Street School and Hopkinton High School. Beyond the design, is the practical use of space which should meet the district's needs for the foreseeable future. With the completion of both projects, we will have facilities that are safe and which provide a multitude of opportunities for the youth and adults of the community.

A great deal of credit is given to the staff, administration and school board for their insight and persistence to improve the district's facilities and for their vision on how the facilities could be configured to best accommodate learning in an ever changing educational environment.

While considerable energy has been devoted to the facilities, the district has advanced in program development. Examples include: district wide planning for technology, the current focus at the elementary level upon reading and writing, the problem solving approach through the Design of Experiment Program through UNH which partners high school math and science students with a local industry, and the commitment we have made to Project Lead The Way. This project, although defined as a "pre-engineering curriculum," brings to the high school an articulate curriculum in math and science.

And finally, the concluding months of the past year saw attention given to refining the district's strategic plan by integrating the plan with school board's goals and the current district initiatives. What will result is a comprehensive description of district planning described on a K - 12 basis with measurable outcomes.

This past year brought a change in leadership to the Harold Martin School with Cathy Hamblett's departure to assume the Assistant Superintendency in Manchester. Dr. Phil Yeaton, an experienced and highly respected administrator, as interim principal, has brought an expanse of knowledge in the area of literacy to the district. At the time of writing this article, the process for selection of the principal for Harold Martin School is underway and is expected to be concluded by May, 1998.

Retiring from the district over the past year were Pert Gaskill, John Brookfield and Ken Hazen. Collectively they served Hopkinton students for 90 years.

As we look ahead, we anxiously await the completion of the construction project, to the full implementation of the district's strategic plan and to improving communications with the community. This is achievable because of the continued support and enthusiasm of our faculty and staff, parents and community members, the PTA and other volunteer efforts.

We are appreciative of the community's support for their schools and are enthusiastic about the district's future.

Richard W. Ayers
Superintendent

Principals' Report

During the year 1997, the Hopkinton School District said good-bye to three of our long-term educators. Pertice Gaskill retired from Hopkinton High School after thirty-five years of service. Kenneth Hazen and John Brookfield both retired from the Maple Street School. Ken had been with us for thirty years and John for twenty-six.

After serving the district for nine years, Catherine Hamblett, Principal of Harold Martin School, left in August to become the Assistant Superintendent of Schools for elementary education in Manchester. All four of these employees gave us many years of educational excellence.

This past year also welcomed several new staff members. Philip Yeaton joined us as the Interim Principal at Harold Martin School. Also at Harold Martin, Cheryl Sager is our new Music Instructor and Deidre Smith is the new Reading Specialist. Patricia Roberts, an aide at Maple Street School, became a new fourth grade teacher. Lisa Belanger is the new Guidance Counselor at Maple Street and Michael Alberici has returned to his position as Music Instructor after a one year absence.

In 1997 five new staff members arrived at the High School. William Renauld replaced Pert Gaskill in Technical Education and Heidi Proulx rejoined the mathematics team. Other new faces include: David Smith, high school mathematics; Robert Nadeau, high school social studies and Robert Woolner, middle school social studies.

At the beginning of the year, the district hosted nationally renowned author, Roland Barth. Mr. Barth presented an opening day address to all faculty and staff. His inspiring lecture incorporated a sense of community with the understanding that education is a life-long process.

A technology committee was formed to determine the needs of grades K - 12 and to write a district-wide plan. Upon approval by the School Board, separate committees were formed in each building to work on implementation.

At Maple Street and the Middle/High School, renovations created a challenge in our educational environment. Staff and students have risen to the occasion, making the best of learning in the middle of a construction zone. On a positive note, the project has also provided many new opportunities as students integrate aspects of the construction into their math, art, and science classes.

At Harold Martin School a new leadership team was formed to insure that the building's programs were not interrupted by the changes in leadership. Nancy Callahan, guidance counselor; Ellen Tirone, librarian/media specialist; and David Tilley, grade three teacher, were appointed to work with Phil Yeaton, the interim principal, in leading the school during a year of transitions. Dr. Ayers has been meeting with the team each week in an advisory capacity.

Staff members at HMS are currently involved in reviewing various components of the Language Arts Program. This includes a review of the K - 3 curriculum, an assessment plan and a program for tracking each student's progress in reading and writing with various benchmarks accomplished three times each year. A variety of new books in literature sets has been donated by Yankee Book Peddler, Inc. Everyone at HMS is greatly appreciative of this generous donation. This significantly extends the building collection enabling teachers and students to have many more options from which to choose for guided reading groups and for independent reading for students.

At Maple Street School the use of *Instrumental Enrichment* is in its second year and proving to be extremely successful. This innovative program works to unite all aspects of curriculum articulation. Also, a large number of staff members have been trained in SOLVE, which incorporates many techniques for identifying and assisting students with severe behavioral issues.

At Hopkinton High School, plans are being finalized for the implementation of *Project Lead the Way*, a pre-engineering program to be instituted in school year 1998 - 99. *Project Lead the Way* is sponsored in part by a grant from the Cheritable Ventures Foundation and is designed to create and support a dynamic partnership between colleges and universities, school districts and industry. This five course program is designed to help students explore technology related careers and to prepare them for two and four year college technology degree programs. Courses include *Design Drawing for Production*, *Principles of Engineering*, *Digital Electronics*, *Design and Rapid Prototyping*, and *Engineering Design and Development*.

Hopkinton High School has also been selected as a Beta High School for participation in the DOX (Statistical Design of Experiments) Program. The program, initially a partnership between the University of New Hampshire and six designated DOX companies, is now being extended to include the participation of six pilot high schools. The program has provided extensive training for our Physics and AP Statistics teachers whose students will learn to apply knowledge while working with a local industry on the solution of real world problems.

Expansion of our school-wide network at the Middle/High School continues. The library is now distributing, via that network, three CD-ROM reference products: Magazine Index; Encyclopedia Americana; and SIRS Researcher. Rather than having to go to the library to gain access, students and staff can now use these references from labs, classrooms and offices.

The Hopkinton School District wish to extend our appreciation to the following organizations for their programs and continuing support: Antiquarian Society, Bates Library, Booster Club, Hopkinton Cares, Hopkinton Community Center, Hopkinton Fire Department, Hopkinton Parks and Recreation, Hopkinton Police Department and especially the PTA.

Respectfully Submitted,

Philip Yeaton, Harold Martin School

Mary Beth Stevens, Maple Street School

Sandra Burney, Hopkinton Middle/High School

PTA Report

The Hopkinton Parent Teacher Association (PTA) is an organization with a current enrollment of 290 members that serve the needs of over 900 children in our community. This year we would like to express our sincere thanks to all the teachers who joined the organization, resulting in almost 100% teacher participation. Our organization is guided by the National PTA Mission to support children in the school and in the community, and to sponsor programs that assist parents in developing skills they may need while raising their children.

The Hopkinton PTA worked with a budget of over \$13,000 during the 1996 - 1997 school year. Each school received either \$750 or \$1000 to be used for special programs that teachers and principals felt would supplement the curriculum. In addition each grade K - 12, was given \$100 to use for small projects or field trip expenses. This helps to offset requests for money from parents. Each of the school libraries received \$100 in addition to the book purchase credits earned from the book fairs run by the PTA.

In January and February of 1997 the PTA and CARES collaborated to present a 5-week program entitled *Preparing for the Drug Free Years*. This researched based program teaches parents how to reduce risk factors that are especially important during the late elementary and middle school years. Over 20 members of our community participated in this program giving it rave reviews. Due to its success the program will run again in 1998. In March the PTA sponsored Candidates' Night to give community members an opportunity to meet individuals running for school board, selectmen's office and budget committee. The PTA gave \$1000 to both the Artist-in-Residence and Author-in-School programs which encourages reading and the arts in our elementary school children.

In May the Department of Transportation gave a presentation concerning driver education.

During that month the PTA provided an opportunity for people to purchase bike helmets at a reduced rate, helping to ensure safety is affordable for everyone. The PTA also held its annual Fun Fair which provides wonderful family entertainment for a day. In addition to the projects already mentioned the PTA gave \$1000 in scholarships to graduating seniors or past graduates interested in studying environment issues.

Funds were also distributed throughout the year to DARE, Odyssey of the Mind, Project Graduation, Special Olympics, the yearbook committee and the art

department of each school to provide materials to display art work at the Hopkinton Arts and Music Festival. We also continued to support our ongoing staff appreciation and hospitality committees.

Dr. Ayers attended our September meeting and shared with us his philosophy on education and what he hopes for the future of our schools. "Project Lead the Way" was the topic presented to the membership during their November meeting. Dr. Ayers, Sandra Burney, Jim Leon, Lary Hodgdon, Kim Fuller, and Eric Leadbeater attended the meeting to discuss this very exciting program that will be introduced to the High School next year through a grant presented to the Hopkinton School District. In order to address the need for engineers in the 21st century the Hopkinton School District is planning to "implement a high quality, pre-engineering program that enables high school students to explore the engineering and engineering technology career cluster as a part of a comprehensive high school college preparatory program". The Hopkinton PTA also hosted a social hour to recognize the value of Volunteers in the schools and in PTA sponsored activities. During the social hour volunteers were asked to stop in the school offices to receive a "Volunteer Button" when they sign in as a visitor to the school. The PTA has purchased these buttons and hope that they will be worn and then returned to the office when the volunteer has concluded their activity in the schools.

The PTA officers for the 1997/98 school year, Barbara Foley-President, Donna-Beth Murphy-Vice President, Diane Avery-Secretary, and Jane Britain-Treasurer, welcome your suggestions and ideas. New members are always encouraged to join our community organization and to attend PTA meetings that are scheduled at 7:00 p.m. on the second Tuesday of each month at Harold Martin School. Thank you in advance for your support.

Respectfully Submitted,
Barbara Foley
President, Hopkinton PTA

Health Service Report

1996 - 1997 School Year Annual Report

Pupil Enrollment	967
Vision Test	556
Hearing Test	556
Heights and Weights	556
Scoliosis Checks	309
First Aid	2,430
Other Transported to Dr's Office	10
Transported to Home	149
Transported to Hospital	6
Communicable Disease	
Chicken Pox	47
Pediculosis	10
Impetigo	1
Scarlet Fever	11
Mononucleosis	6
Fifth's Disease	5
Strep Throat	71
Immunizations	
Repeat Measles	88
Repeat Tetanus	235
Clinics and Special Referrals	
Vision	4
Hearing	3
Posture	3
Speech	5
Neurological Testing	2
Orthopedic	12
Drug and Alcohol Abuse	5
Sports Physicals	107
Total Visits to Nurses Office all inclusive	18,847

School Physician: Lynn Durand, M.D.

School Nurse: Joan Ann Craig, RN

Report of the Assistant Superintendent for Business

Report of the Assistant Superintendent for Business

The diverse nature of school districts fiscal operations, and the necessity of legal compliance under New Hampshire law, require that all financial transactions be done as a single accounting entity. New Hampshire statute Chapter 332: III states "All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected." Therefore, the total appropriated budget of the school district is organized and operated on a fund basis. Funds must be accounted for by identifying its resources, obligations, revenues, expenditures, and year end equities. If one were to compare this fund accounting system with commercial accounting, each fund would equate to an independent business with a separate set of records, owned by an umbrella entity, in this case the school district.

All funds are appropriated for within the aggregate Hopkinton School District Budget. The General Fund includes the overall budget for the Hopkinton School District. The Special Purposes Fund includes all transactions for federal, state and local grants. The Food Service Fund includes all transactions of the Food Service program. These funds are not part of the General Fund and are summarized as fund transfers, which allow their activities to flow through the General Fund cash account. They maintain a payable or receivable relationship with the General Fund through out the fiscal year.

The Capital Reserve Fund includes all transactions of the School Building Repair and Maintenance Trust. These transactions are managed by the Town of Hopkinton's Trustee of the Trust Funds. Withdrawals are approved at the annual school district meeting by warrant articles. Revenues for this fund are interest earnings and year end transfers from the General Fund to the Trust Fund. The Capital Projects Fund includes all transactions resulting from the additions and renovations to the Maple Street School and the Hopkinton High School. This fund maintains its own checking account and is invested separately from the rest of the District's accounting system.

General Fund balance on June 30, 1996 \$ 203,355

This combined fund balance represents the total fund equity and liabilities for the General Fund at the end of the previous fiscal year.

1996-1997 General Fund Revenues: + \$ 7,399,566

These include revenues such as tax appropriation, contributions, donations, state School Building aid, state Catastrophic aid, and the transfer from the School Building and Maintenance Trust fund for architectural services and repairs at the Harold Martin School.

1996-1997 General Fund Expenditures: - \$ 7,280,690

These expenditures include all General Fund operating costs and any additional special warrants for the fiscal year.

1996-1997 Obligated payments: - \$ 19,852
 These costs represent the actual final expenditures made from the funds carried forward from 1994-1995 as obligations.

Total General Fund balance, June 30, 1997: \$ 302,378

The General Fund balance of \$302,378 was classified, obligated or disbursed in the following manner.

Funds reserved for obligated purchases: \$ 42,960
 This amount represents costs that occurred in 1996-1997, and not paid as of June 30, 1997. These funds are reserved and will be classified as expenditures in 1997-1998.

Contingency Fund: \$ 50,000
 This fund was not used and thus declared as revenue to reduce the 1997-1998 school tax appropriation.

Funds reserved for transfer: \$ 145,000
 These funds were left unexpended in the General Fund and thus reserved for transfer in 1996-1997 to the School Building and Repair and Maintenance Trust Fund and to other governments.

Funds returned to the Town: \$ 64,418
 These funds were a result of excess revenues. These funds include the NH State Kindergarten Aid \$38,000 and tuition \$25,826.

Total General Fund Balance, June 30, 1997: \$ 302,378
 This summary represents the 1996-1997 Hopkinton School District General Fund fiscal year end closing transactions.

Food Service Fund:

June 30 1996 begging balance:	\$ 6,062
1996-1997 Revenues:	\$205,677
1996-1997 Expenditures:	<u>-\$228,252</u>
June 30, 1997 Fund Balance:	-\$ 16,513

The General Fund transferred \$20,000 to the School Food Service Fund which is represented in the revenue amount.

Special Purposes Fund:

June 30, 1996 beginning balance:	\$ 000
1996-1997 Revenues:	\$141,317
1996-1997 Expenditures:	<u>-\$141,317</u>
June 30, 1997 Fund Balance:	\$ 000

The Special Purposes Fund represents all grant funds that pass through the district's interfund accounting system. These grants include: School and Work, Title I for reading and math, Special Education PL 94-142, Special Education Preschool, Title II for math and science, Drug Free Schools, Title VI media, Art in residence program grants. Grant funds are funded on a reimbursement basis only. Thus, grant funds are either expended or deferred at the end of the fiscal year creating a zero fund balance.

Capital Projects Fund:

June 30, 1996 beginning balance:	\$ 000
1996-1997 Revenues:	\$200,000
1996-1997 Expenditures:	<u>-\$431,545</u>
June 30, 1997 Fund Balance:	-\$231,545

The District issued a \$200,000 Bond Anticipation Note on May 20, 1997 with an interest rate of 4.35% and a maturity date of August 7, 1997. These funds were used to pay for start up construction costs prior to the date of the bond sale on August 7, 1997. The note was paid in full at the time of the bond sale, as well as the out standing payables.

Capital Reserve Fund:

June 30, 1996 beginning balance:	\$147,487
1996-1997 Revenues:	\$ 17,131
1996-1997 Expenditures:	<u>-\$ 46,462</u>
June 30, 1997 Fund Balance:	\$118,156

This fund represents the School Building Repair and Maintenance Trust Fund activity. The revenues represent interest earnings and end fund balance transfers. There were two warrants in 1996 that effected the expendable trust fund. One was for \$40,000 for architectural services. The District expended \$30,742 for this work. The other warrant was for \$25,000 for building and site work at the Harold Martin School. As of June 30, 1997 the work had not been completed and the District had expended only \$8,711. The District will transfer and additional \$60,000 as part of the June 30, 1997 year end fund transfer in 1997-1998 as well as the \$7,006 not expended. Thus, as of July 1, 1997 the trust had \$185,165 in available funds.

Respectfully submitted,
Stephania Pearce, Assistant Superintendent for Business

Auditor's Report
June 30, 1997

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
(603) 622-7070
FAX: 622-1452

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL
CONTROL STRUCTURE BASED ON AN AUDIT OF
GENERAL PURPOSE FINANCIAL STATEMENTS**

To the School Board
Hopkinton, New Hampshire School District

We have audited the general purpose financial statements of the Hopkinton, New Hampshire School District as of and for the year ended June 30, 1997, and have issued our report thereon dated September 25, 1997.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Hopkinton, New Hampshire School District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the Hopkinton, New Hampshire School District for the year ended June 30, 1997, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which

the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of management and the School Board. However, this report is a matter of public record, and its distribution is not limited.

Wachon, Chikley & Co., PC

September 25, 1997

Hopkinton School District

Balance Sheet as of June 30, 1997

The Hopinton School District's 1996-1997 Balance Sheet for all funds is presented below.

	GENERAL FUND	FOOD SERVICE FUND	SPECIAL PURPOSE FUND	CAPITAL PROJECTS FUND	CAPITAL RESERVE FUND
ASSETS					
Cash	372,450.00			89,912.00	147,487.04
Inter-fund Receivable	71,322.00	0.00			7,009.00
Intergovernmental Receivable	27,295.00	8,533.93	40,938.88		
Other Receivables	4,577.00	219.90			
Prepaid Expenses	165.00				
Other Current Assets					0.00
Total Assets:	475,809.00	8,753.83	40,938.88	89,912.00	154,496.04
LIABILITIES					
Inter-fund Payable		25,127.65	32,672.85		
Intergovernmental Payable	88,178.00				
Deferred Revenue	1,943.55		0.00		
Other Payable	81,929.23	139.44	8,265.03	321,457.00	
Total Liabilities	172,050.78	25,267.09	40,937.88	321,457.00	0.00
EQUITY					
Reserve for encumbrances	42,960.35	480.76	0.00		
Reserve for Special Purposes	60,165.00				118,156.00
Unreserved Funds	199,253.00	(16,994.02)	0.00	(231,545.00)	0.00
Total Fund Equity	302,378.35	(16,513.26)	0.00	(231,545.00)	118,156.00
Total Equity and Liabilities	474,429.13	8,753.83	40,937.88	89,912.00	118,156.00

Treasurer's Report

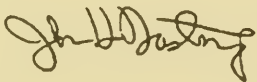
June 30, 1997

Hopkinton School District Treasurers Report Year Ended June 30, 1997 Cash Receipts and Disbursements

	District Book Balance	Outstanding Checks	Concord Savings Bank Balance
Balance June 30 , 1996	164,323.65	294,884.14	459,207.79
General Fund Receipts	7,691,851.12		
Food Service Receipts	212,101.11		
Special Fund Receipts	53,583.00		
Total Receipts	7,957,535.23		
Total Cash Disbursements, all funds	7,749,409.25		
Balance June 30, 1997	372,449.63	185,340.06	557,789.69

Receipts for all District funds are deposited at the Concord Savings Bank, Concord, New Hampshire. However, the receipts are accounted for separately as transactions of the General Fund, Food Service Fund, Federal Projects Fund, Capital Projects Fund, or the Expendable Trust Fund. District disbursements, except for school activity funds at The Harold Martin School, Maple Street School, and the Hopkinton High School, are all paid from the Concord Savings Bank account. Additionally, The School District construction project is being disbursed from a separate bank account.

In July, 1995, the School District and the Town of Hopkinton entered into a cash management agreement whereby the Town funds its appropriations to the School District as District disbursements are paid by the Concord Savings Bank. Under this agreement the District maintains a zero balance bank account and Town's funds are transferred on a daily basis to fund clearing checks. Interest earned on the balances maintained at Concord Savings Bank accrue to the Town. On June 30 each year the Town funds any unfunded balance of appropriations. At June 30, 1997, the Bank balance of \$557,789.69 was invested in a repurchase agreement.



Treasurer, John Hastings

Revenue Analysis

The 1996-1997 revenue budget represents the Hopkinton School District's fiscal activity including the General Fund, Federal and State Grant Funds and Food Service. The School Building Repair and Maintenance and Repair Trust and Capital Improvement Project are not appropriated as part of the District aggregate budget. The Appropriated revenue budget and actual revenues were as follows:

REVENUES	1996-1997				
	Approved Budget	General Fund	Federal and State Projects	Food Service	1996-1997 Total Fund
Local - Unreserved Balance	60,805	60,805			60,805
Local - Total Tax Assessment	7,113,722	7,113,722			7,113,722
Local - Building Repair Trust	65,000	46,463			46,463
Local - Tuition	0	25,816			25,816
Local - Earnings on Investment	0	(167)			(167)
Local - Pupil Activities	7,000	3,814			3,814
Local - Rental	1,000	2,939			2,939
Local - Donations	700	1,627			1,627
Local - Other	0	8,890			8,890
State - Building Aid	102,388	102,388			102,388
State - Area Vocational School	750	0			0
State - Driver Education	6,720	0			0
State - Catastrophic Aid	47,538	56,074			56,074
State - Other	0	38,000			38,000
Fund - Food Service	205,000			205,677	205,677
Fund - Federal & State	150,000		141,317		141,317
Totals:	7,760,623	7,460,371	141,317	205,677	7,807,365

Explanations of Revenue accounts follows:

The total revenues in 1996-1997 must be reduced by the \$60,805 because the unreserved fund balance 6-30-96 contains this amount. It is not an actual revenue. Thus total annual revenue is \$7,399,566.

Unreserved Fund Balance: This amount contains the 1995-1996 unused Contingency of \$50,000 and \$10,805 in unreserved funds. The Contingency was returned to the Town of Hopkinton as part of the 1995-1996 fiscal closing. The \$10,805 was deposited in the School Building Maintenance and Repair Trust.

Local - Tax Assessment: This amount represents the taxes collected by the Town of Hopkinton to support the Hopkinton School District.

Local - School Building Repair and Maintenance Fund Transfer: This amount represents funds approved to withdraw from the Expendable Trust to repair the Schools. These funds were: \$40,000 for architectural services for the High School and \$25,000 for site repairs at the Harold Martin School. The actual revenues represent \$7,000 received from the trust to reimburse the District for High School electrical repairs approved in the 1995-1996 budget; \$30,742 for architectural services and \$8,720.50 for engineering services for the site work at Harold Martin School. This site work was not completed.

Local - Tuition: Tuition is not budgeted annually as a revenue. This collected amount represents two elementary students, including some special services received by these students.

Local - Earnings on Investments: The Town of Hopkinton receives all interest earning generated by the District because of the current Cash Management System. The negative amount represents some banking cost items.

Local - Pupil Activities: This revenue represents funds collected from patrons of sports events.

Local - Rental: This revenue is collected from non-school users of the school facilities.

Local - Donations: The Jesse Gould Fund donated \$627. to the District for use at the High School Library and the 'Tween School group donated \$1,000 towards the cost of an additional swing set at the Harold Martin School.

Local - Other: These moneys represent the various collected amounts for reimbursement of Jury Duty pay, sale of a wood stove at the SAU building, lost keys and book reimbursements, and funds transferred from the Capital Improvement Fund to the District for payments made prior to receipt of Bond Anticipation Note funds.

State - Building Aid: These funds are from the NH Department of Education and represent amounts for the SAU house purchase and renovation, High School Science Labs and Bathroom renovations, Maple Street storage addition and Harold Martin School addition project.

State - Area Vocational School: No funds collected.

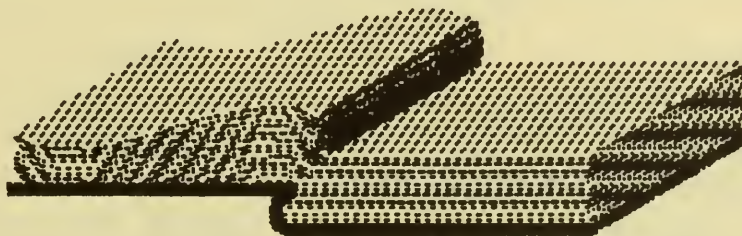
State - Driver Education: This line item shows that no funds were collected. However, the district does receive funds from the NH Department of Education and then passes them on to the driver education school service agency. The actual total for this program is \$10,2000.

State - Catastrophic Aid: These funds are received from the NH Department of Education. The reimbursement rate is costs above 3.5 times the state average cost per student for students receiving special education services. This amount is then prorated based on state funds available. When the tax rate was approved by the NH Department of Revenue the NH Department of Education estimated that the District would receive \$47,538. In June of 1997 an additional \$8, 536 was added to our prorated amount.

State - Other: This \$38,000 represents the Kindergarten Aid received from the State in June, 1997. This amount had not been budgeted.

Fund Transfer - Food Service: The General Fund of the District must appropriate an aggregate amount representing the total fiscal activity of a District. The Food Service Budget was estimated to receive and expend \$205,000. The District received \$677 more than anticipated.

Fund Transfer - Federal and State: This line item allows fiscal expansion for program grants. The District had estimated \$150,000 in revenues. The actual revenues totaled \$141,317.



1996 - 1997 Expenditures

PURPOSE OF APPROPRIATION (FUNCTION)	1996-1997				
	Approved Budget	General Fund	State and Federal Projects	Food Service	Total Expended
Regular Education	3,591,619	3,441,526			3,441,526
Special Education	842,852	869,650			869,650
Vocational Education	10,000	5,259			5,259
Other Instructional Programs	137,044	151,360			151,360
Guidance Services	207,393	199,947			199,947
Health Services	94,758	93,385			93,385
Psychological Services	39,197	50,364			50,364
Speech Services	88,787	91,167			91,167
Improvement of Instruction	60,924	32,845			32,845
Educational Media	282,815	262,860			262,860
School Board Administration	43,846	63,015			63,015
Contingency	50,000	0			0
Office of the Superintendent	289,894	334,391			334,391
School Administration Services	423,770	427,156			427,156
Operation of Facilities	573,108	602,675			602,675
Purchase of SAU Building	90,139	90,136			90,136
Pupil Transportation	229,717	226,370			226,370
Managerial Services	680	(28)			(28)
School Building M&R Trust	65,000	46,463			46,463
Debt Service	273,275	273,275			273,275
Fund Transfer - Food Service	205,000			228,252	228,252
Fund Transfer - Grants	150,000		141,317		141,317
Fund Transfer - Prior Year	10,805	18,874			18,874
Total:	7,760,623	7,280,690	141,317	228,252	7,650,260

EXPENDITURE ANALYSIS

The following information is a summary analysis of the variance between the 1996-1997 budget and the expenditures.

Program Function Balance at 6-30-97

Regular Education: \$150,093

Salaries and benefits did not expend all resources, sick bank was unused, Drivers Education funds unexpended; supplies, books, periodicals,

reference materials, and software each did not use all funds allocated; equipment and furniture expenditures were grater than anticipated.

Special Education: (\$26,798)

Salaries, benefits, and legal services did not expend all resources; contracted services and out of district placements were greater in costs than anticipated.

Vocational Education: \$4,741

Fewer students attended the Concord Vocational Center than anticipated and the School and Work program expended less than budgeted.

Other Instructional Programs: (\$14,316)

The combination of an additional sport program and an decrease in budgeted positions which were then filled resulted in this over expenditure.

Guidance Services: \$7,446

Salaries and benefits did not expend all their resources.

Health Services: \$1,373

Salaries and benefits did not expend all their resources.

Psychological Services: (\$11,167)

Increase in services provided by a full time position expended more than budgeted.

Speech Services: (\$2,380)

Speech salaries and travel costs were greater than anticipated.

Improvement of Instruction: \$28,079

Summer curriculum writing, teacher tuition reimbursement and inservice resources were not entirely expended.

Educational Media: \$19,955

The new position of Technology Coordinator was not filled, and repair of technology hardware did not consume all available resources.

School Board Administration: (\$19,169)

Legal service fees were greater than anticipated.

Contingency: \$0

Contingency was returned to the Town.

Office of the Superintendent: (\$44,497)

Superintendent retirement and separation costs, supplies, inservice, Superintendent search, new equipment and furniture for relocation and new employee checks costs were each greater than anticipated.

School Administration Services : (\$3,386)

Proration of the High School Assistant Principal, furniture and equipment were greater than anticipated; instructional improvement, curriculum improvement, telephone, printing, supplies, High School Department Head salaries, principal inservice and due or fees were each less than anticipated.

Operation of Facilities: (\$29,567)

Salaries and benefits, building liability insurance, electricity were less than anticipated; building, heat, ventilation, building interior, grounds and electrical repairs, painting, custodial supplies, new custodial equipment were greater than anticipated.

Purchase of SAU building: \$3

No change from budget.

Pupil Transportation: \$3,347

Transportation was provided for budget amount.

Managerial Services: \$708

High School Accreditation work approaching completion.

School Building Repair and Maintenance Trust: \$18,538

District did not complete Harold Martin School site work and did not expend all of available resources for High School architectural services.

Debt Service: \$0

Expended as budgeted.

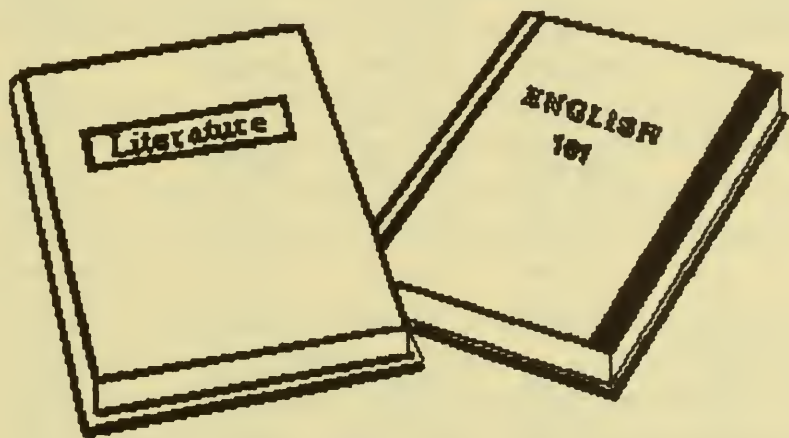
Fund Transfer- Food Service: (\$23,252)

The School Food Service Program started the year with a \$6,062 fund balance. The net activity of this program created a \$16,513 deficit at the end of the fiscal year. The District had raised and appropriated \$20,000 in 1997-1998 in anticipation of this year end amount.

Fund Transfer - Federal and State Grants: \$8,683

The Federal and State grant programs were less in resources than budgeted. This fund is audited to carried a zero fund balance at the end of the fiscal year. The revenues will match the expenditures.

The District received refunds towards the cost of several areas of the budget. Benefits were reduced in cost by Unemployment Compensation refund of \$5,248 and Workers Compensation refund of \$29,949. Both of these refunds were due to a five years good experience rating within a pool of municipalities and school districts. These refunds were expected and the budget had been reduced in anticipation of these off setting revenues. The District also received a property insurance refund of \$6,419. Finally, the District received \$23,357 in reimbursement for special education hearing costs from our errors and omissions insurance. These refunds and reimbursements total \$64,973 and were used to reduce expenditures.



Hopkinton School District

Statement of Bonded Indebtedness

On August 1, 1997 the District issued a series of general obligation bonds ranging in dominations of \$212,000 to \$540,000, totaling in the aggregate \$6,992,000. These bonds have varying interest rates of 4.80-5.00% with yearly maturity dates beginning August 1, 1998 and ending August 1, 2017. The 1988 Harold Martin School Addition was general obligation bond will be paid in full at the cost of \$207,200. The 1997-1998 has a debt service budget of \$227,340 for the first year of this debt cost.

Fiscal Year	Rate	Principal	Interest	Debt Total	State Aid	Net Debt Service Cost
1998	4.8		171,191	171,191	0	171,191
1999	4.8	212,000	337,293	549,293	63,600	485,693
2000	4.8	225,000	326,805	551,805	67,500	484,305
2001	4.8	235,000	315,765	550,765	70,500	480,265
2002	4.8	245,000	304,245	549,245	73,500	475,745
2003	4.8	260,000	292,125	552,125	78,000	474,125
2004	4.8	270,000	279,405	549,405	81,000	468,405
2005	4.8	285,000	266,085	551,085	85,500	465,585
2006	4.8	295,000	252,165	547,165	88,500	458,665
2007	4.8	310,000	237,645	547,645	93,000	454,645
2008	4.8	325,000	222,405	547,405	97,500	449,905
2009	4.9	345,000	206,153	551,153	103,500	447,653
2010	4.9	360,000	188,880	548,880	108,000	440,880
2011	4.9	380,000	170,750	550,750	114,000	436,750
2012	4.9	395,000	151,763	546,763	118,500	428,263
2013	4.9	415,000	131,918	546,918	124,500	422,418
2014	5.0	440,000	110,750	550,750	132,000	418,750
2015	5.0	460,000	88,250	548,250	138,000	410,250
2016	5.0	485,000	64,625	549,625	145,500	404,125
2017	5.0	510,000	39,750	549,750	153,000	396,750
2018	5.0	540,000	13,500	553,500	162,000	391,500
Totals:		6,992,000	4,171,466	11,163,466	2,097,600	8,894,676

Trust Fund Detail

Science Lab Capital Reserve:

Balance on 7-1-1992	107,898.25
1992-1993 Appropriation Transfer:	50,000.00
1992-1993 Interest Earned:	4,827.19
1993-1994 Appropriation Transfer:	50,000.00
1993-1994 Interest earned:	7,023.54
All funds removed to fund the High School science labs in 1994:	(219,748.98)
Total as of 6-30-1995	0.00

School Building Maintenance and Repair Trust

1991-1992 Fund Balance Transfer:	86,345.49
1991-1992 Interest Earned:	990.32
1992-1993 Fund Balance Transfer:	212,413.76
1992-1993 Boiler Replacment Trust transfer:	481.29
1993-1994 Funds Transfered to General Fund:	(100,000.00)
1993-1994 Interest earned:	5,698.12
1993-1994 Fund Balance transfer:	87,557.57
1994-1995 Interest Earned:	9,247.92
1994-1995 Funds Transfer to the General Fund:	(100,000.00)
1995-1996 Funds Transfer to the General Fund:	(75,000.00)
1995-1996 Interest Earned:	19,752.57
1995-1996 Fund Balance Transfered to Trust in 1996-1997:	10,805.00
1996-1997 Funds Transfer to the General Fund:	(46,462.00)
1996-1997 Funds Transfer of unexpended withdrawal:	7,006.00
1996-1997 Interest earned:	6,329.00
1996-1997 Fund Balance Transfered to Trust in 1997-1998:	60,000.00
1996-1997 Funds Available in the Trust:	185,165.04

In 1993-1994 \$100,000 was appropriated to fund the construction of a storage area and renovation of the nurse's office at the Maple Street School, a new technology classroom, some new ceilings, and new heating and venting controls at the High School, and an additional window in the music room at the Harold Martin School.

In 1994-1995 \$100,000 was appropriated to fund for the renovation of the High School Bathrooms and air cleaning equipment in the Industrial Arts area of the High School. The 1995 annual meeting appropriated \$100,000 for the Harold Martin septic system repair. The cost of replacing one field and repairing the d-box was \$38,364. The 1995 annual meeting appropriated \$5,000 for networking and \$25,000 for electrical repairs at the High School. The \$5,000 for networking has been spent. The electrical work at the High School cost \$24,505. The 1997 annual meeting appropriated \$40,000 for high school architectural services and \$25,000 for site work at Harold Martin School. The architectural costs were \$30,742 and the site work to date cost \$8,721 for engineering fees. The work at the Harold Martin School has not yet been completed.

Report of the Annual School Meeting

Hopkinton School District

March 8, 1997

Moderator Charles Dibble called the annual meeting of the Hopkinton School District to order at 9:00 A.M. on March 8, 1996, at the Hopkinton High School gymnasium.

The Moderator explained the parliamentary procedure for the meeting and the process of registered voters obtaining a voting tag from the Supervisors of the Checklist. The bond articles require a ballot vote and the polls will be open for one hour.

The Moderator recognized School Board Chairman Suzanne Sauer for the purpose of introducing members of the School Board: Arpiar Saunders, John Madden, John Zimmerman and Kim Fuller. Also introduced were Superintendent of Schools Edward McHale Jr., Assistant Superintendent of Business Stephania Pearce, Principal of the High School Sandra Burney, Principal of Maple Street School Beth Stevens, Principal of Harold Martin School Kathy Hamblet, Director of Special Education Jane Canning, School District Legal Counsels Thomas Barry and Benjamin Larkin, and School District Clerk Thomas Johnson, Jr.

Mrs. Sauer explained that the School Board had four goals which included: Developing building plans that would address the facility needs for Harold Martin, Maple Street and the High School; to search for a new Superintendent of Schools to replace Mr. McHale, who will retire in June; to successfully negotiate contracts with three separate bargaining units this years, at present the Board has ratified two separate contracts, and lastly to address the issues of communications.

ARTICLE I: The Moderator recognized Suzanne Sauer for the purpose of moving Article 1, seconded by John Madden. To see if the School District will vote to raise and appropriate the sum of \$6,992,000 (Six Million, Nine Hundred Ninety-Two Thousand Dollars) for renovations and additions to the Maple Street School and the Hopkinton High School. Such sum \$6,992,000 (Six Million, Nine Hundred Ninety-Two Thousand Dollars) to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project; to authorize the school Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to see if the School District will vote to raise and appropriate the sum of \$227,340 (Two Hundred Twenty-Seven Thousand Three Hundred Forty Dollars) for first year of debt service, and to authorize the School Board to take any other action or to pass any other vote relative thereto. The School Board and Budget Committee recommend this appropriation (2/3 ballot vote required).

The Moderator recognized Mrs. Sauer for the purpose of introducing the Building Committee. This Committee was a diverse group of individuals with backgrounds which include architects, engineers, consultants, budget committee members, life long residents, parents and business men. Members of the Building Committee: Co-chair John Madden and Marshall Rowe, Jane Bradstreet, Jeff Donohoe, George Killans, Edward Miller, Lee Palizolla, Roger Turcott, Mildred Holmes, John Hastings and Rick Walden. Consultants to the Committee included: Douglas Brown, Roy Banwell, Gary Bertrum, Edward McHale, Stephania Pearce, Sandra Burney, Beth Stevens and David Kent.

The Moderator recognized Marshall Rowe for the purpose of giving the residents a sense of the process that was followed, the work the Committee did, the Committee's findings, the cost of the proposal, and its tax implication. Mr. Rowe explained that the School Board had asked the Committee to evaluate whether the Schools are capable of delivering the education that the Community has expressed as appropriate. The School Board then asked the Committee to consider alternative remedies to any problems found, and to provide them with recommendations on what was felt to be the most appropriate course of action. The Committee found that the schools in 1997 are being asked to deliver a different set of programs and curriculum than they were designed to

provide in the early 1950's and 1960's. The Committee conducted on-site evaluations of the inside and outside of the buildings, and worked with the consultants, architects and engineers. The findings were that the facilities do presently restrict in a significant manner the delivery of the curriculum and programs at both Maple Street School and the High School. One reason is because there has been a gradual increase over the years in the need for special education programs. Furthermore, the Committee found that there is a lot of deterioration behind the walls and above the ceilings of the two schools. The problems include a sprinkler system that presently does not exist for either school. The last impact on the schools is technology. Mr. Rowe said that technology is a critical component for education in 1997. It has to be addressed in a reasonable cost effective way.

Mr. Rowe explained that any recommendation or proposal had to be directed at improving or enabling the delivery of the specified curricular. The programs and curricular that are offered are very strong, but the Committee members were not willing to consider recommendations that would expand the facilities for the sake of aesthetics, if they could not be shown that it would definitively improve the delivery of the curricular and programs. They wanted the facilities to be able to accommodate constant use. The existing facilities and materials that continue to have useful life must be retained. They had to balance the quality of the project versus the cost. There are many parts of the proposal that started out large, but the Committee had to decide on what they thought the community could afford.

Mr. Rowe explained that part of the design of Maple Street School will include changing the traffic patterns and providing additional parking spaces. He stated that the library will be moved to the center of the school and will be expanded to include space for technology. The existing library will be renovated to be used as a science room. There will be two additional classrooms, one being designed to take the special education classroom out of the SAU office, and the second classroom is to replace the room that will be consumed by the new library. There will be a new art room as well as space for administration and faculty. The rest of the classrooms will be renovated. When the renovation and construction is complete the school will be a new facility.

Mr. Rowe then explained the design of the High School, indicating that the addition on the front of the school was thought to be cost effective. In addition there were changes to the traffic flow. There will be a modest increase in parking spaces at the school. The entire existing school will be renovated. A sprinkler system will be added, along with new ventilation, plumbing and electrical work where needed. The top floor of the school, which is the middle school, will have the least changes. There will be an expansion in the size of the classrooms by consuming existing space. There will be no addition to this area, instead it will be renovated. The greatest change will occur on the level that the gymnasium is located on. The reason is because of the library media center which will be moved to the center of the school and expanded. Two computer instructional labs will go where the library is presently. Currently, there are under-sized classrooms on the floor below the gymnasium, so a major part of the project was to provide new and expanded quality classroom space that will be located in the front of the building. The new gymnasium will allow some of current gymnasium space to be used as an auditorium. The auditorium will be constructed with retractable seating, so that the floor space may be used for other activities. There were a number of recommendations made by the educational consultant regarding the size of the facility. It was proposed that there be a college size gymnasium versus a high school gymnasium. The Committee felt that the community could not afford a college size gymnasium. Mr. Rowe explained that the common entry way will allow people to enter a specific area without leaving the entire school open.

The proposal is to renovate 60,000 square feet at the high school at a cost of about \$35.00 per square foot, and to add on 24,000 square feet at an average cost of about \$71.00 per square foot. At Maple Street the proposal is to renovate 22,000 square feet at \$34.00 per square foot, and to add on 9,760 square feet at \$67.00 per square foot. The total construction cost is \$5,247,000.00. There are \$355,000.00 of projected site work cost, which includes removing some ledge. There are fees

and civil engineering costs, which come in at \$560,000.00. Because there may be changes in the cost of materials, they included \$280,000.00 which is a 5% contingency. Also included is the furniture that is needed for both schools, which is budgeted at \$550,000.00. The total cost of this project is \$6,992,000.00. The impact on the operating budget is estimated at slightly over \$50,000.00 a year, which includes an increase in insurance cost and additional custodial services. The Committee recommended to the School Board that the project be funded with a twenty (20) year bond giving the life of the facility, growth of the community, and who will be paying for the project. So, the first full year of tax impact will be \$1.51 per thousand because the current debt service payment for Harold Martin will be paid off.

Dale Warner asked Mr. Rowe how he could be sure that the project would not exceed the \$280,000.00 contingency fund. In response, Mr. Rowe stated that in evaluating Hutter Construction, and Banwell and Associates, the Committee went to other school districts in which Hutter was the construction manager. The Committee received information on how those projects progressed and how many changes there were along the way, along with the cost of those changes. The Committee found that Hutter is extremely confident in estimating the cost of projects. In addition, the School Board will monitor the cost of the project versus the estimated cost, so that the School Board would be able to address any issues as they arise. If there were a problem that caused an increase in cost then there would have to be a cost savings some place else in the project.

Danny Coen questioned whether some of funds that were raised last year for architectural fees for the High School had also been used for Maple Street School. He noted that two years ago, the Town was told by the School Board that Maple Street should be given to the town for use as a municipal facility. Today, the Town is being asked to spend money on Maple Street School. He thinks that the voters are being asked to vote on something that last year they said they didn't want. In response to Mr. Coen's comments, Mr. Madden explained the study of Maple Street School was paid for with the professional fees portion of the school district budget.

Richard Drescher asked why this project did not go out to bid. In response, Mr. Madden stated that the School Board decided that the way to get the best product for the district would be to use a construction management process as opposed to the conventional competitive bid process. This is a process that is currently being used throughout the State, which offers a number of advantages. The district has had input from Hutter Construction throughout this process. The fee that the Town will ultimately pay Hutter is probably lower than what would be paid in the competitive bid process. Hutter as the construction manager is working hand in hand with the School Board and architect. As they go through the actual construction process they will put virtually every aspect of the project out to bid and will select the lowest qualified bid from a range of subcontractors.

Richard Irving Gouley asked what the coupon would be on the bonds, and whether State and Federal income tax is exempt. In response, Mr. Rowe stated that the project will be exempt from State and Federal tax. He was not able to give Mr. Gourley the cost on the bond because it will not be issued until this Spring, however, he believed that the Committee was conservative on their estimates of the interest.

Mary McDonough of Woodland Drive congratulated Mr. Rowe on a thoughtful and productive presentation of the project. She believed that the education offered in a small community is a primary sales point when it comes to selling real estate.

Lee Laylagian asked Mr. Rowe to further explain the maintenance and operating cost. In response, Mr. Rowe stated that the \$50,200.00 is the sum that would be added to the schools operating budget, subsequent to the completion of the project.

Mr. Laylagian asked if traffic flow patterns or public safety was discussed with the Police Department? In response, Mr. Rowe said that the Committee did not have direct discussions with the Police Department. It was concluded from on-site visits that this design will significantly improve the traffic pattern and the safety of the children as they are dropped off and picked up. Mr. Laylagian asked if there is any change in the bus flow pattern and the use of the buses? In response, Mr. Rowe explained that currently some students are dropped off at Maple Street School and picked up by another bus in order to go to Harold Martin. The design focused on providing a safe environment while the children are waiting to be picked up by the other bus.

Wes Cook asked the cost difference in down sizing the gymnasium from a college size to high school gymnasium. In response, Mr. Rowe advised that the architect and construction manager estimated that it would save approximately \$100,000.00.

Danny Coen stated that over the last five years the Town has spent a great deal of money on the maintenance of the buildings. He asked for an explanation of where the money went, and why the buildings are in bad condition. In response to Mr. Coen's concerns, Mr. Rowe stated that the money was spent on a new science lab, new bathrooms and new windows. The improvements made do not address the usable space and the delivery of the curricular and programs. The improvements that have been made to the facilities will not be altered because of this project.

At this time, Mr. Coen moved to amend Article 1 to raise and appropriate the sum \$6,992,000 (Six Million, Nine Hundred Ninety-Two Thousand Dollars) for renovations and additions to the Maple Street School and the Hopkinton High School. Such sum \$6,992,000 (Six Million, Nine Hundred Ninety-Two Thousand Dollars) to be raised through the issuance of bonds or notes not exceeding five (5) years in duration. Mr. Coen's motion was seconded Gerry Adams, who stated that he had concerns with the twenty (20) year term of the bond. He would prefer to see the money go towards the principle payment, rather than interest.

Mr. Edward Miller questioned the tax impact of the proposed amendment. In response, Mr. Madden stated that he and Stephania Pearce have estimated \$4.25 per thousand to the tax rate, as opposed to the \$1.50 proposed.

Mr. Mike Timm reminded everyone that the benefits of the proposal go well beyond the five (5) years. He thought that restricting the bond to five (5) years may put an undue burden on those people that do not have children in school.

There being no further discussion or debate, the Moderator called for a voice vote on the proposed amendment and declared the amendment failed.

Mr. Bill Kerin asked that people remember that there is a tremendous variation of people in the community. He asked that people consider the impact of their actions on the Town and their neighbors. He encouraged people to come up with ideas to attract taxpayers to the Town that are not residential. In regards to the construction project, Mr. Kerin asked if the project would be done as a guarantee cost contract. In response, Mr. Rowe replied yes. Mr. Kerin asked if there is an incentive for the contractor to bring the project in under budget. Mr. Rowe replied no, stating that the Committee had tried to keep the cost as low as possible. Lastly, Mr. Kerin asked if the project would be bonded. In response, Mr. Rowe replied yes.

Arnold Coda stated that he thought that if everything in the Town and School budget passed there would be an impact in the tax rate of \$2.00 to \$2.25 per thousand.

Janelle Laylagian was unsure why the two schools has to be voted on as one project, rather than separately. In response Mr. Rowe stated that both schools are in need of additional space and

Report of Annual School Meeting – Hopkinton School District

March 8, 1997

Page 5

renovation. The Committee felt that it would be more cost effective to do the projects all at once, rather than as two separate projects. Mrs. Laylagian thought that voting on the projects together, the School Board is forcing the people to vote on all or nothing.

Renee Carey stated that she has seen the limitations that the facilities have imposed on her three children. She believed that the children need to have a good facility in order to progress.

Russell Bloch advised that he moved into Hopkinton because of the reputation of the schools. He believes that he has an obligation to the children that will use the schools in the next five years.

Merle Dustin asked the time frame for renovations to the schools. In response, Mr. Rowe stated that the construction will begin on both facilities when school is out. Maple Street will be the priority in 1997 with both new construction and renovation occurring. It is anticipated that Maple Street will be completed by Thanksgiving, so that there will be minimal disruption. The work at the High School will begin in the summer of 1997. The top floor will be renovated during the summer of 1997. The balance of the work at the High School will be completed by the end of the summer of 1998. Mr. Rowe stated that they are confident that the projects will be completed by the dates given.

Donald Drescher questioned whether the projects could be split and voted on separately. In response, Mr. Rowe stated that the cost impact is significant to the community if the projects are separated.

John Moffat stated that he had recalled at a previous meeting a question of whether the total cost of the project is an absolute cap or can the contractor exceed that cost. In response, Mr. Rowe stated that the sum of money being appropriate for the project is the total amount being spent on the project. They will not exceed that figure.

Peggy DiPastina expressed concern about the fact that 75 percent of subcontracts will be by competitive bids. She asked how the Town would determine the 75 percent. Mr. Rowe said that the 75 percent refers to the dollar value of the project. Lastly, Mrs. DiPastina asked why the clerks fees are 10 percent. Mr. Rowe said that in the proposal there is a scope of work that identifies those specific estimates for fees. The Committee compared those costs with other communities and feel that it is reasonable.

Marilyn Cerello Bresaw stated that she works with families that cannot afford to feed their children. She moved to amend Article 1 by dividing the Article into two articles, one being the vote on Maple Street School and the other being the High School. The costs need to be divided in a manner that is necessary for each project. Mrs. Bresaw's motion was seconded by Janelle Laylagian. The vote was called and Mrs. Bresaw's amendment failed.

David Feller questioned whether Mr. Rowe has been speaking on behalf of the School Board, or has he been speaking on behalf of the Building Committee. In response, Mr. Madden stated that Mr. Rowe is representing the Building Committee. However, the School Board has not heard anything from Mr. Rowe that they disagree with. Mr. Feller then asked what affect the project will have on the operating budget for this year. In response, Assistant Superintendent Stephania Pearce explained that the repair line items were increased by approximately \$10,000.00 in the case that Article 1 fails. This money would be offered as a reduction in the warrant in the case that Article 1 passes. Lastly, Mr. Feller asked the estimated cost for the Town to construct a college size gymnasium two years from now. In response, Mr. Rowe anticipated the cost to be many times the \$100,000.00 cost that was previously mentioned.

Mr. Feller offered an amendment to Article 1 to increase the cost of the project by \$100,000.00 for the construction of a college size gymnasium. Mr. Feller motion to amend Article 1 was seconded by Jeff Donohoe.

There being no further discussion or debate, the Moderator called for a voice vote on the proposed amendment and declared the amendment failed.

Betty Eberhart explained that she is a senior citizen, who is in favor of Article 1. She urged the residents to vote for a more reasonable tax system at the State level, instead of punishing the children at the local level because of the taxation.

Richard Langworth questioned how the purchase of the home adjacent to Maple Street School for the purpose of housing the SAU Office has affected the operating budget. In response, Mrs. Pearce stated that the \$21,000.00 that was budgeted for renovations was spent on the building, however, the building was not made handicapped accessible. The classroom in the garage will become more office space once Maple Street is completed.

There being no further discussion or debate, the Moderator explained the procedure for voting by ballot on Article 1. He noted that the polls will remain open for one hour. However, while the meeting waits for the polls to close the Moderator will allow some non-binding discussion on Article XII, which concerns Senate Bill 2. The polls were declared open at 11:52 AM.

The Moderator closed the polls on Article I at 1:06 PM. The Moderator announced the results of Article I with 648 ballots cast, necessary for 2/3 majority is 432 , 517 voting in the affirmative and 128 voting in the negative. Three ballots were improperly marked, therefore, were not counted by the voting machine. Article I passed by more than the 2/3 necessary and was so declared by the Moderator.

Hays Junkins asked for a motion to reconsider Article 1 and that the motion be turned down so that Article 1 cannot be reconsidered at a later time. The Moderator noted that at any time during the meeting a vote may be reconsidered and there is not a rule that it cannot be reconsidered again. However, the meeting could move to restrict reconsideration of any previously passed articles. If that motion passes that does not negate the ability of the meeting to reconsider a vote, but it does negate the ability to reconsider at this meeting. It would then require at least seven (7) days beyond this meeting, with posting and notice. There was no further action on reconsideration at this time.

Article II: The Moderator recognized Suzanne Sauer for the purpose of moving Article II, seconded by John Zimmerman. To hear reports of agents, auditors, committees and officers chosen, or to take any other action in relation thereto.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article II passed.

Article III: The Moderator recognized Suzanne Sauer for the purpose of moving Article III, seconded by Kim Fuller To see if the School District will vote to establish the salaries of the School Board and the compensation for any other officers or agents of the District as printed in the 1997/1998 budget, or to take any other action in relation thereto.

Mrs. Sauer explained that the specific funds that have been budgeted as salaries for the School Board have not changed. The article includes the cost for four School Board members at \$1,000 a piece and one member at \$1,250. The School District Clerk and Moderator each receive \$75.00, the Checklist Ballot Clerks each receive \$200, and the Treasurer receives \$2,400.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article III passed.

Article IV: The Moderator recognized Suzanne Sauer for the purpose of moving Article IV, seconded by Arpair Saunders. To see if the School District will vote to raise and appropriate \$7,674,006 (Seven Million, Six Hundred Seventy-Four Thousand, Six Dollars) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of statutory obligations of the District, or to take any other action in relation thereto (The School Board and Hopkinton Budget Committee recommends this appropriation).

Mrs. Sauer stated that the budget before the meeting reflects the districts commitment to the instructional program, while accommodating an increase of approximately 46 new students. The budget increase is \$154,327 which does not include any special warrants or negotiated salary increases. The increases are due primarily to three new staff positions, which include one full-time seventh grade teacher, and two half-time special education aids. The cost for this is approximately \$51,000. There was an 18 1/2 percent increase in New Hampshire Retirement and additional increases in Workers Compensation and Dental Insurance. These increases total over \$41,000 in new funds for staff benefits. \$22,000 of the increase in the budget reflects a three percent (3%) budgeted increase for non-bargained staff salaries. These figures are for planning purposes only. The increases will be decided at the end of the year when evaluations take place. \$39,000 of the increase in the budget is for the increase in special education tuition and an increase in transportation cost.

Mr. Coda asked for an explanation with respect to the overall cost of special education, not just the increase this year. In response, Mrs. Sauer explained that special education for the 1996/1997 year was \$142,000, currently we are at \$205,019. The increase is because of additional tuition. The district is obligated to provide the service to the students. They try to budget based on prior programs, however, they do not know who is moving into the district and what services we will be obligated to provide. Special Education is also included in language, transportation costs, consulting fees and testing. There was a reduction in professional services from 1992/1993 to 1994/1995, which represented a cost shift from contracted services to employed services. These costs are now in salaries and benefits. The major increases have been in out of district placements and transportation costs. The past year, the district moved some of the costs for legal services into the budget used for special education. The increase over six years is \$174,326 or an average of \$29,054 per year.

Dale Warner questioned the overall increase in his taxes this year if everything requested passes. In response, Mrs. Sauer explained that the operating budget is a 2.5 percent increase, which does not include all of the warrant articles. If all the warrant articles pass in addition to the operating budget it would be a 1.43 percent increase over last years budget. If the total budget passes and it is matched against all of the other revenues, with the current tax assessment, we would realize a 1.9 percent increase, which would translate into .39 cents additional money on the tax rate. Mr. Warner thought that including Article 1 and the Town's budget, his taxes would increase between \$300 to \$400.

The Moderator received a request in writing from five (5) registered voters for a ballot vote on Article IV. There being no further discussion or debate, the Moderator announced that the meeting will proceed with a ballot vote on Article IV.

The Moderator announced the polls closed for voting by ballot on Article IV. There were 244 votes in favor and 44 votes in opposition. Article IV passed.

Article V: The Moderator recognized Suzanne Sauer for the purpose of moving Article V, seconded by Arpiar Saunders. To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Hopkinton Education Association (teachers) which calls for the following increases in salaries and benefits:

		(Estimated Increases)
Year 1	1997-1998	\$127,146
Year 2	1998-1999	\$119,748
Year 3	1999-2000	\$126,795

and further to raise and appropriate the sum of \$127,146 (One Hundred Twenty-Seven Thousand, One Hundred Forty-Six Dollars) for the 1997-1998 year, such sum representing the additional costs attributable to the increase in salaries and benefits (FICA, Retirement, Workmen's Compensation, Life Insurance and Long-Term Disability) over those of the appropriation at the current staffing levels paid in the 1996-1997 fiscal year (The Hopkinton School Board and Hopkinton Budget Committee recommends this appropriation).

Mr. Saunders explained that over the past year the School Board has had negotiations with the Hopkinton Education Association, which is the union that represents the eighty (80) teachers that work in the District. The School Board had successfully negotiated a three year contract which will be in affect from July 1997 through June 30, 2000. The negotiated contract reflects a 1 percent increase in salaries for the first year. A 1.5 percent increase for the second year and a 1.7 percent increase for the third year. In addition, the district has a step system for salaries, and a system in which teachers receive compensation based on their educational attainment and the years they have been teaching. The first year of the contract will be a 3.45 percent increase in total cost. For the second year there will be a 3.14 percent increase and for the third year there will be a 3.25 percent increase.

Arnold Coda asked whether the District continues to pay the teachers health insurance? In response, Assistant Superintendent Stephania Pearce advised that the numbers reflected in the warrant article reflect about a ten (10) percent increase for those benefits that are mentioned in the article. There were no changes in dental and health insurance, so there is no impact on the warrant. The teachers do have Blue Cross/Blue Shield, with a \$100 deductible. The district pays 100 percent of the cost of the dental and health insurance. Mr. Coda believed that the teachers should pay towards the premium costs for their health insurance.

Mr. Coda asked if there is going to be an increase in the premium cost of the health insurance. In response, Mrs. Pearce explained that the premium has gone up 7 percent, however, the budget does not reflect the increase because the budget was finalized before the District was given notice of the increase. Mr. Coda then asked where the 7 percent will be reflected within the budget. In response, Mrs. Pearce stated that if necessary the money will come from the contingency, however, if during the process of the 1997/1998 tax year the money can come from the operating cost of the budget, then the money will not come from the contingency.

David Feller stated that it is a fact that when people start paying for a portion of their insurance coverage they become smarter consumers, therefore, the total cost of the program is reduced.

Mr. Saunders responded to the concerns by saying that the District has put the union on notice that the benefit programs and cost share of premiums will be a topic of discussion during the next negotiations.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article V passed.

Report of Annual School Meeting -- Hopkinton School District

March 8, 1997

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ARTICLE VI: The Moderator recognized Suzanne Sauer for the purpose of moving Article VI, seconded by John Zimmerman. To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Teamsters Union (Custodians) which calls for the following increases in salaries and benefits:

		(Estimated Increases)
Year 1	1997-1998	\$ 9,986
Year 2	1998-1999	\$ 9,873
Year 3	1999-2000	\$10,177

and further to raise and appropriate the sum of \$9,986 (Nine Thousand, Nine Hundred Eighty-Six Dollars) for the 1997-1998 year, such sum representing the additional costs attributable to the increase in salaries and benefits (FICA, Retirement, Workmen's Compensation, Life Insurance and Long-Term Disability) over those of the appropriation at the current staffing levels paid in the 1996-1997 fiscal year (The Hopkinton School Board and Hopkinton Budget Committee recommends this appropriation).

Mr. Zimmerman explained that there are 9.7 custodians in the district. This contract will give the custodians a 3.5 percent increase in wages for each year for the next three years.

Arnold Coda questioned the deductible for medical insurance for the custodians, and further asked whether they contribute money towards the premium costs. In response, Mrs. Pearce explained that in the last agreement with the custodians, the District agreed that they could remain where they are with their health insurance, which is with a \$500 deductible that is paid by the district, or they could fund the difference and join a \$300 deductible. Approximately half of the custodians have agreed to the \$300 deductible. Mr. Coda asked why the custodians are paying a greater share for their medical coverage than what the teachers are paying. In response, Mrs. Pearce stated that is the way the program was set up when the SAU was formed. Mr. Coda believed that the system is unfair. He felt this way when he was a member of the School Board.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article VI passed.

ARTICLE VII: (The district) by reassessing and reevaluating the needs of this district, you will combine the Superintendent of Schools position and the Assistant Superintendent's position. This to be completed by July 1, 2000 (by petition). The Article was not moved or seconded, thus it was passed over.

ARTICLE VIII: The Moderator recognized Suzanne Sauer for the purpose of moving Article VIII, seconded by Kim Fuller. To see if the School District will vote to establish a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to raise and appropriate \$50,000 (Fifty Thousand Dollars) to be placed in this fund, or to take any other action in relation thereto (The Hopkinton School Board and Hopkinton Budget Committee recommends this appropriation).

School Board Member Kim Fuller explained the Article. There was no further discussion, and Article VIII was passed.

ARTICLE IX: The Moderator recognized Suzanne Sauer for the purpose of moving Article IX, seconded by Kim Fuller. To appropriate for the purposes of adding to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, Article 12, any fund balance not to exceed \$60,000 (Sixty Thousand Dollars) in excess of \$50,000 (Fifty Thousand Dollars) as of June 30, 1997

or take any other action in relation thereto (The Hopkinton School Board and Hopkinton Budget Committee recommends this appropriation).

Kim Fuller spoke to the Article and it was voted in the affirmative.

ARTICLE X: To transact any other business that may legally come before said meeting.

At this time Arpiar Saunders recognized Suzanne Sauer and John Zimmerman for their years of service on the Hopkinton School Board and a plaque was presented to each.

Richard Gourley asked what the average daily attendance was in our school system and also the number of kids that go to other schools in grades 7 - 12. Superintendent McHale replied that our school system has a 95% attendance record and between 8% and 10% of our kids go to other schools to complete their high school education.

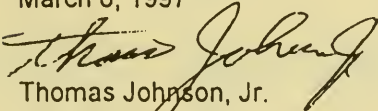
Arnold Coda moved to reconsider Article I, seconded by Lee Laylagian. Erick Leadbeater urged voters to turn down this motion.

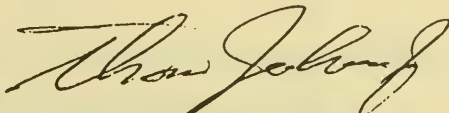
The Moderator called for a vote and the motion was defeated.

There being no further discussion, Suzanne Sauer moved and John Zimmerman seconded to adjourn the meeting at 2:22 PM. All were in favor.

Respectfully submitted,

A true record "Attest"
March 8, 1997


Thomas Johnson, Jr.
School District Clerk


Thomas Johnson, Jr.
School District Clerk

Addendum: The following two articles were voted upon by ballot on March 11, 1997:

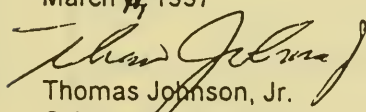
Article XI: The following School District Officers were declared elected: School Board Member Renee E. Carey, School Board Member Edward M. Kaplan, Moderator Charles E. Dibble, Clerk Thomas Johnson, Jr., and Treasurer John Hastings.

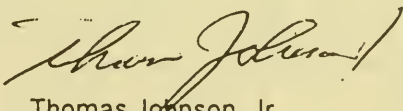
Article XII: Shall we adopt the provisions of the RSA 40:13 to allow official ballot voting on all issues before the School District? (By Petition) (The Hopkinton School Board does not recommend this article.) Article XII was defeated.

Yes 474

No 553

A true record "Attest"
March ~~8~~ 1997


Thomas Johnson, Jr.
School District Clerk


Thomas Johnson, Jr.
School District Clerk

1998 - 1999
School District Budget (MS-27)

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
61 So. Spring St., P.O. Box 1122
Concord, NH 03302-1122
(603) 271-3397

MS-27



BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 24

BUDGET OF THE SCHOOL DISTRICT

OF _____ Hopkinton _____ N.H.

Appropriations and Estimates of Revenue for Fiscal Year From

July 1, 1998 to June 30, 1999

IMPORTANT: Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school district clerk, and a copy sent to the Department of Revenue Administration at the address above.

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

Budget Committee: (Please sign in ink)

Date 7-10-1998

Lucile Laskin

Richard D. Dyer

Shirley A. [Signature]

Thomas M. O'Donnell

John F. Richardson

Eric Leadbeater

Robert [Signature]

John [Signature]

(Revised 1997)

Budget of the School District of Hopkinton

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr Art. #	Expenditures for Year 7/1/96 to 6/30/___	Appropriations Prior Year As Approved By DRA	SCHOOL BOARD'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
INSTRUCTION (1000-1999)								
1100-1199	Regular Programs	3	3,441,526	3,651,750	3,783,916		3,783,916	
1200-1299	Special Programs	3	869,650	926,434	925,227		925,227	
1300-1399	Vocational Programs	3	5,259	5,000	5,000		5,000	
1400-1499	Other Programs	3	151,360	170,262	171,609		171,609	
1600-1699	Adult/Continuing Ed							
SUPPORT SERVICES (2000-2999)								
Pupil Services								
2110-2119	Attendance & Social Work							
2120-2129	Guidance	3	199,947	214,323	231,357		231,357	
2130-2139	Health	3	93,385	95,053	97,428		97,428	
2140-2149	Psychological	3	50,364	49,834	56,934		56,934	
2150-2159	Speech Pathology & Audiology	3	91,167	96,984	99,048		99,048	
2190-2199	Other Pupil Serv.							
Instructional Staff Services								
2210-2219	Improvement of Instruction	3	32,845	73,313	80,078		80,078	
2220-2229	Educational Media	3	262,860	284,121	337,768		337,768	
2290-2299	Other Instr. Staff							
General Administration								
2310	School Board							

Year 1998-1999

Budget of the School District of

Hopkinton

MS 41

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr Art. #	Expenditures for Year 8/1/96 to 6/30/96	Appropriations Prior Year as Approved by DBA	SCHOOL BOARD'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
2310 870	Contingency							
2310-2319	All Other Objects	3	63,015	36,917	39,551		39,551	
Office of Superintendent								
2320 351	SAU Mgmt. Services							
2320-2329	All Other Objects	3	334,391	295,471	315,246		315,246	
2330-2339	Special Area Admin. Services							
2390-2399	Other Gen. Adm. Serv.							
2400-2499	School Admin. Serv.	3	427,156	468,836	501,908		501,908	
Business Services								
2520-2529	Fiscal							
2540-2549	Operation & Maint. of Plant	3	602,675	621,948	680,137		680,137	
2550-2559	Pupil Transport.	3	226,370	238,692	278,960		278,960	
2570-2579	Procurement							
2590-2599	Other Business Serv							
2600-2699	Managerial Services		(28)					
2900-2999	Other Support Serv.							
3000-3999	COMMUNITY SERVICES							
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION		136,599					
OTHER OUTLAYS (5000-5999)								
5100 830	Debt Serv. - Princ.	3	250,000	200,000	212,000		212,000	

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art. #	Expenditures for Year 3/1/96 to 6/30/97	Appropriations Prior Year as Approved by BSA	SCHOOL BOARD'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
5100 840	Debt Serv. - Int.	3	23,275	234,539	337,293		337,293	
Fund Transfers								
5220	To Special Revenue	3	141,317	150,000	175,000		175,000	
5230	To Capital Projects		8,070					
5240	To Food Service	3	228,252	225,000	227,500		227,500	
5250-5254	To Capital Reserve		10,805					
5255	To Health Maint. Trust							
5256-5259	To Other Trusts							
	Supplemental							
	Deficit							
SUBTOTAL 1			7,650,260	8,038,477	8,555,960		8,555,960	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art#	Amount	Acct. #	Warr. Art#	Amount
1100	4	3,927	2220	4	2,935
1200	4	18,485	2410	4	1,664
2120	4	365			
2130	4	1,885			
2150	4	1,297			

Budget of the School District of Hopkinton

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriating to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Expenditures for Year 7/1/96 to 6/30/97	Appropriations Prior Year As Approved By DRA	SCHOOL BOARD'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
2220	Purchase of Technology	6			175,000		175,000	
5250	School Building & Maintenance Trust	7		60,000	60,000		60,000	
SUBTOTAL 3 Recommended					235,000		235,000	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) contingency appropriations; 3) supplemental appropriations for the current year for which funding is already available; or 4) deficit appropriations for the current year which must be funded through taxation.

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, VI)	Warr. Art.#	Expenditures for Year 7/1/96 to 6/30/97	Appropriations Prior Year As Approved By DRA	SCHOOL BOARD'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
See detail	Hopkinton Education & Support Staff Agree.	4			30,558		30,558	
2320	Contingency	5		50,000	50,000		50,000	
4600	School Building & Maintenance Trust	8		46,463	71,852		71,852	
SUBTOTAL 3 Recommended					152,410		152,410	

Year 1998-1999

Budget of the School District of Hopkinton

Acct. #	SOURCE OF REVENUE OR CREDIT	Warr. Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	Estimated Revenue Ending Fiscal Year
REVENUE FROM STATE SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3110	Foundation Aid				
3210	School Building Aid		102,388	97,676	101,276
3220-3223	Area Vocational School				
3230	Driver Education			6,720	6,720
3240	Catastrophic Aid		56,074	54,085	54,000
3250	Adult Education				
	Child Nutrition		37,373	16,600	25,000
	Kindergarten Aid		38,000	57,000	58,000
	Other State Aid (Specify)				
REVENUE FROM FEDERAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4410	IASA, Title I & II		2,771	25,000	35,000
4430	Vocational Education		95,410	75,000	60,000
4450	Adult Education				
4460	Child Nutrition Programs				
4470	Handicapped Programs		33,659	40,000	55,000
	Federal Forest Land				
	Other Federal Sources (Identify)		9,476	10,000	25,000
LOCAL REVENUE OTHER THAN TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5100	Sale of Bonds or Notes			6,992,000	
5230	Transfer from Capital Projects Fund				175,000
5250	Transfer from Capital Reserve Fund				
5255	Transfer from Expendable Trust Fund		46,463		71,852
1300-1360	Tuition		25,816		
1400-1443	Transportation Fees				
1500-1599	Earnings on Investments		(167)		
1600	Food Service		168,304	188,400	190,000
1700-1799	Pupil Activities		3,814	4,000	4,000

1998-1999

Hopkinton

Acct.#	Source of Revenue or Credit	Warr. Art.#	Actual Revenues Prior Year	Revised Revenue Current Year	Estimated Revenue Ending Fiscal Year
1800	Community Services Activities				
1900-1999	Other Local Sources (identify)				
	Rent		2,939	4,000	4,000
	Donations		1,627	700	700
	Other		8,890		
	Refunds			20,000	
	THIS SECTION FOR CALCULATION OF RAN's (REIMBURSEMENT ANTICIPATION NOTES) PER RSA 198:20-D FOR CATASTROPHIC AID BORROWING RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ = NET RAN _____				
	Supplemental Appropriation (Contra)				
	Appropriations Voted From Fund Balance				
	Fund Balance to Reduce Taxes		60,805		
TOTAL REVENUES AND CREDITS			693,643	7,591,181	865,548

BUDGET SUMMARY

	SCHOOL BOARD'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Recommended (from page 3)	8,555,960	8,555,960
SUBTOTAL 2 Special warrant articles Recommended (page 4)	235,000	235,000
SUBTOTAL 3 "Individual" warrant articles Recommended (page 4)	152,410	152,410
TOTAL Appropriations Recommended	8,943,370	8,943,370
Less: Amount of Estimated Revenues & Credits (from above)	865,548	865,548
Estimated Amount of Taxes To Be Raised	8,077,822	8,077,822

Rev. 1997

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Local Govt. Unit: Hopkinton School Fiscal Year Ending: 06-30-1999

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee	8,943,370
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	212,000
3. Interest: Long-Term Bonds & Notes	337,293
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	160,179
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	709,472
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	8,233,898
8. Line 7 times 10%	823,389

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba

Warrant Articles for the Annual School District, March 7, 1998

WARRANT FOR THE 1998 ANNUAL SCHOOL DISTRICT MEETING THE STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of HOPKINTON, in the County of MERRIMACK, in the said State, qualified to vote in school district affairs:

You are hereby notified to meet at the Hopkinton Middle/High School in said HOPKINTON on Saturday, the 7th of March, 1998, next at 9:00 a.m. o'clock in the forenoon to act upon the following subjects:

ARTICLE I: To hear reports of agents, auditors, committees and officers chosen, or to take any other action in relation thereto.

ARTICLE II: To see if the School District will vote to establish the salaries of the School Board and the compensation for any other officers or agents of the District as printed in the 1998/1999 budget, or to take any other action in relation thereto.

ARTICLE III: To see if the School District will vote to raise and appropriate \$8,555,960.00 (Eight Million, Five Hundred Fifty-Five Thousand, Nine Hundred Sixty Dollars) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of statutory obligations of the District, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE IV: To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Hopkinton Education Support Staff which calls for the following increases in salaries and benefits:

1997-1998	\$29,868
1998-1999	\$30,558
1999-2000	\$21,205

and further to raise and appropriate as a deficit appropriation the sum of \$29,868 (Twenty Nine Thousand, Eight Hundred and Sixty Eight Dollars) to fund the costs of salaries and benefits for the 1997-1998 school year; and further to raise and appropriate the sum of \$30,558 (Thirty Thousand, Five Hundred and Fifty Eight Dollars) for the 1998-1999 year, such sum representing the additional costs attributable to the increase in salaries and benefits over the appropriation for staffing levels paid in the 1997-1998 fiscal year. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE V: To see if the School District will vote to establish a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to raise and appropriate \$50,000 (Fifty Thousand Dollars) to be placed in this fund, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE VI: To see if the Hopkinton School District will vote to appropriate \$175,000 (One Hundred Seventy-Five Thousand Dollars), or whatever amount is available, for the purpose of improving technological capabilities as on file at the Hopkinton School District SAU office, and to authorize the transfer of these funds from the June 30, 1998 surplus for this purpose, or to take any other action related to. The Hopkinton School Board designates this article to be a special non-lapsing article for a period of five (5) years or when the funds are depleted, whichever comes first. (These funds are the interest earnings accrued from the bond proceeds issued in 1997 for the renovations and additions to the Maple Street School and the Hopkinton Middle/High School.) (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE VII: To appropriate for the purposes of adding to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, Article 12, any fund balance not to exceed \$60,000 (Sixty Thousand Dollars) in excess of \$50,000 (Fifty Thousand Dollars) as of June 30, 1998 or take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE VIII: To see if the Hopkinton School District will vote to withdraw and appropriate \$71,852 (Seventy-One Thousand, Eight hundred and Fifty-Two Dollars) from the School Building Repair and Maintenance Trust Fund, established March 6, 1993, Article 12, for the purpose of repairs at the Harold Martin Elementary School and for the purpose of improving Technological capabilities at the Maple Street School and the Hopkinton High School, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE IX: To transact any other business that may legally come before said meeting.

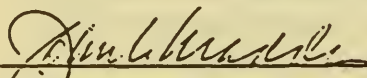
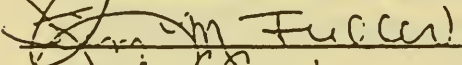
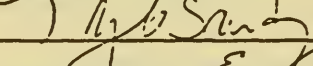
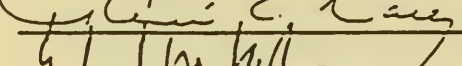
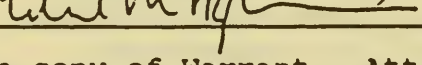
FURTHER: You are hereby notified to meet at the Hopkinton Town Hall on the 10th day of March, 1998 with the polls open at 7:30 a.m. and remaining open continually until 7:00 p.m. to act upon the following subjects:

To choose by nonpartisan ballot, the following School District Officers.

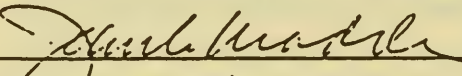
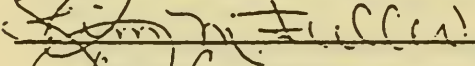
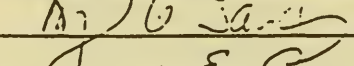
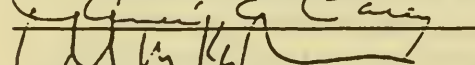

- a. 1 School Board Member 3 Year Term
- b. 1 Moderator 1 Year Term
- c. 1 Clerk 1 Year Term
- d. 1 Treasurer 1 Year Term

ARTICLE X: Shall we adopt the provisions of the RSA 40:13 to allow official ballot voting on all issues before the School District? (By Petition) (The Hopkinton School Board does not recommend this article.)

Given under our hands at said Hopkinton this 17th day of February, 1998.

	John C. Madden, Chairman
	Kim M. Fuller, Vice Chairman
	Arpiar G. Saunders
	Renee E. Carey
	Edward M. Kaplan

A true copy of Warrant - Attest:

	John C. Madden, Chairman
	Kim M. Fuller, Vice Chairman
	Arpiar G. Saunders
	Renee E. Carey
	Edward M. Kaplan

**HOPKINTON SCHOOL DISTRICT
1998-1999 BUDGET
TOTAL OF OPERATIONAL PROGRAMS**

The 1998-1999 Hopkinton School District Operational Budget has been grouped into five sections: Instructional Programs; Student and Staff Services; Administrative Services; Facilities and Transportation; and Debt Service and Fund Transfers.

This budget information does not contain any special warrant articles.

Instructional Programs

The functions found within the Instructional Programs group are Regular Educational programs, Special Educational programs, Vocational programs and Other Instructional programs.

Regular Educational Programs (1100)

The Regular Education portion of the 1998-1999 budget contains instructional activities designed to provide our K-12 students with learning experiences that prepare them to become productive citizens, and family members. All grade levels and subjects are funded in this section.

REGULAR EDUCATION	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	2,702,084	2,641,253	2,760,174	2,816,315	56,141
BENEFITS	638,809	570,952	643,264	729,270	86,006
PROFESSIONAL SERVICES	12,440	973	10,302	24,500	14,198
PROPERTY SERVICES	26,641	26,292	35,265	34,215	(1,050)
OTHER SERVICES			0	0	0
SUPPLIES AND MATERIALS	139,492	127,069	146,701	150,502	3,801
PROPERTY	69,699	73,231	50,959	23,704	(27,255)
OTHER ITEMS	2,454	1,756	5,085	5,410	325
TOTAL:	3,591,619	3,441,526	3,651,750	3,783,916	132,166

- The salary section contains funds for the Early retirement process. The total cost of early retirement is \$96,710. This amount includes \$20,000 for second payments for the teachers who are retiring June 1998 and the estimated cost of three teachers to retire in 1999 is calculated to be \$86,826. The total has been reduced by \$20,000 to represent expected savings.

New Staff position:			
Harold Martin and Maple Street Schools	3/5 Reading Teacher	Increase the current Maple Street Reading teacher to full time	\$14,125

- The increase in benefits is due to an increase in health insurance costs by 29% and other salary fixed charges increases. This section has been reduced by \$20,000. We are seeking a less expensive provider of the same plan and plan to have a reduced cost figure in mid January.
- Professional Services has increased because of a contract with the Concord Arts Center for chorus instruction at the two elementary schools. This service costs \$15,000.
- The Property section shows a decrease of \$27,255. In an effort to consolidate technology purchases all requests have been combined in the Media Section of the budget. The district wide total for instructional technology purchases within this budget is \$52,000.



Special Education Programs (1200)

These funds are for instructional activities designed primarily to deal with students who require special services. These services include pre-kindergarten, kindergarten, elementary and secondary services for the mentally retarded, physically handicapped, emotionally disturbed, and students with learning disabilities.

SPECIAL EDUCATION	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	528,367	505,960	539,039	554,685	15,646
BENEFITS	93,929	90,642	117,512	116,642	(870)
PROFESSIONAL SERVICES	41,133	43,747	50,764	40,547	(10,217)
PROPERTY SERVICES					
OTHER SERVICES	163,382	215,280	198,906	199,717	811
SUPPLIES AND MATERIALS	11,105	8,399	10,893	10,932	39
PROPERTY	2,836	4,742	7,220	554	(6,666)
OTHER ITEMS	2,100	880	2,100	2,150	50
TOTAL:	842,852	869,650	926,434	925,227	(1,207)

- Salaries have increased because several unbudgeted program or IEP aide positions were added during the 1997-1998 year. All aides have been level funded to the 1997-1998 contracts. There will be a warrant to ratify the new Hopkinton Education Support Staff contract.
- Benefits show a decrease because of the new contract. Some of these funds will be part of that cost.
- Professional Services shows a decrease because we have reduced the cost of Special Education legal budget by \$5,000, reduced testing funds by \$1,000 and contracted Physical Therapy by \$4,200.
- Other Services: This portion of the Special Education budget funds postage, telephone, travel and tuition for out of District placements.
- Property: The decrease is due to a reduced request for computers.

Vocational Programs (1300)

These funds are for instructional activities that provide students with the opportunity to develop the knowledge, skills and attitudes needed for employment in an occupational area. These funds are for tuition to the Concord School District Regional vocational program.

VOCATIONAL EDUCATION	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
OTHER PURCHASED SERVICES	10,000	5,259	5,000	5,000	0
TOTAL:	10,000	5,259	5,000	5,000	0

- The \$5,000 is for tuition to the Concord High School Vocational Center. Currently six students participate in this program.

Other Instructional Programs: (1400)

This section contains funds for activities commonly known as co-curricular programs. Funds in this category are for the coaches, officials, equipment and supplies for school sponsored activities, under the guidance and supervision of staff designed to provide students such experiences such as motivation, enjoyment and improvement of skills. Co-curricular activities normally supplement the regular instructional program and include such activities as band, chorus and athletics.

OTHER INSTRUCTIONAL PROGRAMS	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	79,858	101,481	108,892	109,944	1,052
BENEFITS	10,100	9,706	12,636	14,028	1,392
PROFESSIONAL SERVICES	4,495	2,722	4,375	4,430	55
PROPERTY SERVICES	400	620	400	400	0
OTHER SERVICES				0	0
SUPPLIES AND MATERIALS	12,957	12,304	13,185	13,492	307
PROPERTY	8,459	8,294	9,199	6,910	(2,289)
OTHER ITEMS	20,775	16,233	21,575	22,405	830
TOTAL:	137,044	151,360	170,262	171,609	1,347



Student and Staff Services

Student and Staff Services include Guidance Services; Health Services; Psychological Services; Speech Pathology and Auditory Services; Improvement of Instruction Services and Media Services.

Guidance Services (2120)

These funds provide for counseling with students and parents, consultation on learning problems, and evaluation of students, assisting students as they make their own educational and choose career plans.

GUIDANCE SERVICES	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	166,458	160,697	166,610	175,494	8,884
BENEFITS	35,748	33,166	39,359	45,986	6,627
PROFESSIONAL SERVICES	1,413	2,021	1,836	1,154	(682)
PROPERTY SERVICES			0	0	0
OTHER SERVICES			0	0	0
SUPPLIES AND MATERIALS	1,217	1,698	1,502	2,728	1,226
PROPERTY	2,557	2,365	5,016	5,995	979
OTHER ITEMS				0	0
TOTAL:	207,393	199,947	214,323	231,357	17,034

- Most of this is due to salaries and benefits costs.

- Property: The Guidance department of the High School needs more fire proof file cabinets and an additional office computer.

Health Services (2130)

These funds include physical and mental health services. This is predominately for school nursing services and does include some direct instruction.

HEALTH SERVICES	1996- 1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	74,805	74,275	75,751	75,400	(351)
BENEFITS	13,756	12,483	14,698	14,871	173
PROFESSIONAL SERVICES	800	448	800	600	(200)
PROPERTY SERVICES	250	91	307	310	3
OTHER SERVICES	450	533	500	500	0
SUPPLIES AND MATERIALS	2,997	3,013	2,997	2,997	0
PROPERTY OTHER ITEMS	1,700	2,542		2,750	2,750
	0			0	0
TOTAL:	94,758	93,385	95,053	97,428	2,375

- Property: The Nurse assistants are beginning to keep student records on computers. This amount will add one machine.

Psychological Services (2140)

These funds include activities concerned with administering psychological tests and interpreting the results. The gathering and interpreting of information about student behavior, working with staff members in planning school programs to meet the special needs of pupils as indicated by psychological tests is included here. Also, behavioral evaluation, planning and managing a program of psychological services, including psychological counseling for students, staff and parents is funded in this section.

PSYCHOLOGICAL SERVICES	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	33,200	41,995	43,252	49,444	6,192
BENEFITS	5,252	6,865	5,691	6,599	908
PROFESSIONAL SERVICES					
PROPERTY SERVICES					
OTHER SERVICES					
SUPPLIES AND MATERIALS	745	959	891	891	
PROPERTY		545			
OTHER ITEMS					
TOTAL:	39,197	50,364	49,834	56,934	7,100

- Salaries: The school Psychologist has been placed on the Hopkinton Education Association scale.

Speech Pathology Services (2150)

These funds include activities which have as their purpose the identification, assessment, and treatment of children with impairments in speech, hearing and language.

SPEECH SERVICES	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	65,386	66,552	67,804	69,176	1,372
BENEFITS	11,036	10,755	11,912	12,719	807
PROFESSIONAL SERVICES	10,800	11,806	15,000	15,000	0
PROPERTY SERVICES					
OTHER SERVICES	150	720	500	500	0
SUPPLIES AND MATERIALS	1,415	1,334	1,768	1,653	(115)
PROPERTY					
OTHER ITEMS					
TOTAL:	88,787	91,167	96,984	99,048	2,064

Improvement of Instruction Services (2210)

This section includes activities designed primarily for assisting teaching and support staff in planning, developing, and learning experiences for students. These activities include curriculum development, staff development, inservice training and other training programs for instructional and support staff.

IMPROVEMENT OF INSTRUCTION	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	12,000	5,982	16,650	16,650	0
BENEFITS	25,348	11,572	30,588	31,883	1,295
PROFESSIONAL SERVICES	22,376	13,947	24,875	30,215	5,340
PROPERTY SERVICES	0				0
OTHER SERVICES	0				0
SUPPLIES AND MATERIALS	1,200	1,344	1,200	1,330	130
PROPERTY	0				0
OTHER ITEMS	0				0
TOTAL:	60,924	32,845	73,313	80,078	6,765

- Salaries: Curriculum writing stipend funds.
- Benefits: Fixed charges for the curriculum writing stipends and tuition reimbursement costs.
- Professional Services: Funds for inservice and staff development programs.
- Professional Services: These funds are for inservice training for the staff.

Media Services (2220)

This section includes both the libraries and computer assisted instruction programs. The library programs include activities such as selecting, acquiring, preparing, cataloging, and circulating books and other materials. The computer assisted instruction includes activities concerned with planning, programming, writing, and presenting educational projects which have been especially programmed for a computer to be used as the principal medium of instruction.



MEDIA SERVICES	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	145,306	125,796	147,990	176,604	28,614
BENEFITS	23,977	21,912	21,829	25,626	3,797
PROFESSIONAL SERVICES	842	4,749	892	892	0
PROPERTY SERVICES	8,150	7,836	10,400	12,440	2,040
OTHER SERVICES	630		0	0	0
SUPPLIES AND MATERIALS	61,029	61,248	62,352	67,921	5,569
PROPERTY	42,881	41,319	40,658	54,285	13,627
OTHER ITEMS	0			0	0
TOTAL:	282,815	262,860	284,121	337,768	53,647

- Salaries have increased due to the increased position:

District Wide or k-6 position	Expand current 1/5 Technology position	Currently the District budget contains \$20,000 for this part time position. This request would create a full time position	\$25,000
--	---	--	-----------------

- Property Services: Increase due to increase in equipment that must be maintained and repaired.
- Property: Increase due to district wide technology placement within this function.

Administrative Costs

The Administrative Cost section of the 1998-1999 budget includes school board services, treasurer, annual district meeting costs, legal expenses, audit fees, the office of the superintendent and the school administrative offices.

School Board Activities (2311)

This section includes activities of the School Board according to State law and their responsibilities for the development of policy and oversight of the District. These include the costs of the district treasurer and services rendered in connection with any school system election. These include the election of

officers, bond vote, budget and appropriation vote, and all district sponsored meetings. Also included here is the providing counsel in regard to law and statutes and services rendered in providing audit services by an independent auditor.

SCHOOL BOARD ADMINISTRATION	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	7,725	8,883	8,225	9,950	1,725
BENEFITS	646	693	717	901	184
PROFESSIONAL SERVICES	24,450	38,629	14,450	14,950	500
PROPERTY SERVICES	0		0		0
OTHER SERVICES	5,000	7,083	7,500	7,500	0
SUPPLIES AND MATERIALS					
PROPERTY	0				0
OTHER ITEMS	6,025	7,727	6,025	6,250	225
TOTAL:	43,846	63,015	36,917	39,551	2,634

- Salaries: Increase in School Board Secretary and clerk stipends.
- Professional Services: This line item includes the district meeting moderator, non-special education legal costs, auditors, and conferences and conventions costs.
- Other Services: These funds include the cost of the district's share of the annual report and Errors and Omissions insurance.
- Other Items: These funds include school board miscellaneous items and dues and fees costs.

The Office of the Superintendent (2320)

This section includes activities associated with the administration of the school district. The funded positions for the superintendent, assistant superintendent for business, bookkeeper, and secretary are included here. The costs of operation the S.A.U. office and \$10,000 for professional fees are also included in this section. The cost of the SAU building is contained in the operation of building costs section of this budget.

OFFICE OF THE SUPERINTENDENT	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	185,342	198,004	194,865	198,121	3,256
BENEFITS	37,190	51,993	38,961	50,230	11,269
PROFESSIONAL SERVICES	16,000	27,717	16,000	16,000	0
PROPERTY SERVICES	5,697	5,041	6,500	7,000	500
OTHER SERVICES	24,500	22,000	24,500	24,000	(500)
SUPPLIES AND MATERIALS	6,500	10,241	6,500	7,750	1,250
PROPERTY	450	2,281	750	4,500	3,750
OTHER ITEMS	14,215	17,114	7,395	7,645	250
TOTAL:	289,894	334,391	295,471	315,246	19,775

- **Salaries:** The SAU positions have been budgeted with a 2.5% increase.
- **Benefits:** Increase due to additional membership and increase in costs.
- **Professional Services:** These funds include in service, conventions and conferences and \$10,000 for professional services such as engineers and consultants. This line item has been level funded for five years.
- **Property Services:** This line item includes repair and maintenance funds for equipment and maintenance agreements on office equipment and software.
- **Other Services:** This line item includes travel, postage, telephone, and advertising.
- **Supplies:** These funds are for general office supplies, books, periodicals and software costs.
- **Property:** Funds for SAU technology upgrade and a small allotment for additional furniture.
- **Other Items:** These funds are for community service printings and employee employment checks.

The Office of the School Principal (2410)

This section includes activities concerned with management of our schools. It includes the activities performed by the principal and any other assistants in general oversight of the operations of the school. This administration includes the evaluation of staff members of the school, assignment of duties, supervision and maintenance of the records of the school, and coordination of school instructional activities within the district. It includes clerical staff costs and the office expenses.

SCHOOL ADMINISTRATION	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	285,910	310,671	322,205	336,409	14,204
BENEFITS	55,829	54,430	61,509	78,724	17,215
PROFESSIONAL SERVICES	12,350	7,102	12,450	11,150	(1,300)
PROPERTY SERVICES	1,000	926	1,754	5,500	3,746
OTHER SERVICES	42,241	28,871	42,955	42,011	(944)
SUPPLIES AND MATERIALS	14,900	11,310	17,208	14,927	(2,281)
PROPERTY	2,500	7,566	2,500	4,007	1,507
OTHER ITEMS	9,040	6,280	8,255	9,180	925
TOTAL:	423,770	427,156	468,836	501,908	33,072

- **Salaries:** This increase represents the increase due to the full time Assistant Principal position at the Hopkinton High School.
- **Benefits:** Increase represents the cost of the additional administrator as well as the increase in costs.
- **Professional Services:** This line item contains funds for curriculum development to be used at the discretion of the principals by their staff, and inservice funds for the administration.
- **Property Services:** This line item includes repair and maintenance funds for equipment and maintenance agreements on office equipment and software.
- **Other Services:** This line item includes travel, postage, telephone, and printing.
- **Supplies:** These funds are for general office supplies, books, periodicals, graduation supplies and software costs.
- **Property:** This line item contains funds to upgrade memory needs in the office computers.
- **Other Items:** These funds include miscellaneous items such as dues and fees.

Managerial costs (2600)

These funds are for activities associated with the accreditation of the Hopkinton High School. That effort no longer requires budgeted funds.

TOTAL MANAGERIAL COSTS	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
	680	(28)	0	0	0

Buildings and Transportation

Maintenance of Buildings (2540)

This section includes costs associated with the maintenance and upkeep of the buildings. This includes salaries and benefits for custodial and maintenance staff. This section also includes the operating the costs of heating, light and venting systems, and repair of facilities. Included here are the costs of custodial supplies, rubbish removal, water, sewer, snow removal, landscaping, grounds maintenance and building liability insurance.

OPERATION OF BUILDINGS AND GROUNDS	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	242,159	241,399	257,572	276,233	18,661
BENEFITS	58,784	47,563	64,700	71,084	6,384
PROFESSIONAL SERVICES					
PROPERTY SERVICES	77,525	133,100	87,625	80,455	(7,170)
OTHER SERVICES	30,800	18,610	27,800	28,800	1,000
SUPPLIES AND MATERIALS	162,340	157,573	180,051	218,915	38,864
PROPERTY	1,500	4,120	3,800	3,800	0
OTHER ITEMS	0	310	400	850	450
TOTAL:	573,108	602,675	621,948	680,137	58,189

- Salaries: Increase due to a half time position added during the year.

High School	Add a 1/2 time custodian position	With the added 24,000 square feet of space additional custodial services will be required	\$13,000
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• **Property Services: Increases and decreases are as follows:**

Water:	\$ 55
Sewer:	\$ 275
Rubbish removal:	\$ 5,000
(increase for science material disposal at the High School)	
Repairs SAU:	(\$3,500)
Painting:	(\$5,000)
Repairs Electrical:	(\$3,100)
Repairs Heat/Vent	(\$5,500)
Repairs Plumbing:	(\$2,250)
Repairs Exterior:	(\$3,350)
Repairs Interior:	(\$3,450)
Maint. Agreements:	\$4,525
(New HVAC systems will need to be managed)	
Snow Plowing:	\$2,900
(additional parking lots to plow)	
Contracted SERV. Grounds:	\$400 (larger Maple St. School playground)

Maint. Agreement Grounds:	\$6,200
(George's Park payment to the Town has increased for mowing and maintenance)	
• Other Services: Increase due to additional square footage to be covered by liability insurance.	
• Supplies and Materials: The following increases and decrease have resulted in this increase:	
Custodial Supplies:	\$5,800
(increase due to the 32,000 additional square feet to clean.	
Electricity:	\$21,024
(increase due to increase load of HVAC and space, per engineers)	
Oil Heat:	\$13,700 (increase due to additional square feet, per engineers)

- **Property:** Funds for additional equipment for the custodians.
- **Other Items:** Miscellaneous items for custodial services.



Pupil Transportation services (2550)

These funds are for the transportation contract costs. It includes trips between home and school, field trips and athletic transportation responsibilities.

TRANSPORTATION	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
SALARIES	10,329	11,525	10,328	5,163	(5,165)
BENEFITS	1,138	1,071	1,380	1,625	245
OTHER SERVICES	218,250	213,774	226,984	272,172	45,188
OTHER ITEMS	0			0	0
TOTAL:	229,717	226,370	238,692	278,960	40,268

- **Salaries:** The Bus Monitor positions have been reduced. The bus routing will return to the switch pattern used by the District for many years.
- **Other Services:** The increase is due to the cost of the new transportation contract.

Detail of Transportation costs:

Description	1997-1998 Budget	1997-1998 Budget	Difference
8 regular routes	\$145,386	\$211,392	\$ 63,006
Kindergarten	\$ 34,042	\$ 15,930	(\$ 18,112)
Vocational	\$ 17,021	\$ 14,400	(\$ 2,621)
Trips	\$ 30,535	\$ 30,450	(\$ 85)
Total	\$226,984	\$272,172	\$ 45,188

Debt and other Funds

Debt Service (5000)

These funds are set aside for District debt service.

DEBT SERVICE	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
PRINCIPAL	250,000	250,000	200,000	212,000	12,000
INTEREST	23,275	23,275	234,539	337,293	102,754
TOTAL:	273,275	273,275	434,539	549,293	114,754

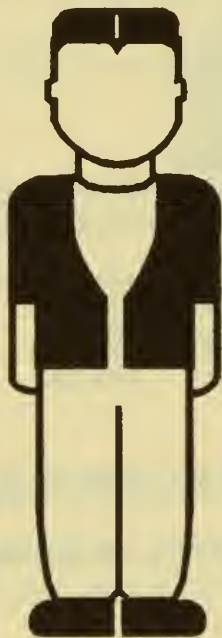
- The 1997-1998 budget was the last year of debt on the Harold Martin addition.
- The Increase reflects the first full year cost of debt for the construction project.

Other Funds:(5400)

These funds are either transferred from the General Fund to other funds, such as the Food Service Fund, or they are allocations for gross budgeting which off set by matching revenue amounts. Thus the entire scope of the Hopkinton School District's operating budget activity can be summarized in one budget.

FUND TRANSFERS	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE
FEDERAL & STATE PROJ.	150,000	0	150,000	175,000	25,000
FOOD SERVICE	205,000	0	225,000	227,500	2,500
BUILDING TRUST	0	0		0	0
TOTAL:	355,000		375,000	402,500	27,500

- Federal Projects: The aggregate fund allowance has been increased by \$25,000. There will a similar increase in revenues. This increase will not effect the tax impact.
- Food Service: The stipend of \$20,000 to this program has been reduced by \$7,500 to \$12,500. However the aggregate allowance for the program has been increased by \$10,000 to allow room for the program growth.



**1998-1999 HOPKINTON SCHOOL DISTRICT
BUDGET BY COMBINED PURPOSES**

TOTAL OF ALL PROGRAM FUNCTIONS	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE	%
INSTRUCTIONAL PROGRAMS:	4,581,515	4,467,795	4,753,446	4,885,752	132,306	2.8%
STUDENT AND STAFF SERVICES:	773,874	730,568	813,628	902,613	88,985	10.9%
ADMINISTRATIVE COSTS:	758,190	824,534	801,224	856,705	55,481	6.9%
FACILITIES AND TRANSPORTATION:	802,825	829,045	860,640	959,097	98,457	11.4%
DEBT AND FUND TRANSFERS:	628,275	273,275	809,539	951,793	142,254	17.6%
TOTAL:	7,544,679	7,125,217	8,038,477	8,555,960	517,483	6.4%

**1998-1999 SCHOOL DISTRICT BUDGET
COMBINED BY ITEMS PURCHASED**

TOTAL SERVICES OR COMMODITIES	1996-1997 BUDGET	1996-1997 EXPENDED	1997-1998 BUDGET	1998-1999 BUDGET	BUDGET INCREASE	%
EMPLOYEE SALARIES :	4,538,929	4,494,473	4,719,357	4,869,588	150,231	3.2%
EMPLOYEE BENEFITS:	1,011,542	923,803	1,064,756	1,200,188	135,432	12.7%
PURCHASED PROFESSIONAL SERVICES:	147,099	153,861	151,744	159,438	7,694	5.1%
PURCHASED PROPERTY SERVICES:	119,663	173,906	142,251	140,320	(1,931)	-1.4%
OTHER PURCHASED SERVICES:	496,083	512,102	534,645	580,200	45,555	8.5%
SUPPLIES AND MATERIALS:	415,897	396,492	445,248	494,038	48,790	11.0%
PROPERTY:	132,582	147,005	120,102	106,505	(13,597)	-11.3%
OTHER ITEMS:	682,884	323,575	860,374	1,005,683	145,309	16.9%
TOTAL:	7,544,679	7,125,217	8,038,477	8,555,960	517,483	6.4%

Teacher Roster 1997 - 1998

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>
Alberici	Michael	Music
Annett	Barbara	Language Based Classroom Teacher
Antonicci	Chris	Mathematics
Aubertin	Lori	Grade 2
Baker	Sharon	Business Education
Barton	Sandra	Grade 5
Beers	Linda	Science Teacher
Belanger	Lisa	Guidance Counselor .5
Bickford	Lawrence	Computer Coordinator, Algebra
Blanchard	Dorothy	Kindergarten
Boyko	Sandra	Kindergarten .5
Brandt	Richard	English
Callahan	Nancy	Guidance Counselor
Cavanaugh	Judith	Grade 6
Chase	David	Physical Education Teacher
Chorney	Kenneth	Self-Contained Special Education
Codd	Sally	Learning Disabilities
Cotnoir	Michelle	French Teacher
Craig	Joan Ann	Nurse & Health Classes
Cross	Alicia	English
Diaz	Jennifer	Spanish
Dinan	Christine	Speech/Therapist
Donovan	Kimberly	English
Dusseault	Andre	Social Studies
Forgiel	Kathleen	Kindergarten .5
Forsten	Robert	School Psychologist
Grady	Teresa	Grade 2
Greene	Bennett	Grade 4
Hamilton	Stanley	Guidance Counselor
Harb	Mary	French
Heinz	Patricia	Grade 4
Helm	Dorothy	Grade 3
Henderson	Beth Anne	Physical Education-Elementary
Hodgdon	Lary	Science

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>
Houston	Tyrus	Social Studies
Jones	Debra	Grade 2
Kaplan	Madelon	Grade 1
Kent	David	Mathematics
Kociuba	James	Art
Kruse	Martha	Resource Room Teacher
Lapree	Jane	Grade 1
Leon	James	School to Work Coordinator
List	Jane	Art-Elementary
Lochhead	Shelley	Librarian
Marasca	Maureen	Grade 4
Martin	Curtis	Physical Education
May	Karen	Grade 2
McCool	Janice	Mathematics Teacher
McKenzie	Suzette	Grade 5
Meskoob	Mehrdad	Science
Morin	Diana	English
Nadeau	Susan	Language Based Classroom Teacher
Nadeau	Robert	Social Studies
Nason	Ann	Grade 3
Nichols	Linda	Grade 1
Nix	Anne	Guidance Counselor
Noble	Marion	Spanish .4
Olsen	Carl	Language Based Classroom
Olson	Carl	German
Patterson	Holly	Grade 1
Perkins	Eileen	Grade 3
Pheffer	Michael	Industrial Arts
Pike	Deborah	Grade 6
Pisinski	Susan	Grade 5
Potter	Prudence	Grade 1
Proulx	Heidi	Mathematics
Renauld	William	Technology Ed Teacher
Ritscher	Regina	Grade 6
Roberts	Patricia	Grade 4
Roberts	Susan	Grade 6

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>
Sager	Cheryl	Music Teacher .6
Semmens	Scott	Science Teacher
Silverman	Paul	Music
Smith	Deidre	Reading Specialist .8
Smith	David	Mathematics Teacher
Sommers	Warren	Learning Disabilities
Stumb	Margaret	Reading Recovery .6
Surprenant	Gail	Grade 5
Thornley	Melanie	Mathematics
Tilley	David	Grade 3
Timm	Michael	Social Studies/English
Tipton	Sue	Science
Tirone	Ellen	Librarian
Tortolini	Pearle	Consumer Education/Life Skills
Turcotte	Sarah	Reading Recovery .6
Walsh	Linda	Grade 2
Wirta	Robert	Social Studies
Woolner	Robert	Social Studies

Hopkinton School District Enrollment and Attendance History

The school instructional year is 180 full days. The Average Daily Membership is the total of 360 half days of student attendance. The Average Daily Attendance is a percentage calculated by dividing the actual attendance by the full attendance total.

	1988- 1989	1989- 1990	1990- 1991	1991- 1992	1992- 1993	1993- 1994	1994- 1995	1995- 1996	1996- 1997	1997- 1998	Proj. 1998- 1999
GRADE											
KINDERGARTEN	66	54	63	70	66	77	65	67	77	75	71
GRADE 1	81	84	56	73	65	76	85	79	66	86	75
GRADE 2	90	82	84	60	71	77	80	80	84	68	86
GRADE 3	81	89	81	89	61	77	77	78	84	85	68
HAROLD MARTIN	318	309	284	292	263	307	307	304	311	314	300
GRADE 4	52	87	85	83	92	66	77	75	87	86	85
GRADE 5	60	58	90	79	90	93	66	79	82	87	86
GRADE 6	51	61	57	99	80	86	90	63	79	88	87
MAPLE STREET	163	206	232	261	262	245	233	217	248	261	258
ELEMENTARY TOTAL	481	515	516	553	525	552	540	521	559	575	558
AVG. DAILY MEMBERSHIP	455.4	485.6	490.8	517.4	524.4	507.6	539.3	489.0	517		
AVG. ANNUAL ATTENDANCE	96%	95%	96%	96%	96%	96%	96%	96%	96%		
GRADE 7	54	63	61	55	99	84	80	80	62	75	88
GRADE 8	55	51	61	58	51	95	84	81	80	62	75
MIDDLE SCH.	109	114	122	113	150	179	164	161	142	137	163
AVG. DAILY MEMBERSHIP	111.2	116.8	118.6	118.8	151.1	179.8	162.3	162.4	143.1		
AVG. ANNUAL ATTENDANCE	96%	95%	95%	95%	95%	94%	95%	95%	95%		
GRADE 9	53	60	57	57	56	51	87	75	82	72	62
GRADE 10	54	51	61	52	53	55	49	77	74	80	72
GRADE 11	71	48	49	52	44	49	48	49	76	72	80
GRADE 12	86	63	52	52	55	41	53	47	43	70	72
HIGH SCHOOL	264	222	219	213	208	196	237	248	275	294	286
AVG. DAILY MEMBERSHIP	259	229.9	213.3	212.4	204.5	191.9	228.4	242.7	268.4		
AVG. ANNUAL ATTENDANCE	94%	94%	94%	90%	90%	91%	93%	93%	94%		
TOTAL STUDENTS	854	851	857	879	883	927	941	930	976	1,006	1,007
AVG. DAILY MEMBERSHIP	825.6	832.1	822.7	841.6	880	879.3	930	894.6	928.5		
AVG. ANNUAL ATTENDANCE	96%	95%	95%	94%	95%	95%	95%	95%	95%		

BULK RATE
U.S. POSTAGE

PAID

CONTOOCOOK, NH
PERMIT NO. 43

POSTAL CUSTOMER